



PTC WORK PROGRAMME

Update of the PTC Work Programme 2016-2019

(Item XIX on the Agenda)

I. Introduction

1. The PTC works in line with a three-year Work Programme which is directly linked to the WCO Strategic Plan and supports implementation of its goals and activities. It is intended to be regularly updated to reflect the decisions taken by the Committee and by the governing bodies of the WCO and to reflect the progress made. Its objective is also to provide more focus and to serve as a monitoring tool for the Committee.
2. At its Sessions in October 2016, the PTC endorsed the Draft PTC Work Programme 2016-2019, subject to changes put forward by the PTC. The final improved version was submitted to and endorsed by the Council in July 2017.
3. The PTC Work Programme is in line with the current WCO Strategic Plan and focuses on implementing Strategic goal 1 (promote the security and facilitation of international trade, including simplification and harmonization of Customs procedures = Economic Competitiveness Package) and Strategic goal 5 (Promote Digital Customs to support, in particular, Coordinated Border Management and Information exchange between all stakeholders).

II. Update of the PTC Work Programme 2016-2019, including progress

4. Since its endorsement by the PTC in October 2016, a number of important developments took place under the PTC. These developments, such as the launch of discussions on Customs-Railways cooperation or work on Special Customs Zones / Free Zones, are taken up as new areas of focus and therefore need to be reflected as new topics in the PTC Work Programme. The Secretariat has included the relevant amendments, which are visible in track changes in the Annex to this document.
5. In addition, approaching half term of the PTC Work Programme is seen as a good opportunity to reflect on the progress made so far. Inputs on progress of the current PTC Work Programme 2016-2019 from October 2016 onwards, have been included in track changes in the last column of the Work Programme under "Progress".

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Timelines have been met for most of the performance indicators. However, there are some for which the timelines have been amended (also visible in track changes) to reflect more feasible targets.

III. Actions required from the PTC

6. The PTC is invited to:
- examine the suggested amendments to the PTC Work Programme 2016-2019, provide suggestions for improvements and, if appropriate, endorse them; and
 - take note of the progress made on the implementation of the PTC Work Programme 2016-2019 so far, as well as put forward any guidance or recommendations for future improvements.

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PTC Work Programme 2016-2019, including progress

Introduction

The Work Programme of the Permanent Technical Committee follows the WCO Strategic Plan and supports implementation of its goals and activities. It will be regularly updated to reflect the decisions taken by the Committee and the governing bodies of the WCO and to reflect the progress made.

Work Programme 2016-2019

The Work Programme aims to consolidate all the topics the Committee will be dealing with in a three-year period. This Work Programme refers to the three financial years: 2016/2017, 2017/2018 and 2018/2019.

The Work Programme should be considered as a living document and will be updated to reflect the changes taking place in the Customs environment and to reflect the new demands of the Membership or decisions of the Policy Commission and Council. Topics which are being proposed for inclusion in the Work Programme, would first need to be discussed in a PTC meeting. In accordance with the PTC Agenda setting guidelines, two or more Members (and possibly Observer(s)) would be expected to put forward a document for discussion in order to allow the PTC to have a clear understanding of the topic and the reasons for its inclusion in the Work Programme.

The Programme largely supports achieving Strategic Goals 1 and 5 of the WCO Strategic Plan 2016/2017-2018/2019 and contributes to the implementation of the following Strategic activities falling under the two goals:

Strategic Goal 1 – Promote the security and facilitation of international trade, including simplification and harmonization of Customs procedures = Economic Competitiveness Package:

- **Strategic Activity 1.1:** Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation;
- **Strategic Activity 1.2:** Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance
- **Strategic Activity 1.3:** Promote cooperation with other border agencies to enhance border efficiency and effectiveness;
- **Strategic Activity 1.4:** Enhance partnership with private sector.

Strategic Goal 5 – Promote Digital Customs to support, in particular, Coordinated Border Management and information exchange between all stakeholders:

- **Strategic Activity 5.1:** Digital Customs: Provide a framework to consolidate the development, promotion and deployment of the WCO's Information Technology (IT)-related standards, instruments, tools, guidelines and systems;
- **Strategic Activity 5.2:** Implement Globally Networked Customs (GNC);
- **Strategic Activity 5.3:** Use of IT in support of Coordinated Border Management;
- **Strategic Activity 5.4:** Develop, promote and manage WCO instruments and tools that provide the legal basis for technology enabled reforms.

For each of the Strategic Activities, the PTC Work Programme 2016-2019 provides a list of topics and related tasks to be carried out by the PTC.

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1. PTC tasks to support Strategic Activity 1.1: Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation

“The WCO will continue to work on developing international standards for Customs procedures. It also promotes the Revised Kyoto Convention. The WCO will manage, further develop and promote the Economic Competitiveness Package, including the SAFE Framework of Standards, the Time Release Study, and other instruments and tools to achieve trade security and facilitation.”

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
Economic Competitiveness Package	<ul style="list-style-type: none"> Review the progress in implementing the ECP Action Plan 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Progress in implementing the Action Plan reported to the PTC 	<ul style="list-style-type: none"> Ongoing 	Reported to the PTC in October 2016.
	<ul style="list-style-type: none"> Revise the ECP Action Plan 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> First Draft of the revised Action Plan 	<ul style="list-style-type: none"> October 2016 	Completed
				<ul style="list-style-type: none"> Revised Action Plan submitted to the Policy Commission 	<ul style="list-style-type: none"> December 2016 	Completed
	<ul style="list-style-type: none"> Update the ECP Toolkit 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Update of the ECP toolkit published 	<ul style="list-style-type: none"> Ongoing 	Several tools have been developed (i.e. Transit Guidelines.

¹ The Work Programme differentiates two types of tasks: 1. ‘Maintenance’ which refers mainly to ongoing activities and update of existing tools; and 2. ‘Advanced’ which refers mainly to new tools and more advanced initiatives.

² Apart from the PTC itself, responsible bodies include only those reporting to or informing the PTC and have a role to play in the completion of a task (discussion, guidance, endorsement). Other responsible bodies not mentioned here could, for example, be the Enforcement Committee (i.e. in the case of Coordinated Border Management), but as it does not report to the PTC, it is not included in this table either.

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						Handbook on Inward and Outward Processing Procedures, Guidelines on Customs Brokers etc). The Toolkit will be updated at the end of Phase III of the Action Plan to include all relevant tools.
Revised Kyoto Convention (RKC)	<ul style="list-style-type: none"> Advise the RKC Management Committee on maintenance, promotion, and implementation of the RKC 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Recommendations of the PTC regarding the maintenance of the RKC agreed 	<ul style="list-style-type: none"> Ongoing 	The April 2017 RKC/MC agreed for a comprehensive review of the Convention. To that end, the November 2017 RKC/MC established a virtual working group to initiate the work until the creation of a formal

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						Working Group for the envisaged comprehensive review.
				<ul style="list-style-type: none"> Bottlenecks regarding accession to the RKC identified 	<ul style="list-style-type: none"> Ongoing April 2017 	Bottlenecks regarding the accession to the RKC have been identified. At its Session in October 2016, the Joint Session of the PTC and the Enforcement Committee discussed the challenges and possible reasons for countries to refrain from RKC accession. The November 2017 RKC/MC, took stock of various

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						challenges relating to the accession to the RKC and explored potential solutions.
Time Release Study	<ul style="list-style-type: none"> Ensure that WCO Members report to PTC and share best practices related to TRS 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Number of reports received by the Secretariat with permission to share the results with WCO members 	<ul style="list-style-type: none"> Ongoing 	More than 8 countries have agreed that their respective TRS reports can be shared with WCO Members. Additionally, the new version of the TRS Guide will also include Members' TRS experiences.
	<ul style="list-style-type: none"> Support the use and implementation of the Time Release Study 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Number of presentations given by WCO members during PTC meetings 	<ul style="list-style-type: none"> Ongoing 	Members presented their experiences at the PTC meetings during the reporting

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> • Keep TRS tools up to date 	<ul style="list-style-type: none"> • Maintenance 	<ul style="list-style-type: none"> • PTC 	<ul style="list-style-type: none"> • Update of TRS tools discussed by the PTC and recommendations put forward 	<ul style="list-style-type: none"> • October 2016 April 2018 	<p><u>period.</u> The April 2018 PTC will also hear a Member's experience with TRS. 3rd Version of the TRS Guide have been concluded and is expected to be approved at the April 2018 PTC.</p>
Supply Chain Security	<ul style="list-style-type: none"> • Discuss/approve technical issues forwarded by the SAFE WG 	<ul style="list-style-type: none"> • Maintenance 	<ul style="list-style-type: none"> • PTC 	<ul style="list-style-type: none"> • Number of issues discussed and approved 	<ul style="list-style-type: none"> • Ongoing 	<p>March 2017 and October 2017 SAFE WG Reports containing a number of technical issues presented to the PTC and approved. The February 2018 SAFE WG Report will be provided to</p>

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						the April 2018 PTC for its consideration.
	<ul style="list-style-type: none"> Ensure issues related to Customs and SAFE Framework are brought to the PTC for information/update 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, SWG, Technical Expert Group on Air Cargo Security (TEG ACS) 	<ul style="list-style-type: none"> Update on SAFE FoS including its 2018 review cycle reported to the PTC 	<ul style="list-style-type: none"> Ongoing 	<p>The draft 2018 edition of the SAFE Framework finalized and current review cycle concluded.</p> <p>The 2021 SAFE review cycle will commence in July 2018.</p>
	<ul style="list-style-type: none"> Provide guidance on the development of new tools 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> New and updated tools developed and presented 	<ul style="list-style-type: none"> October 2017 April 2018 	<p>A number of new tools, as well as updated tools will be presented at the April 2018 PTC.</p>
Integrated Supply Chain Management	<ul style="list-style-type: none"> Raise awareness on the ISCM Guidelines and explore further its key concepts, in 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, SWG, Information Management 	<ul style="list-style-type: none"> Knowledge and presentations shared on Members' initiatives, best practices and other 	<ul style="list-style-type: none"> Ongoing 	<p>Members' best practices and initiatives/pilots have been regularly</p>

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
	particular, integrated Customs control, authorized supply chain, and connectivity between and among Customs administrations together with other stakeholders		ent Sub-Committee (IMSC)	related projects in this domain		shared.
				<ul style="list-style-type: none"> Provided guidance on the potential update of the ISCM Guidelines to reflect new developments and opportunities. 	<ul style="list-style-type: none"> April 2017 February 2018 	Updated ISCM Guidelines will be presented to the April 2018 PTC for its approval.
Natural Disaster Relief	<ul style="list-style-type: none"> Monitor implementation of the 2011 WCO Resolution on Natural Disaster Relief (NDR) and other related WCO tools and initiatives 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Submit to PTC paper on implementation measures relating to the Resolution on NDR 	<ul style="list-style-type: none"> Periodically 	Under the Customs for Relief of Epidemic Diseases (C-RED) Project, the Secretariat is providing capacity building to assist Members in implementing the 2011 Resolution on NDR. Progress is periodically reported to the PTC together with other

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						<u>intersessional developments. A dedicated paper will be submitted to the October 2018 sessions of the PTC.</u>
Immediate Release Guidelines	<ul style="list-style-type: none"> Support maintenance and ensure that technical issues <u>and update of national experiences</u> related to IRG are reported to PTC for discussion and guidance 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, Working Group on E-commerce (WGEC) 	<ul style="list-style-type: none"> Number of WCO Members using the IRG increased 	<ul style="list-style-type: none"> Ongoing 	<u>Potentially, the WCO will develop a performance measurement tool to capture implementation of WCO tools, including the IRG.</u>
				<ul style="list-style-type: none"> <u>Update the IRG to include necessary changes relevant for E-Commerce submitted to the PTC</u> 	<ul style="list-style-type: none"> <u>April 2018</u> 	<u>Updated IRG will be submitted to the April 2018 PTC.</u>
Glossary of International Customs Terms	<ul style="list-style-type: none"> Update the Glossary of International Customs Terms 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> New terms proposed to be included in the Glossary 	<ul style="list-style-type: none"> November 2017 	<u>Completed. The April 2017 approved 5 terms and the October 2017 PTC approved 7 new and one</u>

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						revised term for inclusion in to the Glossary.
	<ul style="list-style-type: none"> Give guidance on the way forward for the definitions proposed by the Secretariat and reviewed by the Virtual Group, which do not form part of any WCO instrument 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> At least three new definitions reviewed and approved yearly 	<ul style="list-style-type: none"> Ongoing 	This target has been met during the reporting period.
Postal Traffic	<ul style="list-style-type: none"> Take actions to promote the use of Customs/Post EDI messages and exchange of information in Postal Traffic with a view of enhancing facilitation and security of shipments transported by post 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, WCO/UPU Contact Committee, IMSC, WGEC 	<ul style="list-style-type: none"> Operational Guidelines for exchange of electronic messages between Customs and posts based on the pilots' experiences and lessons learned developed and approved 	<ul style="list-style-type: none"> October 20187 	Draft operational Guidelines for the exchange of electronic messages between Customs and posts were developed and discussed at the 37th WCO-UPU Contact Committee meeting in November 2017.

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	<ul style="list-style-type: none"> Support and provide guidance to the work of the WCO/UPU Contact Committee 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> WCO/UPU CC reports, work programme, draft tools approved and issues arising resolved 	<ul style="list-style-type: none"> Ongoing 	37th WCO/UPU CC reports, work programme, new/updated tools will be presented to the April 2018 PTC for its consideration.
				<ul style="list-style-type: none"> Revised WCO–UPU Memorandum of Understanding signed 	<ul style="list-style-type: none"> OctoberApril 2018 	Revised WCO–UPU Memorandum of Understanding is being finalized.
Regional integration	<ul style="list-style-type: none"> Advocate and support the implementation of the RKC and the use of TRS in Regional Integration Projects 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> The number of meetings or tools in which the implementation of RKC and the use of TRS in Regional Integration Projects discussed 	<ul style="list-style-type: none"> Ongoing 	TRS Guide has been updated to include guidance on the use of the TRS in a regional context. The document was discussed at the PTC and the TFAWG meetings in

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						<p><u>October 2017 and will be discussed at the PTC in April 2018.</u></p>
Transit	<ul style="list-style-type: none"> • Develop Transit Guidelines 	<ul style="list-style-type: none"> • Advanced 	<ul style="list-style-type: none"> • PTC 	<ul style="list-style-type: none"> • Transit Guidelines adopted 	<ul style="list-style-type: none"> • April 2017 	<p><u>The WCO Transit Guidelines were approved by the PTC in April 2017 and officially launched in July 2017 at the WCO Global Transit Conference. The Secretariat is promoting the implementation of the Transit Guidelines through the organization of a series of regional workshops on transit and other awareness</u></p>

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						raising activities.
Data Quality	<ul style="list-style-type: none"> Provide guidance and support to the Virtual Working Group on Data Quality 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, Virtual Working Group on Data Quality 	<ul style="list-style-type: none"> Report of the Virtual Working Group on Data Quality to July 2017 Policy Commission 	<ul style="list-style-type: none"> July 2017 	No interest expressed by Members.
E-Commerce	<ul style="list-style-type: none"> Discuss issues emanating from growth in e-commerce and provide strategic guidance and potential solutions 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, WGEC 	<ul style="list-style-type: none"> Specific issues stemming from growing e-commerce, in particular those relating to facilitation, procedures, and revenue collection identified and discussed 	<ul style="list-style-type: none"> Ongoing 	Resolution and Communiqué from the international Customs community on cross-border E-Commerce were approved by the October 2017 PTC.
	<ul style="list-style-type: none"> Support and provide guidance to the work of the Working Group on E-Commerce (WGEC) 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> WGEC Meeting reports submitted and issues referred to discussed/approved/c larified 	<ul style="list-style-type: none"> Ongoing 	WGEC Meeting reports have been submitted to the PTC. Draft Framework of Standards on Cross-Border

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						E-Commerce will be submitted the April 2018 PTC for its consideration.
Future of Customs	<ul style="list-style-type: none"> Discuss topics submitted to the PTC by the Virtual Working Group on the Future of Customs (VWG FC) 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, Virtual Working Group on the Future of Customs (VWG FC) 	<ul style="list-style-type: none"> A number of topics discussed 	<ul style="list-style-type: none"> Ongoing 	In April 2017 the PTC discussed Global Value Chains and the Handbook on Inward and Outward Processing Procedures. It also discussed the way forward for the VWG FC and decided to focus on: 1. Disruptive technologies and 2. Strategic foresight. In October 2017, the PTC discussed disruptive technologies and in

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Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
						<p><u>particular papers and presentations submitted by the VWG FC members on the following topics: Biometrics, Virtual Reality, Internet of Things and Artificial Intelligence.</u></p>
	<ul style="list-style-type: none"> Explore recommendations submitted by the VWG FC 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Recommendations discussed and put forward to the Policy Commission 	<ul style="list-style-type: none"> <u>July 2017</u> <u>June 2019</u> 	<p><u>The VWG FC will discuss which recommendations would be put forward to the Policy Commission. One possibility is to submit the Study Report on Disruptive Technologies which is under development.</u></p>
	<ul style="list-style-type: none"> Develop new/update 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, VWG FC 	<ul style="list-style-type: none"> New/updated guidance approved 	<ul style="list-style-type: none"> April 2017 	<p><u>Completed. Handbook on</u></p>

Topic	Tasks	Type of task ¹	Responsible body ²	Performance Indicators	Timeline	Progress
	existing guidance on inward/outward processing and other procedures relevant for ensuring better connectedness in particular of SMEs and developing countries to Global Value Chains		<ul style="list-style-type: none"> Revised Kyoto Convention on Management Committee (RKC/MC) 	by the PTC		Inward and Outward Processing Procedures and the Study on Global Value Chains were adopted by the PTC in April 2017 and Council in July 2017.
Special Customs Zones / Free Zones	<ul style="list-style-type: none"> Produce research paper on SCZs /Free Zones 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Research paper discussed by the PTC 	<ul style="list-style-type: none"> Ongoing 	Discussion on Special Customs Zones / Free Zones was launched at the PTC in October 2017.
	<ul style="list-style-type: none"> Development/revision of WCO tools 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> A new tool developed or a revised tool adopted by the PTC. 	<ul style="list-style-type: none"> Ongoing 	

2. Tasks to support Strategic Activity 1.2 Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance

“The WCO will continue to work towards consistent and effective implementation of the TFA. The WCO and its Members have developed, and continue to develop, instruments and tools to unlock the significant potential of trade facilitation and assist Members to implement the TFA.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
WTO	<ul style="list-style-type: none"> Seek means to 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, Working 	<ul style="list-style-type: none"> At a joint meeting 	<ul style="list-style-type: none"> October 	The Joint

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
Agreement on Trade Facilitation (TFA)	support implementation of commitments stemming from the WTO Agreement on Trade Facilitation through the Mercator Programme		Group on the WTO Trade Facilitation Agreement (TFAWG)	with the Working Group on the TFA (TFAWG) a number of topics and issues resolved jointly	2016 <u>and October 2017</u>	<u>PTC/TFAWG in October 2016 discussed Coordinated Border Management, RKC, Cargo Targeting System, TRS and others. The next Joint meeting was held in October 2017 and discussed TRS, CBM, National Committees on Trade Facilitation, Customs Brokers and Transit. Relevant documents were approved jointly by the two meetings.</u>
				<ul style="list-style-type: none"> Number of technical guidance tools developed 	<ul style="list-style-type: none"> Ongoing 	<u>During 2016 and 2017 a number of relevant guidance tools were developed: Transit</u>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						<p><u>Guidelines, Guidelines on Customs Brokers, Handbook on Inward and Outward Processing Procedures, etc. In addition, a number of tools have been updated to better support TFA implementation.</u></p>
	<ul style="list-style-type: none"> • Respond to Members' concerns regarding specific provisions and consider implications in terms of Capacity Building and Technical Assistance requirements within the framework of the Mercator Programme 	<ul style="list-style-type: none"> • Maintenance 	<ul style="list-style-type: none"> • PTC, Capacity Building Committee (CBC), TFAWG 	<ul style="list-style-type: none"> • Implementation of particular TFA provisions, especially those forwarded by the TFAWG explored 	<ul style="list-style-type: none"> • Ongoing 	<p><u>No particular concerns were raised by the TFAWG for discussion in the PTC. However, the SAFE Working Group recommended the submission of a "FAQ" document on the linkages between AEOs and Article 7.7 of the TFA to the PTC for consideration and adoption, if</u></p>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						<u>appropriate.</u>

3. Tasks to support Strategic Activity 1.3: Promote cooperation with other border agencies to enhance border efficiency and effectiveness

“The WCO will promote border agency cooperation to enable governments to reduce their border control costs whilst simultaneously delivering enhanced efficiency and effectiveness, when facing an increasing flow of goods and travellers, thereby contributing to a nation’s economic competitiveness by better facilitating trade and travel.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
Coordinated Border Management	<ul style="list-style-type: none"> Collect innovative practices from Members 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, TFAWG, SAFE WG 	<ul style="list-style-type: none"> Study on existing Customs-Police collaboration practices, with a view to the production of a reference source discussed and submitted to 	<ul style="list-style-type: none"> October 2018 	<p><u>The project is under enforcement sub-directorate, and the results (Handbook) will be presented to the next Enforcement Committee. The Handbook will be incorporated in the CBM Compendium that will be</u></p>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
				the Policy Commission		submitted to the PTC in April 2018.
	<ul style="list-style-type: none"> Update of the CBM Compendium. 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, TFAWG, SAFE WG 	<ul style="list-style-type: none"> Update CBM Compendium with results of the study on Customs-Police collaboration practices 	<ul style="list-style-type: none"> January 2019 	As soon as the handbook is available publically, we will start the update of CBM Compendium
	<ul style="list-style-type: none"> Engage with other International Organizations concerning CBM 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, TFAWG, SAFE WG 	<ul style="list-style-type: none"> Continue engaging: The number of meetings or tools reflecting engagement with IPPC, OiE, Codex Alimentarius, World Health Organization and other relevant organizations 	<ul style="list-style-type: none"> Ongoing 	WCO attended an OiE meeting in 2017 and an IPPC meeting in 2017. The WCO is negotiating an MoU with IPPC and also with International Organization for Migration (IOM).
Customs-Tax Cooperation	<ul style="list-style-type: none"> Develop Guidelines for strengthening cooperation and the exchange of information between 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, WGEC, Working Group on Revenue Compliance and Fraud (WGRCF) 	<ul style="list-style-type: none"> Guidelines finalised 	<ul style="list-style-type: none"> October 2016 	Completed.
				<ul style="list-style-type: none"> The topic of Customs-Tax cooperation discussed from different perspectives 	<ul style="list-style-type: none"> Ongoing 	Draft outline of a Guidance on Customs' role in the collection of indirect taxes was approved by the

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
	Customs and Tax authorities at the national level			and related Members' practices collected		October 2017 PTC meeting. The draft Guidance is currently under further development.
Customs-Railways Cooperation	<ul style="list-style-type: none"> Explore options for trade facilitation measures to the crossing of frontiers in international rail traffic, better data exchange, including harmonisation of Customs data requirements for railway, simplification of Customs formalities and enhancement of Customs controls. 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, DMPT 	<ul style="list-style-type: none"> Specific Customs-related issues in international rail traffic identified and discussed 	<ul style="list-style-type: none"> Ongoing 	Discussion on Customs-Railways cooperation was launched at the PTC in October 2017.
		<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC 	<ul style="list-style-type: none"> Information on Members' initiatives, pilot projects and best practices shared 	<ul style="list-style-type: none"> Ongoing 	

4. [Tasks to support Strategic Activity 1.4: Enhance partnership with private sector](#)

“Fostering Customs-trade partnership has traditionally been an important part of the WCO.s work. The WCO maintains close partnerships with a large number of private sector organizations. Such partnerships are in many cases formalized through a Memorandum of Understanding.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
AEOs	<ul style="list-style-type: none"> Provide input on the AEO Compendium where necessary/relevant 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, SAFE WG 	<ul style="list-style-type: none"> Annually updated AEO Compendiums presented 	<ul style="list-style-type: none"> Ongoing 	<u>Updates of the AEO Compendium were presented to the SAFE Working Group which reported to the PTC.</u>
	<ul style="list-style-type: none"> Provide guidance on MRAs and related work 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, SAFE WG 	<ul style="list-style-type: none"> Updated on MRAs developments and related activities 	<ul style="list-style-type: none"> Ongoing 	<u>Updates on MRAs developments were presented to the SAFE Working Group which reported to the PTC.</u>
Customs-Business Partnership	<ul style="list-style-type: none"> Support strengthening of Customs to Business Partnerships 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, SAFE WG, TFAWG 	<ul style="list-style-type: none"> New and emerging opportunities of enhanced cooperation discussed 	<ul style="list-style-type: none"> Ongoing 	<u>New and emerging opportunities of enhanced Customs-Business cooperation have been discussed at various WCO bodies including the SWG and</u>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						the PTC under different agenda items.
				<ul style="list-style-type: none"> Best practices and working experiences, including SMEs' engagement presented and incorporated into the Customs to Business Partnership Guidance 	<ul style="list-style-type: none"> Ongoing 	Specific guidance on SME's engagement and related best practices was included into the Customs to Business Partnership Guidance.
Customs Brokers	<ul style="list-style-type: none"> Continue work on policy considerations including the 'optional' use of Brokers as detailed in the WCO Study Report on Customs Brokers 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, TFAWG 	<ul style="list-style-type: none"> Discussed working experiences concerning compliance of Brokers and related sanction/reward policies 	<ul style="list-style-type: none"> Ongoing 	Guidelines on Customs Brokers was presented and approved by the October 2017 joint session of the PTC and TFAWG.

5. Tasks to support Strategic Activity 5.1: Digital Customs: Provide a framework to consolidate the development, promotion and deployment of the WCO's Information Technology (IT)-related standards, instruments, tools, guidelines and systems

“The WCO will provide a cohesive, comprehensible and scalable framework to consolidate the development, promotion as well as deployment of the WCO.s IT-related instruments, tools, guidelines and systems to enable ICT implementation to support Customs work, including enforcement and facilitation activities.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
IT Guide for Executives	<ul style="list-style-type: none"> Update the IT Guide for Executives to include Members' practices 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> The updated IT Guide presented to the PTC 	<ul style="list-style-type: none"> <u>April 2017</u> <u>Autumn 2017</u> <u>June 2018</u> 	<p><u>Updated draft will be presented in the next PTC (April 2018).</u></p>
Data Model	<ul style="list-style-type: none"> Produce annual updates of the Data Model to reflect the standard up-to-date requirements of Members that are adopting the instrument 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC, Data Model Project Team (DMPT) 	<ul style="list-style-type: none"> Release 3.7.0 produced in 2017 and presented to the Policy Commission 	<ul style="list-style-type: none"> December 2017 	<p><u>WCO Data Model version 3.7.0 was published in December 2017.</u></p>
				<ul style="list-style-type: none"> <u>Release 3.8.0 produced in 2018 and presented to the Policy Commission</u> 	<ul style="list-style-type: none"> <u>December 2018</u> 	<p><u>Work is under progress.</u></p>
				<ul style="list-style-type: none"> A decision on potential Migration to version 4.0 reached 	<ul style="list-style-type: none"> May 2018 	<p><u>At its September 2017 meeting, the DMPT agreed to continue discussing the migration to version 4.0 until a clear</u></p>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						business case is established.
				<ul style="list-style-type: none"> Update report on global adoption of the WCO Data Model presented 	<ul style="list-style-type: none"> Annual 	Will be presented at the IMSC in May 2018 and reported to the Autumn sessions of the PTC.
				<ul style="list-style-type: none"> Technical /non-technical documentation regarding Data Model developed and approved by PTC 	<ul style="list-style-type: none"> Ongoing December 2018 	A preliminary draft document has been developed by the DMPT. It is expected to be finalized by December 2018.
	<ul style="list-style-type: none"> Produce and Maintain Information Packages to cover a wider array of cross-border regulatory procedures including all Customs major types of licenses, certificates and permits used in international trade 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC, DMPT 	<ul style="list-style-type: none"> Information packages covered by the scope of release 3.7 finalized 	<ul style="list-style-type: none"> December 2017 	The work on Master Data Information Package continues in 2018, to be part of version 3.8.0.
				<ul style="list-style-type: none"> Information packages covered by the scope of 	<ul style="list-style-type: none"> December 2018 	Work is under progress

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
				release 3.8 will be finalized		
				<ul style="list-style-type: none"> Support provided to the maintenance of IMO FAL Compendium 	<ul style="list-style-type: none"> Ongoing 	Report on the progress of work on the 42 FAL committee (June 2018), finalization of the revision of the IMO FAL Compendium planned for 43 FAL committee (April 2019).
				<ul style="list-style-type: none"> Support provided to Development of global standards for Trader Identification in the AEO – MRA Context 	<ul style="list-style-type: none"> September 2017 	Draft Guidelines on Trader Identification Number jointly developed with SAFE Working Group was endorsed by the SAFE WG in February 2018.
				<ul style="list-style-type: none"> Support provided to connectivity and interoperabilit 	<ul style="list-style-type: none"> Ongoing 	The January 2018 DMPT has initiated the work concerning the

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
				y in e-commerce environment		development of a standardized data set and messaging standards; it is expected to be completed by June 2018.
				<ul style="list-style-type: none"> Support to the adoption of the WCO Data Model for the IPPC's e-Phyto project provided 	<ul style="list-style-type: none"> Ongoing 	The mapping initiative in cooperation with the Netherlands NVWA³ and the IPPC⁴ is under progress.
	<ul style="list-style-type: none"> Accelerate adoption by Members and regional organizations by promoting 'My Information Packages' 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC, DMPT 	<ul style="list-style-type: none"> One example of "My Information Packages" produced 	<ul style="list-style-type: none"> Ongoing 	One Example was produced by the Netherlands.
				<ul style="list-style-type: none"> A Member encouraged to produce a further example of 	<ul style="list-style-type: none"> Ongoing 	A draft guidance on mapping of a national dataset to the

³ [Nederlandse Voedsel en Warenautoriteit](#)

⁴ [International Plant Protection Organisation](#)

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
				“My Information Package (MIP)”		WCO DM, supporting the production of the MIP has been developed.
API Guidelines	<ul style="list-style-type: none"> Produce updates of the PNRGOV Message Implementation Guide 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, WCO/IATA/ICAO API/PNR Contact Committee 	<ul style="list-style-type: none"> PNRGOV Guidelines 16.1 finalized and presented to PTC 	<ul style="list-style-type: none"> April 2017 	Completed (Endorsed by Council in June 2017).
	<ul style="list-style-type: none"> Maintain the WCO/IATA/ICAO API Guidelines 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, WCO/IATA/ICAO API/PNR Contact Committee 	<ul style="list-style-type: none"> Update to “Umbrella Document” – Executive Summary on Passenger Information) completed 	<ul style="list-style-type: none"> April 2017 	Completed (Endorsed by Council in June 2017).
	<ul style="list-style-type: none"> Develop guidance on how to build API / PNR System 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, WCO/IATA/ICAO API/PNR Contact Committee 	<ul style="list-style-type: none"> Guidance on how to build API / PNR Systems is finalized and approved 	<ul style="list-style-type: none"> April 2017 	Completed (Endorsed by Council in June 2017).
UCR	<ul style="list-style-type: none"> Promote implementation of UCR 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC, SAFE WG 	<ul style="list-style-type: none"> UCR implemented in a project and presented 	<ul style="list-style-type: none"> Continuous 	No interest from majority of Members. Not enough practices from the Members.

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Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						<u>Identified Members who potentially use similar numbers will be asked to submit their eventual practices.</u>
Review/updating of IT related WCO instruments and tools	<ul style="list-style-type: none"> Develop/enhance guidance in the area of Information Security Management 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Update to the guidance on data security management is produced 	<ul style="list-style-type: none"> September 2017 	<u>A draft will be presented to the IMSC in May 2018.</u>
	<ul style="list-style-type: none"> Update and collect Members' practices guidance in the area of the Business Continuity Planning Guidelines, 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Update to the guidance on Business Continuity Planning Guidelines produced 	<ul style="list-style-type: none"> <u>May-June 2017</u> 	<u>Members' practices are being collected.</u>
	<ul style="list-style-type: none"> Work on the use of WWW sites by Customs - potential development of a Guide 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Guidance on the use of WWW produced 	<ul style="list-style-type: none"> <u>May October 2018</u> 	<u>A draft will be presented to the IMSC in October 2018.</u>

6. Tasks to support Strategic Activity 5.2: Implement Globally Networked Customs (GNC)

“The WCO will continue to provide a systematic approach which aims to deliver seamless, real-time and paperless flows of information between Customs administrations to meet the challenges of the 21st Century which require new approaches for cooperation between Customs administrations and all relevant stakeholders for purposes of applying Customs controls while facilitating legitimate trade.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
Globally Networked Customs	<ul style="list-style-type: none"> Monitor progress of proof-of-concept for Utility Blocks 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Progress on Utility Blocks presented 	<ul style="list-style-type: none"> Periodically 	<p><u>Two Members from the European region were initially agreed to look to a possible UB, but the Project of exchange was put on hold. Other multilateral exchanges are being considered.</u></p>
	<ul style="list-style-type: none"> Further enhancement of guidance documentation to assist Members in developing and submitting Utility Blocks 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Based on PC guidance, further work on GNC Governance to inform PC July 2017 	<ul style="list-style-type: none"> April 2017 Ongoing 	<p><u>The GNC Handbook currently already caters for the requirements of Members wishing to develop their UBs.</u></p>
	<ul style="list-style-type: none"> Establish a GNC UB Repository for the sharing of completed Utility Blocks 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Enhance the GNC UB Repository on Members' web site 	<ul style="list-style-type: none"> June 2017 Ongoing 	<p><u>During the reporting period, there has been no UB developed and shared by Member(s). The</u></p>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
						development of new UBs will be raised at the Autumn PTC 2018.

7. Tasks to support Strategic Activity 5.3: Use of IT in support of Coordinated Border Management

“The WCO will continue to promote and enhance the use of IT related to Coordinated Border Management, including Single Window environments.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
Single Window	<ul style="list-style-type: none"> Update the Compendium on ‘How to Build a Single Window Environment’ by including the successful Single Window implementations 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> SW Compendium updated and approved by the PTC 	<ul style="list-style-type: none"> April 2017 and Spring 2019 	<p>Completed in April 2017. The Updated Compendium is now composed of 18 separate parts.</p> <p>Further updates will include Innovation for Business Processes Reengineering +Case Studies in the Volume 2 of the Compendium.</p>
	<ul style="list-style-type: none"> Engage with 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Other 	<ul style="list-style-type: none"> Ongoing 	<p>UNECE</p>

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
	other International Organizations concerning Single Window			international organizations presented their projects on Single Window		presented on Single Window at the IMSC. WCO and UNCEFACT collaborate on a number of Single Window projects and the WCO Data Model
	<ul style="list-style-type: none"> Develop SW E-Learning module (7-10 hours) 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> The PTC informed about the development of a SW E-Learning module 	<ul style="list-style-type: none"> October 2017 May 2018 	<ul style="list-style-type: none"> Volume 1 Finalized Volume 2 to be completed by June 2018
				<ul style="list-style-type: none"> SW E-Learning course reviewed and translated into three languages 	<ul style="list-style-type: none"> December 2017 	<ul style="list-style-type: none"> Donor needed
	<ul style="list-style-type: none"> Enlarge the pool of global experts through the accreditation process 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> Two Global/Regional Workshops conducted and PTC informed about the number of experts accredited (at least 15 by 	<ul style="list-style-type: none"> March October 2018 	<ul style="list-style-type: none"> First regional workshop (in the AMS) has been completed in September 2017. Another 3 workshops are planned for A/P, MENA and ESA regions

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Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
				March 2018)		
	<ul style="list-style-type: none"> Develop and Update the WCO Single Window Interactive Map (SWIM) database on Single Window procedures and services 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC 	<ul style="list-style-type: none"> WCO SWIM database updated and presented to the PTC 	<ul style="list-style-type: none"> April 2017 <u>May 2018</u> 	<p><u>Will be presented to the next IMSC in May 2018</u></p>
Product identification	<ul style="list-style-type: none"> Examine product identification systems 	<ul style="list-style-type: none"> Advanced 	<ul style="list-style-type: none"> PTC, IMSC, WGEC 	<ul style="list-style-type: none"> Members to continue reporting their initiatives 	<ul style="list-style-type: none"> October 2017 PTC (and subsequent PTCs as appropriate 	<p><u>Product identification has not been discussed during the reporting period. The May 2018 IMSC will discuss this topic that will be reported to the autumn PTC in 2018.</u></p>
				<ul style="list-style-type: none"> Secretariat to advise PTC of related discussion in other groups (WGEC, for example) 	<ul style="list-style-type: none"> October 2017 PTC (and subsequent PTCs as appropriate 	<p><u>The May 2018 IMSC will discuss this topic that will be reported to the autumn PTC in 2018.</u></p>

8. Tasks to support Strategic Activity 5.4: Develop, promote and manage WCO instruments and tools that provide the legal basis for technologically enabled reforms

“The WCO will continue to develop, promote and manage WCO instruments and tools that provide for a firm legal basis for interconnectivity.”

Topic	Tasks	Type of task	Responsible body	Performance Indicators	Timeline	Progress
ICT Guidelines	<ul style="list-style-type: none"> Produce an update of the WCO ICT Guidelines 	<ul style="list-style-type: none"> Maintenance 	<ul style="list-style-type: none"> PTC, IMSC, RKC/MC 	<ul style="list-style-type: none"> An update of the ICT Guidelines approved 	<ul style="list-style-type: none"> March 2018 	Draft guidance on electronic services is under development. It will potentially be incorporated in the ICT Guidelines as part of the update process.