

RULES OF PROCEDURE OF THE
SCIENTIFIC SUB-COMMITTEE

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CHAPTER I - FUNCTIONS

Rule 1

The Scientific Sub-Committee shall be an advisory body of the Council on questions involving chemical or other scientific matters. It shall also serve as a forum for the exchange of views by heads of the Customs laboratory services of Council Members.

CHAPTER II - REPRESENTATION

Rule 2

Each Member of the Council and any other Contracting Party to a Convention established or administered by the Council shall have the right to be represented, as a Member, on the Scientific Sub-Committee. However, opinions on any matter concerning a particular Convention shall be formulated only by the representatives of Contracting Parties to that Convention. Other representatives to which that Convention does not apply shall participate in the discussion as observers only.

CHAPTER III - SUB-COMMITTEE MEETINGS

Rule 3

The Scientific Sub-Committee shall hold its sessions as and when required and subject to approval by the Council. It shall normally hold at least one session a year.

CHAPTER IV - AGENDA

Rule 4

The Agenda for each session shall be drawn up by the Secretary General in consultation with the Chairman of the Scientific Sub-Committee and circulated to the Members of the Scientific Sub-Committee at least 30 days in advance of the opening date of the session, except in case of urgency.

This Agenda shall comprise all items whose inclusion has been approved by the Council or by any Committee of the Council, all items whose inclusion has been requested by the Secretary General and, subject to the approval of the Secretary General and the Chairman of the Scientific Sub-Committee, all items whose inclusion has been requested by any Member of the Council,

CHAPTER V - OFFICERS AND
CONDUCT OF BUSINESS

Rule 5

The Scientific Sub-Committee shall elect its own Chairman and one or more Vice-Chairmen from among the representatives of its Members. The Chairman and Vice-Chairmen shall each hold office for a period of two years. The retiring Chairman and Vice-Chairmen are eligible for re-election.

The Chairman shall participate in the proceedings as such and not as a representative of a member of the Sub-Committee.

Rule 6

The Scientific Sub-Committee shall seek to reach agreed views on any matter examined and shall report them to the Council or the relevant Committee, as appropriate. If agreement cannot be reached on a question, the differing views together with their supporting rationales shall be reported.

CHAPTER VI - GENERAL ADMINISTRATIVE ARRANGEMENTS

Rule 7

The general administrative arrangements for the Scientific Sub-Committee, including the date and duration of each session and the priorities to be fixed for the items on the Sub-Committee's Agenda, shall be the responsibility of the Secretary General.
