ANNEX IV – ADMINISTRATIVE DOCUMENTS AND INFORMATION ON TENDERER’S EXPERTISE

Under penalty of nullity and rejection, tender proposals must be duly accompanied by the following documents and informations which shall be submitted in a bundle of separated numbered documents (from 1 to 4):

**Administrative documents:**

1. A document listing the names and status of the individuals who make up the tenderer’s governing bodies, together with an organization chart of the company.
2. A declaration on honor vouching that the tenderer is not in one of the situations described in Exclusion criteria and Ethics clauses (see items 3.2.4.6 and 3.2.4.7)

**Information document on the tenderer’s expertise:**

3. A description of its resources (qualified staff and equipment).
4. A description and evidence of the tenderer’s experience of working on similar projects in the past five (5) years.