



Brussels, 13 February 2015.

SUMMARY DOCUMENT
(Item I. (c) on the Agenda)

Introduction

1. As part of the discussions on the Future Role of the Permanent Technical Committee (PTC) held at its 199th/200th Sessions in March 2013, a proposal was made to develop a Summary Document (SD) for each PTC meeting, to provide an overview of the subjects to be discussed and on the actions expected from the PTC. The objective of the SD is to provide more guidance to the PTC delegates on topics of focus and where input from Members is required.
2. In line with the abovementioned, the Secretariat produced an SD for this meeting's sessions, based on the draft agenda and taking into account the proposal of the Correspondence Group on the Future of the PTC to have the items/sub-items classified into four different categories (for more information, please see Annex I to doc. PC0327):
 - A. Report Back on Work in Progress;
 - B. Decision and Guidance;
 - C. Exploration and progression of Key Technical Issues; and
 - D. Fostering Innovation in Customs Practice.

A. Report Back on Work in Progress

3. **Report back items include discussion of the work of the various sub-groups and committees reporting to PTC, as well as work undertaken by the Secretariat. The discussion on these items will be a short process. The agenda items will be supported by the respective papers of the various sub-committees, committees and working groups of the PTC, as well as other papers produced by the Secretariat or oral reports. Members will be expected to have read through the papers and will be given an opportunity to pose any questions or to launch a relevant discussion.**

IV. UPDATE AND REPORTS

a) Inter-sessional developments

Document: PC0402

b) Report from the 3rd Meeting of the TFAWG

• Revised Kyoto Convention accession and TFA ratification

*Document: PC_TFA_ES_E
PT0025*

c) ECP progress report

Document: PC0403

d) Report of the 11th Meeting of the Counterfeiting and Piracy Group

Document: TR0037

e) Air Cargo Security

• 9th Meeting of Technical Experts Group on Air Cargo Security

Document: PC_TEGACS_ES_E

f) Outcomes of the 13th Meeting of the RKC Management Committee

Document: PO0075

g) Report of the 67th Meeting of the Information Management Sub-Committee

Document: PM0363

h) Highlights from the 68th Meeting of the Information Management Sub-Committee

Document: PC_IMSC_ES_E

i) Report from the 34th Meeting of the WCO/UPU Contact Committee

Document: PU0115

• Revised CN22 form

j) Customs Compliance and Data Quality

Document: PC0404

• Customs Compliance Framework

• Recommendation on Data Quality

• List of acceptable and unacceptable terms in data quality

4. In order to make the PTC more efficient, a decision had been taken to group together all reports of WCO working bodies relevant for the PTC under one item and to

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provide the delegates with an opportunity to potentially raise any questions or concerns, but at the same time to avoid spending time on items which would not require discussion.

5. The PTC will be invited to take note of the reports and executive summaries under sub-items a), b), c), d), e), f), and h).
6. The PTC will also be invited to adopt the Report of the 67th Meeting of the Information Management Sub-Committee (under item g)) and the Report of the 34th Meeting of the WCO/UPU Contact Committee (under item i)).
7. Regarding the last sub-item j) on Customs Compliance and Data Quality, the 205th/206th Sessions of the PTC in October 2014 discussed and endorsed drafts of the Voluntary Compliance Framework, Recommendation on Data Quality and List of acceptable and unacceptable terms, subject to the finalisation of some comments by Members.
8. The Secretariat has received feedback from Members and industry and has incorporated their suggestions in the finalised drafts. Regarding the draft Recommendation, the Secretariat sent a letter to the PTC delegates that attended the previous session with the request to consider the draft prior to the PTC and, should delegates see reasons for substantive amendments, to send their comments to Theo Hesselink (theo.hesselink@wcoomd.org), in order to facilitate process at the 207th/208th Sessions of the PTC.
9. The delegates to the PTC are therefore requested to respectively endorse the three annexes to document PC0404.

B. Decision and Guidance

10. **These items will include discussions on the work of the various sub-groups and committees reporting to PTC, or work undertaken by the Secretariat. The aim of this section will be to facilitate the provision of guidance and/or the delivery of decisions that will enable this work to progress.**
11. **The topics under B items at this Meeting include: Data Quality, Customs-Business Partnership, Regional Integration, Globally Networked Customs, the Role of Customs in Natural Disaster Relief, WCO Recommendations and PTC Management.**

I. OPENING AND ADOPTION OF THE AGENDA

c) Adoption of the Draft Agenda and the Summary Document

Document: PC0398

PC0399

12. The Secretariat has in consultation with the Chairperson prepared a Draft Agenda. In line with the proposal put forward by the 199th/200th Sessions of the PTC, the Secretariat has also prepared a Summary Document, the objective of which is to provide

the delegates with clear and concise information on the substance of agenda items and guidance on the actions required from the PTC.

13. The PTC is invited to adopt the Draft Agenda and the Summary Document.

V. DATA QUALITY

- ***Terms of Reference for a Virtual Working Group on Data Quality***

Document: PC0405

14. At the 205th/206th Sessions of the PTC, delegates discussed the outcomes of the Data Quality Expert Group that was established by the SAFE Working Group. The delegates were i.a. informed of areas and topics regarding data quality that still needed to be addressed. Regarding this future work, the 13th Meeting of the SAFE Working Group proposed that the PTC should be the Committee with the responsibility for advancing this work, given that Data Quality is an issue that is much broader than the SAFE Working Group's mandate. The PTC agreed to this proposal and concluded that the future work should be carried out by the PTC in cooperation with interested private sector representatives.

15. The WCO Secretariat and the Customs Co-Chair of the Data Quality Expert Group have drafted a first version of the Terms of Reference for a Virtual Working Group to tackle the future work of the PTC on Data Quality.

16. The delegates to the PTC are requested to:

- Consider the draft Terms of Reference for the Virtual Working Group on Data Quality;
- Suggest amendments, if any, and;
- If felt appropriate, adopt them.

VIII. CUSTOMS-BUSINESS PARTNERSHIP

a) Advanced pillar of the Customs-Business Partnership Guidance

Document: PC0408

17. The PTC at its 205th/206th Sessions had discussed and endorsed the draft Customs-Business Partnership Guidance. The finalized Guidance has since been endorsed by the Policy Commission in December 2015.

18. Considering it a living document and following the directions of the Policy Commission and Council in June 2015, a draft "Advanced Pillar" has been developed for Members which already have well-developed and mature partnership arrangements with Business but wish to advance even further.

19. The PTC is expected to discuss and endorse the draft text on the "Advanced Pillar", as well as to provide specific inputs for improvisation.

b) Transparency and Predictability Guidelines*Document: PC0409*

20. At the last sessions of the PTC, delegates were invited to consider ways forward in supporting Members further in the area of transparency and predictability. The PTC agreed that this item would be discussed at the next sessions and that the Secretariat and interested Members would develop a working document based on existing tools and Members' experiences.
21. The Secretariat drafted a working document on existing tools related to transparency and predictability. The main objective of the working document is to pull such scattered information together and serve as a basis for comprehensive and practical guidance for Customs administrations to increase their transparency and predictability.
22. The PTC is invited to examine the Working Document on Transparency and Predictability and to consider developing comprehensive guidelines on transparency and predictability at the WCO.

IX. REGIONAL INTEGRATION**a) Overview of WCO projects and activities to strengthen regional integration***Document: PC0410***b) Exploring elements of regional integration**

- **Coordinated Border Management and Single Window**

23. At its 205th/206th Sessions, the PTC discussed the role of the WCO in regional integration, how it could assist Members in that respect and what strategic approach should be taken. The PTC delegates agreed that the WCO should maintain its current core role as global standard setting body in Customs matters. They also agreed that the WCO has a continued role to play in delivering support to regional integration projects, in matching needs and resources, promoting its instruments and tools and potentially developing new ones in support of regional integration.
24. Furthermore, the PTC decided that regional integration was a strategic issue which needed further discussion at the next PTC and that interested Members should support the WCO Secretariat inter-sessionally by sharing experiences and providing further guidance. During the discussions at the last PTC Meeting a number of topics were addressed, including the further exploration of what had already been done by the WCO and Members in support of regional integration.
25. Document PT0410 addresses the regional structures that the WCO has in place, WCO Capacity Building Projects and Activities to Strengthen Regional Integration, Regional Integration and Coordinated Border Management/Single Window, as well as the WCO Regional Integration Conference, to be held in June 2015.

26. The delegates to the PTC are requested to provide further guidance and support by:
- Sharing experiences and providing national practices;
 - Suggesting potential topics for the WCO Regional Integration Conference in June 2015.

XI. GLOBALLY NETWORKED CUSTOMS AND INFORMATION MANAGEMENT

a) Discussion on the envisaged report to the Policy Commission on the Proof-of-Concept Phase

Document: PC0413

27. The June 2012 Policy Commission had mandated the PTC to be the forum for discussion on all technical matters associated with GNC. At its November 2012 meeting, the PTC noted that decision, confirming the PTC as the forum for discussion of all technical aspects of GNC, including the development of the relevant protocols, standards and guidelines, and for the overall management of GNC.
28. In line with the “light-touch” administrative structure approved by the Policy Commission and Council, delegates would also work bilaterally, multilaterally or regionally when working on the design of new Utility Blocks (UBs) and/or Proof of Concept Projects, and update the PTC when they were ready.
29. The PTC is required to provide an update to the Policy Commission in June 2015. Document PC0413 provides an overview of the situation from 2012 to date, and proposes the way forward for GNC.
30. PTC delegates are requested to provide comments and guidance on the way forward, namely (i) for PTC to remain to be the forum to discuss GNC, (ii) for the Secretariat to develop more detailed documentation to support Members in developing GNC Utility Blocks and (c), to clarify the link between GNC and the WCO Data Model.

XII. THE ROLE OF CUSTOMS IN NATURAL DISASTER RELIEF – INCLUDING AN UPDATE ON THE CUSTOMS COMMUNITY CONTRIBUTION TO THE FIGHT AGAINST THE EBOLA VIRUS DISEASE

a) Update on the implementation of the Resolution on Natural Disaster Relief

- **Update on Ebola situation**

Document: PC0415

- b) Presentation by UN OCHA**
- c) Presentation by Member**

31. The outbreak of the Ebola Virus Disease (EVD) drew the attention of many stakeholders and the Customs Community and once again highlighted the important role of Customs in the management of relief consignments.

32. At its 199th/200th Sessions in April 2013, the PTC approved the assessment report on the implementation of the 2011 Council Resolution on the Role of Customs in Natural Disaster Relief (NDR), which was endorsed by the Policy Commission in June 2014.
33. The purpose of this item and of the presentations to be made by the UN OCHA and a Member is to inform the PTC on the state of play regarding Customs management of relief consignments, the progress made in terms of implementing the Council Resolution on NDR and the efforts made and measures taken by Members to efficiently and effectively manage relief consignments in coordination with other governmental agencies and humanitarian stakeholders.
34. The PTC is expected to take note of the presentations and to discuss and explore the ways forward on the role of Customs in the context of natural disaster relief including infectious diseases.

XII. WCO RECOMMENDATIONS

o Situation Regarding Acceptances of WCO Recommendations

Document: PC0416

35. The WCO has adopted more than 70 Recommendations. However, most WCO Members have not accepted many of them. The level of acceptance of WCO Recommendations was discussed at the 72nd Session of the Policy Commission in December 2014. The Policy Commission suggested that the reasons for the relatively low level of acceptance of many WCO Recommendations be identified.
36. This document shows 7 possible reasons for the low level of acceptance as a means of facilitating discussions on this matter. The PTC is invited to take note of the current situation regarding the acceptance of Recommendations and to discuss the possible reasons and way forward.

XIV. PTC MANAGEMENT

a) Progress report and update of the Work Programme 2013-2016

Document: PC0417

37. The PTC works in line with a long-term Work Programme that is directly linked to the WCO Strategic Plan. It is intended to be updated in accordance with the decisions taken by the Committee and the governing bodies of the WCO, namely the Policy Commission and the Council.
38. The Correspondence Group developed the Work Programme 2013-2016 (WP 2013-2016) which was discussed at the November 2013 meeting, when suggestions for inclusion of performance indicators and timelines was agreed. The final version of the WP 2013-2016 was submitted to the Policy Commission in December 2013 and the Council in June 2014.
39. In the inter-session, the Secretariat has carried out an update of the WP 2013-2016 in order to reflect the latest developments and include new tasks assigned by the PTC itself or by the Policy Commission/Council. In addition, the WP 2013-2016 includes a

new column on Progress to reflect to what extent the performance indicators have been met and progress made.

40. The PTC will be invited to endorse the updated Work Programme 2013-2016 including progress, with possible suggestions for improvements.

b) Topics to be proposed for the agenda of the next meeting

41. At the 199th/200th Sessions of the PTC in March 2013, during the discussions on its future, it was concluded that the Members will be given more opportunity to contribute to the shaping of the agenda at each meeting.

42. The PTC is invited to propose items for the next meeting of the PTC. The delegates are encouraged to put forward non-paper(s) which will give more detail on the background of the topic.

c) Involvement of the private sector in the PTC meetings

• Update of the PTC Terms of Reference

Document: PC0418

43. The PTC had on several occasions in the past raised its concerns about the low level of attendance of private sector representatives at its meetings, despite the fact that the discussions to a large extent focus on trade facilitation and on improving Customs-business cooperation.

44. The recent Council and Policy Commission discussions/decisions on the future of the WCO Private Sector Consultative Group (PSCG) have opened a window of opportunity for the involvement of private sector companies (members of the PSCG) in WCO Committee meetings including the PTC.

45. In terms of responding to the decision taken by the Policy Commission, the Secretariat is proposing an amendment to the ToR of the PTC that will allow participation of individual private sector companies which are members of the Private Sector Consultative Group (PSCG).

46. The updated ToR is requiring adoption and submission to the Council in June 2015, in order to allow PSCG members to be invited to the autumn 2015 sessions of the PTC.

47. The PTC is invited to endorse the updated Terms of Reference of the PTC.

d) Election of Chairperson and Vice-Chairperson

48. The PTC elects a Chairperson and a Vice-Chairperson each year. The Chairperson and Vice-Chairperson are elected for a period of one year and are eligible for re-election.

49. The PTC is invited to elect the Chairperson and Vice-Chairperson amongst its delegates, for the 2015/2016 calendar year.

C. Exploration and Progression of Key Technical Issues and
D. Fostering Innovation in Customs Practice

50. These items will allow for discussion of key technical issues, which Members and observers are facing, ideally common across a number of Members and/or regions. The time allotted to these items will be sufficient to allow for active participation by all delegates in fully exploring the issues raised.
51. As Item II. on the Future of Customs is expected to include discussions on innovative practices, this particular item can be considered as a D. item as well. The same applies to the Members' presentations during the PTC side events.
52. C items to be discussed at this meeting include: E-Commerce, Integrated Supply Chain Management, Customs Brokers, IT Guide for Executives, and Performance Measurement.

II. FUTURE OF CUSTOMS

- o **Panel discussion: "The Future of Customs"**

Document: PC0400

53. At its 203rd/204th Sessions in March 2014, the PTC proposed to place the topic of the Future of Customs on the agenda of the next meeting. At the PTC meeting in October 2014, the WCO Director of Compliance and Facilitation encouraged delegates to submit written contributions to this topic that was scheduled for the agenda of the March 2015 PTC meeting.
54. Document PC0400 was developed by the Secretariat as a starting point for discussions. The topic on the Future of Customs will be launched by a panel session on the first day of the meeting.
55. The PTC will be invited to actively participate in the plenary discussion after the panel on the Future of Customs, among others having in mind the following questions:
- 1) What are the new or emerging threats Customs are being faced with or will be faced with in the future, how does this affect its roles and responsibilities, and/or does it need to envisage new ones;
 - 2) Do the ten C21 building blocks provide a sufficient framework for tackling the roles and responsibilities of Customs today and in the future? What are the possible new models, arrangements, solutions, techniques that have been proved to be useful or could be useful in mastering Customs business?
 - 3) What would be the next steps before the next PTC meeting in autumn this year? Would this include building up on the C21 building blocks through a virtual working group involving Members, regional structures, the private sector and academia?
56. The PTC will be invited to discuss and determine future steps.

III. E-COMMERCE

- **Issues arising from Policy Commission discussions and tasks to be included under the PTC Work Programme**

Document: PC0401

57. After discussions at its 203rd/204th Sessions, the PTC had identified e-commerce as one of its high priority topics to be dealt with in more detail. At the following meeting, the PTC discussed a number of issues emanating from growth in e-commerce and their potential solutions to support e-commerce while ensuring security and compliance to regulatory requirements.
58. The Policy Commission in December 2014 discussed e-commerce in the specific context of its impact on revenue collection based on a paper developed by New Zealand and directed to take forward the work in this area in association with interested Members.
59. The purpose of this item is to discuss the ways forward for the PTC on the topic of e-commerce, especially in the context of the Policy Commission discussions on the issues relating to collection of revenue from low-value cross-border e-commerce as well as the measures being taken by Members to support e-commerce and facilitate revenue collection there from. It is also expected to explore specific tasks which could be included in the PTC Work Programme (PC0417).

VI. INTEGRATED SUPPLY CHAIN MANAGEMENT

a) Integrated Supply Chain Management: from concept to reality

*Document: PC0406 and PC_ISCM_E
Presentation by Netherlands*

b) Break-out session

c) Plenary session

60. The WCO has developed the Integrated Supply Chain Management (ISCM) Guidelines, which are contained in Standard 1 of the Pillar 1 (Customs-to-Customs) of the SAFE Framework of Standards.
61. The objective of this document is explore how Customs administrations could use the key concepts detailed in the ISCM Guidelines in the context of promoting connectivity and exchange of data between and among Customs administrations, for risk analysis and facilitation, including consignment identifier, IT systems and legal framework around data privacy in the larger context of promoting regional Single Window and Coordinated Border Management.
62. In the break-out session, the PTC will explore questions such as:
- (i) How to further develop integrated authorized supply chains for enhanced security and facilitation by promoting implementation of ISCM?
 - (ii) How to promote connectivity and exchange of data between and among Customs administrations for efficient risk analysis and integrated supply chain management?

- (iii) How could some of the key elements of the ISCM Guidelines be used in regional single window and coordinated border management initiatives?
- (iv) How could the bilateral and plurilateral working experiences and success stories be disseminated and adapted in a harmonized manner at global level?

63. The results from the break-out sessions will be reported to the plenary session of the PTC for further discussion.

VII. CUSTOMS BROKERS

o Customs brokers

Document: PC0407

64. At its 72nd Session in December 2014, the Policy Commission discussed the document SP0497 on 'Customs Brokers – Institutional Framework and Arrangements.

65. Following a wide ranging discussion, the Policy Commission tasked the PTC to carry out further work based on Members' experiences, success stories and lessons learned.

66. The PTC is expected to discuss Customs Brokers' role in the trade supply chain and their legal and institutional framework, bearing in mind the relevant provisions of the Revised Kyoto Convention and the WTO Trade Facilitation Agreement and to provide clear directions and an outline for future work, as mandated by the PTC.

X. PERFORMANCE MEASUREMENT

o WCO work related to performance measurement including the report from the Capacity Building Committee at the Capacity Building Committee (held on 23-25 February 2015)

Document: PC0412

67. Based on the discussion at the 72nd Session of the Policy Commission in December 2014, the Secretariat has produced a one-page performance measurement framework to be filled out by each WCO Member in order to help it chart its own progress in achieving Customs excellence. Using a framework that depicts the four primary areas of work covered by the WCO and its Members, the framework identifies 20 items.

68. Members are invited to take note of progress in respect of performance measurement. Members are also invited to comment on the performance measurement framework and particularly on the items under "Trade Facilitation and Security".

XI. GLOBALLY NETWORKED CUSTOMS AND INFORMATION MANAGEMENT

b) Guide for IT Executives

Document: PC0414

69. During the 72nd Session of the Policy Commission, delegates were informed of the WCO Secretariat's current efforts to develop an IT Guide for Executives, as a response to

PC0399E1a

concerns raised by Members for the need of such a tool to support Senior Management level personnel with the essential awareness and knowledge necessary to undertake strategic IT management. The tool is currently being developed and will be partially deployed for a regional workshop that will be held back-to-back with the WCO IT Conference in May 2015.

70. Document PC0414 will address the proposed areas of coverage and delivery methods.
71. The PTC is invited to provide guidance and comments on this new tools currently being developed.

PTC SIDE EVENTS

72. The Members are provided with an opportunity to present their case studies and innovative practices during the PTC side events, the schedule of which will be distributed to the PTC delegates accordingly.
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