



WORLD CUSTOMS ORGANIZATION

## Internship – Legal Service

### **World Customs Organization**

The World Customs Organization, (WCO)<sup>1</sup>, established in 1952 as the Customs Co-operation Council (CCC), is an international organization whose mission is to enhance the effectiveness and efficiency of Customs administrations worldwide ([www.wcoomd.org](http://www.wcoomd.org)).

The WCO, which has its registered headquarters in Brussels, today represents 182 Customs administrations across the globe that collectively process approximately 98% of world trade. As the global centre of Customs expertise, the WCO is the only international organization with competence in Customs matters and can rightly call itself the voice of the international Customs community.

The WCO's governing body – the Council – relies on the competence and skills of a Secretariat and a range of technical and advisory committees to accomplish its mission. Reflecting the diversity of the Council, the Secretariat consists of over 150 international officials, technical experts and administrative staff of more than forty different nationalities.

Within the Secretariat, the Legal Service handles legal matters in support of the WCO's work and operation.

### **Job description**

Under the supervision of, and in cooperation with, the Head of the Legal Service, the intern will be assigned the following duties in particular:

- (i) preparing notes on, and researching, legal issues relevant to the WCO in public international law/law of international organizations;
- (ii) assisting with the handling of requests and procedures relating to the interpretation and application of the WCO Staff Manual where necessary, and, more generally, any legal matter relating to WCO staff;
- (iii) assisting with drawing up and amending the Organization's internal policies, rules or guidelines;
- (iv) occasionally assisting with the negotiation and drafting of contracts concluded by the WCO with its Members, other international organizations, and other public and

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- private bodies (service providers and suppliers of goods); and
- (v) in general, assist with the handling of any other legal issue submitted for the attention of the Legal Service.

### **Candidate profile**

- Master's degree in law, with a specialization in public international law. Theoretical and/or practical knowledge of international civil service law is a particular advantage;
- Excellent knowledge of one of the two official languages of the WCO (English/French) and good knowledge (both spoken and written) of the other language is essential;
- Excellent analytical skills, discipline, ability to work both independently and as part of a team;
- Ability to plan his/her work and deal with several urgent tasks at once;
- Ability to work in a multicultural political environment, respecting the diversity of individuals; and
- Good interpersonal skills, and ability to express himself/herself well in both written and oral communication.

### **Terms**

- Three (3) month paid internship at the Organization's Headquarters in Brussels (renewable for a further 3-month period), with the possibility of being recruited under a full-time (short-term) contract at the end of the internship.

### **Closing date for applications**

15 December 2017

If you are interested in this internship, please e-mail your CV and covering letter in English or French to

Mr. Gilles CARBONEZ - gilles.carbonez@wcoomd.org (Head of Legal Service)

Please note that only short-listed candidates will be contacted.