



MANAGING THE PTC

PTC Work Programme

(Item XIV (b) on the Agenda)

I. Introduction

1. On the occasion of its 200th Session in March 2013, the PTC held a strategic discussion on its current and future work. The PTC agreed to establish a Correspondence Group (CG) to work in the inter-session and prepare, amongst other things, a proposal for a work programme.
2. At its sessions in November 2013, the PTC discussed its first three-year work programme and suggested that performance indicators and timelines be included. The updated Work Programme for 2013-2016 was finalized by further reflecting additional suggestions shared at the sessions in March 2014 and as such was submitted to and adopted by the Council in June 2014.
3. The PTC Work Programme is in line with the WCO Strategic Plan and supports implementation of its goals and activities. It is intended to be regularly updated to reflect the decisions taken by the Committee and by the governing bodies of the WCO and to reflect the progress made.

II. PTC Work Programme 2013-2016

4. The PTC Work Programme for 2013-2016 covers the period of the last three financial years concluded in July 2016. Annex I to this document shows the progress made on all of the topics which are each connected to the different strategic goals and activities of the Strategic Plan. The results and outputs achieved can be found in the last column ("Progress"). The vast majority of the tasks have been successfully completed.

III. Draft PTC Work Programme 2016-2019

5. The new draft Work Programme, contained in Annex II to this document was drafted by the Secretariat and is largely based on the previous work programme. It aims to consolidate all the topics the Committee will be dealing with in the next three-

year period. The Work Programme refers to the three financial years: 2016/2017, 2017/2018 and 2018/2019.

6. The Programme mainly supports achieving Strategic Goals 1 and 5 of the WCO Strategic Plan 2016/2017-2018/2019 and contributes to the implementation of the following Strategic activities falling under the two goals:

- **Strategic Goal 1** – Promote the security and facilitation of international trade, including simplification and harmonization of Customs procedures = Economic Competitiveness Package:
 - ✓ Strategic Activity 1.1: Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation;
 - ✓ Strategic Activity 1.2: Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance
 - ✓ Strategic Activity 1.3: Promote cooperation with other border agencies to enhance border efficiency and effectiveness;
 - ✓ Strategic Activity 1.4: Enhance partnership with private sector.

- **Strategic Goal 5** – Promote Digital Customs to support, in particular, Coordinated Border Management and information exchange between all stakeholders:
 - ✓ Strategic Activity 5.1: Digital Customs: Provide a framework to consolidate the development, promotion and deployment of the WCO's Information Technology (IT)-related standards, instruments, tools, guidelines and systems;
 - ✓ Strategic Activity 5.2: Implement Globally Networked Customs (GNC);
 - ✓ Strategic Activity 5.3: Use of IT in support of Coordinated Border Management;
 - ✓ Strategic Activity 5.4: Develop, promote and manage WCO instruments and tools that provide the legal basis for technology enabled reforms.

7. For each of the Strategic Activities, the Draft PTC Work Programme 2016-2019 provides a list of topics and related tasks to be carried out by the PTC.

8. Majority of the topics from the last work programme have been reflected in the new one, with additional activities to be carried out and performance indicators to be reached. Substantial additional input to the Work Programme derives from the commitments stemming from the Digital Customs Work Plan adopted by the Policy Commission in July 2016.

IV. Actions required from the PTC

9. The PTC is invited to:

- share its findings and recommendations stemming from the progress made on the Work Programme 2013-2016; and
- examine the Draft Work Programme 2016-2019, provide suggestions for improvements and, if appropriate, endorse it.

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PTC Work Programme 2013-2016**Introduction**

The Work Programme of the Permanent Technical Committee is in line with the WCO Strategic Plan and supports implementation of its goals and activities. It will be regularly updated to reflect the decisions taken by the Committee and the governing bodies of the WCO and to reflect the progress made.

Work Programme 2013-2016

The Work Programme aims to consolidate all the topics the Committee will be dealing with in the three-year period. It should be considered as a living document and updated to reflect the changes taking place in the Customs environment and to reflect the new demands of the Membership or decisions of the Policy Commission and Council. Topics which are being proposed for inclusion in the Work Programme, would first need to be discussed in a PTC meeting. In accordance with the PTC Agenda setting guidelines, two or more Members (and possibly Observer(s)) would be expected to put forward a document for discussion in order to allow the PTC to have a clear understanding of the topic and the reasons for its inclusion in the Work Programme.

The Programme largely supports achieving Strategic Goal 1 of the WCO Strategic Plan 2013/2014-2015/2016 – Promoting the security and facilitation of international trade, including simplification and harmonization of Customs procedures = Economic Competitiveness Package, but also supports Strategic Goal 5 – Promoting information exchange between all stakeholders. It further contributes to the implementation of the following Strategic activities falling under these two goals:

- Strategic Activity 1.1: Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation;
- Strategic Activity 1.2: Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance
- Strategic Activity 1.3: Promote coordinated border management;
- Strategic Activity 1.4: Enhance partnership with private sector;
- Strategic Activity 1.5: Manage and promote Information Technology;
- Strategic Activity 5.1 Implement Globally Networked Customs (GNC).

For each of the Strategic Activities, the Programme provides a list of topics and related tasks to be carried out by the PTC.

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PTC Work Programme 2013-2016 including progress, September 2016

1. PTC tasks to support Strategic Activity 1.1: Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation

“The WCO will continue to work on developing international standards for Customs procedures and promoting the Revised Kyoto Convention. The WCO has also launched the Economic Competitiveness Package (ECP). It further develops, maintains and promotes the SAFE Framework of Standards, the Time Release Study, and other instruments and tools to achieve trade security and facilitation. It also monitors the implementation of the Resolution on the Role of Customs in Natural Disaster Relief.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Economic Competitiveness Package	<ul style="list-style-type: none"> Review the progress in implementing the ECP Action Plan 	<ul style="list-style-type: none"> Progress in implementing the Action Plan reported to the PTC 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The Progress reports of the ECP Action plan were submitted to all PTC sessions since 2013. The Progress reports on the ECP Action plan were submitted to all Policy Commission since 2013
	<ul style="list-style-type: none"> Revise the ECP Action Plan 	<ul style="list-style-type: none"> First Draft of the revised Action Plan 	<ul style="list-style-type: none"> March 2014 	<ul style="list-style-type: none"> The revised ECP Action Plan was endorsed by the PTC in October 2014.
		<ul style="list-style-type: none"> Submit the revised Action Plan to the Policy Commission 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> The revised ECP Action Plan was endorsed at the Policy Commission in December 2014.
	<ul style="list-style-type: none"> Update the ECP Toolkit 	<ul style="list-style-type: none"> Update of the ECP toolkit published 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The revised ECP Toolkit was submitted to the PTC in October 2014.

PTC Work Programme 2013-2016 including progress, September 2016

Topic	Tasks	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> Organize High Level Conference on Regional Integration, with inputs from PTC 	<ul style="list-style-type: none"> Hold Conference after the June 2015 Council Sessions 	<ul style="list-style-type: none"> June 2015 	<ul style="list-style-type: none"> The revised ECP Toolkit was uploaded at the WCO webpage in January 2016. At the March 2015 PTC, Members contributed with suggestions for the agenda of the Conference. The WCO Regional Integration Conference was held in June 2015
Revised Kyoto Convention (RKC)	<ul style="list-style-type: none"> Advise the RKC Management Committee on maintenance, promotion, and implementation of the RKC 	<ul style="list-style-type: none"> Recommendations of the PTC regarding the maintenance of the RKC 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> During the discussions on the Analysis of Section I of the TFA, the PTC recommended that the RKC Management Committee be familiarized with the existing inconsistencies between the provisions in the RKC and the TFA which were then reported to the RKC/MC in November 2014. The RKC/MC in October 2015 agreed for WCO Members to find synergies between the accession process to the

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Topic	Tasks	Performance Indicators	Timeline	Progress
				RKC and the ratification of the Protocol amending the Marrakesh Agreement establishing the WTO in order to insert the TFA into it.
		<ul style="list-style-type: none"> Number of WCO Members using the RKC Toolkit on Quality Implementation Assessment, including in Regional Integration Projects 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> Several national and regional workshops were conducted related to national accession and implementation of the RKC and/or how to conduct a gap analysis and to use the RKC Toolkit. The Secretariat is expecting some Contracting parties to request its support in using the Toolkit in order to assess the level of implementation of the RKC. The PTC is expected to support the Secretariat in this work.
Time Release Study	<ul style="list-style-type: none"> Ensure that WCO Members report to PTC and share best practices related to TRS 	<ul style="list-style-type: none"> Number of reports received by the Secretariat with permission to share the results with WCO 	<ul style="list-style-type: none"> December 2015 	<ul style="list-style-type: none"> The Secretariat shared with delegates, during the PTC sessions in October 2014, the results of the survey

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Topic	Tasks	Performance Indicators	Timeline	Progress
		members		conducted amongst WCO Members.
	<ul style="list-style-type: none"> Support the use and implementation of the Time Release Study 	<ul style="list-style-type: none"> Number of presentations given by WCO members during PTC meetings 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> During the October 2014 PTC sessions, four WCO Members shared their TRS experiences with delegates, especially on the benefits of using this tool. At the PTC side event in March 2015, one Member presented its experience on the use of the TRS.
Supply Chain Security	<ul style="list-style-type: none"> Discuss/approve technical issues forwarded by the SAFE WG 	<ul style="list-style-type: none"> Number of issues discussed and approved 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> SAFE WG reports have been regularly submitted to the PTC.
	<ul style="list-style-type: none"> Ensure issues related to Customs and SAFE Framework are brought to the PTC for information/update 	<ul style="list-style-type: none"> Update on SAFE FoS including its review reported to the PTC 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> SAFE Review 2015 endorsed by the PTC in October 2014. The work on the 2018 SAFE review cycle initiated by inviting proposals by Members and the private sector.
Integrated Supply Chain Management	<ul style="list-style-type: none"> Raise awareness on the ISCM Guidelines and explore further its key concepts, in particular, integrated Customs control, 	<ul style="list-style-type: none"> Knowledge and presentations shared on Members' initiatives and other projects in this domain 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> Integrated Supply Chain Management (ISCM) was discussed in-depth through a break-out session at the March

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Topic	Tasks	Performance Indicators	Timeline	Progress
	<p>authorized supply chain, and connectivity between and among Customs administrations together with other stakeholders</p>			<p>2015 PTC when it was also decided to include it as a separate topic under the PTC Work Programme. In addition, Netherlands shared their experience on ISCM implementation at the same meeting.</p> <ul style="list-style-type: none"> The March 2016 SWG discussed the operational issues including the possible review of the ISCM Guidelines under the 2018 SAFE review cycle
<p>Natural Disaster Relief</p>	<ul style="list-style-type: none"> Monitor implementation of the 2011 WCO Resolution on Natural Disaster Relief (NDR) and other related WCO tools and initiatives 	<ul style="list-style-type: none"> Submit to PTC paper on implementation of the Resolution on NDR including an update on the Customs community contribution to the fight against Ebola 	<ul style="list-style-type: none"> Periodically 	<ul style="list-style-type: none"> In accordance with point 9 of the 2011 Resolution the WCO Secretariat, in collaboration with UN OCHA and IFRC, held a regional seminar on the role of Customs in natural disaster relief in Addis Ababa, Ethiopia on 9-10 March 2016. The joint event was the fourth in a series of regional seminars designed to implement the 2011 WCO Resolution on

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Topic	Tasks	Performance Indicators	Timeline	Progress
				<p>NDR.</p> <ul style="list-style-type: none"> On 9 May 2016 the WCO Secretariat commenced the implementation of a project funded by the Ministry of Foreign Affairs of the Netherlands aimed at assisting Customs Administrations in West Africa to be better prepared to combat natural disasters and regional epidemic diseases like the Ebola Virus Disease. The duration of the project is 12 months with a possible extension of 6 months.
Immediate Release Guidelines	<ul style="list-style-type: none"> Adoption of the updated version of the Immediate Release Guidelines (IRG) 	<ul style="list-style-type: none"> The revised Immediate Release Guidelines adopted 	<ul style="list-style-type: none"> March 2014 	<ul style="list-style-type: none"> The revised IRG were adopted by the PTC in March 2014.
	<ul style="list-style-type: none"> Support maintenance and ensure that technical issues related to IRG are reported to PTC for discussion and guidance 	<ul style="list-style-type: none"> Number of WCO Members using the IRG 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> During the PTC sessions in October 2014, discussions were launched on the issue of the <i>de minimis</i> regime. The PTC will be requested to provide more guidance to Members on the issue of

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Topic	Tasks	Performance Indicators	Timeline	Progress
				<p>the <i>de minimis</i> regime also included in the RKC.</p> <ul style="list-style-type: none"> Following a request from Singapore supported by other CPs, the 14th RKC/MC discussed the issue of the <i>de minimis</i> and agreed to update the RKC related Guidelines. The coming RKC/MC meeting will examine an updated version of the RKC guidelines on this issue. The PTC will be informed on the decision taken.
Glossary of International Customs Terms	<ul style="list-style-type: none"> Update the Glossary of International Customs Terms 	<ul style="list-style-type: none"> New terms proposed to be included in the Glossary 	<ul style="list-style-type: none"> November 2016 	<ul style="list-style-type: none"> The Analysis of Section I of the TFA showed that there might be a need to update the Glossary to include the links between the terms used in the WCO and the WTO TFA, where certain discrepancies exist.
	<ul style="list-style-type: none"> Give guidance on the way forward for the definitions proposed by the Secretariat and reviewed by the Virtual Group, which do not form part of any WCO instrument 	<ul style="list-style-type: none"> At least three new definitions reviewed and approved 	<ul style="list-style-type: none"> On-going 	<ul style="list-style-type: none"> During its 201st/202nd Sessions in November 2013, the PTC approved nine terms submitted by the Virtual Working Group, while eight terms

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Topic	Tasks	Performance Indicators	Timeline	Progress
				have been submitted for further review to the appropriate WCO Committees and other bodies.
Postal Traffic	<ul style="list-style-type: none"> Take actions to promote the use of Customs/Post EDI messages and exchange of information in Postal Traffic with a view of enhancing facilitation and security of shipments transported by post 	<ul style="list-style-type: none"> Guidelines for exchange of electronic messages between Customs and posts developed 	<ul style="list-style-type: none"> March 2016 	<ul style="list-style-type: none"> Virtual Working Group set up under the WCO/UPU Contact Committee and an update on the developments will be submitted to the PTC meeting in March 2015. Following a joint letter sent by the WCO and the UPU to all Customs administrations and designated postal operators to prioritize the implementation of electronic exchange of data between posts and Customs at the national level by using the WCO-UPU joint messaging standards, some Members have already expressed interest in establishing an electronic interface with respective postal operators.

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Topic	Tasks	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> Support and provide guidance to the work of the WCO/UPU Contact Committee 	<ul style="list-style-type: none"> WCO/UPU CC reports, work programme, draft tools approved and issues arising resolved 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> In March 2014 the PTC adopted the WCO/UPU Customs Postal Guide and the WCO/UPU MoU Guidelines. March 2016 PTC was updated on a number of initiatives, including the work on improving electronic exchange of information between Customs towards improved compliance, on the roadmap for e-commerce and the joint WCO/UPU workshops.
		<ul style="list-style-type: none"> Revised CN 22/23 and CP71/72 approved 	<ul style="list-style-type: none"> March 2016 	<ul style="list-style-type: none"> The report of the 35th Meeting of the WCO/UPU Contact Committee including proposed changes were presented and approved at the March 2016 PTC meeting.
Regional integration	<ul style="list-style-type: none"> Further research based on Members' interests 	<ul style="list-style-type: none"> Progress report on work on Members' priorities concerning regional integration 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> Document PC0395 from the October 2014 PTC contained a progress on the work carried out under the regional integration priorities. The

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Topic	Tasks	Performance Indicators	Timeline	Progress
				March 2015 PTC discussed a document about the regional approach of the WCO that supports regional integration. It was also invited to contribute to the development of the agenda for the High Level Conference to be held after June 2015 Council. Secretariat drafted a Regional Integration Matrix.
Informal Trade	<ul style="list-style-type: none"> Develop a publication, based on Members' needs. 	<ul style="list-style-type: none"> Publish research book or special journal on informal trade 	<ul style="list-style-type: none"> December 2015 	<ul style="list-style-type: none"> Papers were being reviewed by external peer reviewers. The paper was published in December 2015.
Transit	<ul style="list-style-type: none"> Develop a Transit Handbook 	<ul style="list-style-type: none"> Transit Handbook published 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Transit Handbook was adopted by the PTC in October 2014 and the Policy Commission in December 2014.
Data Quality, Data Security and Compliance Framework	<ul style="list-style-type: none"> Perform oversight function over developments in other committees and groups. 	<ul style="list-style-type: none"> Report of SAFE Working Group Expert Group (SWG EG) on Data Quality to June 2014 Policy Commission 	<ul style="list-style-type: none"> June 2014 	<ul style="list-style-type: none"> Report of SWG EG went to December 2014 Policy Commission, contained in SAFE report. Draft Council Recommendation on Data Quality and List of

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Topic	Tasks	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> Determine if new tools or instruments need to be developed or existing ones updated. 	<ul style="list-style-type: none"> Develop guidelines on Customs Compliance Framework that includes data quality aspects for submission to June 2015 PC for guidance 	<ul style="list-style-type: none"> June 2015 	<p>acceptable and non-acceptable terms was approved by March 2015 PTC. For future work, the PTC decided to set up a Virtual Working Group on Data Quality.</p> <ul style="list-style-type: none"> The draft Customs Compliance Framework was discussed at the Joint PTC/Enforcement Committee meeting in March 2014 and at the PTC in October 2014. Draft Framework was approved by March 2015 PTC.
E-Commerce	<ul style="list-style-type: none"> Discuss issues emanating from growth in e-commerce and provide strategic guidance and potential solutions 	<ul style="list-style-type: none"> Identify specific issues and potential solutions to facilitate growth in e-commerce while ensuring compliance and security of supply chain 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The PTC discussed some of the issues at its meeting in March and October 2014 and decided to continue discussions in the future. The March 2015 PTC was invited to discuss the tasks to be included under the PTC Work Programme. However, additional specific tasks had not been identified. The PTC noted WCO's collaboration with other

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Topic	Tasks	Performance Indicators	Timeline	Progress
				<p>relevant international organizations such as OECD and UPU and encouraged the WCO to continue working with them in the area of e-commerce to develop collaborative harmonized solutions to address emerging challenges.</p>
		<ul style="list-style-type: none"> • Analyze impact of e-commerce on revenue 	<ul style="list-style-type: none"> • Ongoing 	<ul style="list-style-type: none"> • The March 2015 PTC discussed the impact of e-commerce on revenue collection. • The March 2016 PTC took note of alternate models of revenue collection, their potential impact in the Customs environment, and the outcomes of the related discussions at the December 2015 PC. • At the suggestion of the March 2016 PTC, a multi-stakeholder Working Group on E-Commerce has been established. First meeting of the Group will be held from 21 to 23

PTC Work Programme 2013-2016 including progress, September 2016

Topic	Tasks	Performance Indicators	Timeline	Progress
				September 2016.
Future of Customs	<ul style="list-style-type: none"> Launch a Virtual Working Group on the Future of Customs (VWG FC) 	<ul style="list-style-type: none"> VWG FC identified its objectives and desired outputs 	<ul style="list-style-type: none"> June 2015 	<ul style="list-style-type: none"> The March 2015 PTC decided to launch a Virtual Working Group to identify and discuss which current and envisaged developments will have implications on Customs in the future and in what manner. To date the group has functioned both virtually and met physically.
	<ul style="list-style-type: none"> Identify future oriented topics to be explored in more detail 	<ul style="list-style-type: none"> Member(s) put forward future oriented topic(s) for discussion at the PTC 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The VWG FC developed a list of future-oriented topics to be explored in more detail. Some of them were discussed in-depth at the PTC sessions: 3D printing (October 2015) and drones (March 2016). The VWG FC also developed an overview of the progress on implementation of the 10 building blocks of the Customs in the 21st (C21) Century Document, short papers on a number of topics (3D printing,

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Topic	Tasks	Performance Indicators	Timeline	Progress
				automatic exchange of information, border models, e-commerce, Future of Customs, Future Role of the WCO, Integrated Supply Chain Management, etc.) and explored how the new and emerging issues could fit into the C21 strategic document.

2. Tasks to support Strategic Activity 1.2 Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance

“The WCO welcomes the World Trade Organization (WTO) Agreement on Trade Facilitation (TFA) adopted at the WTO’s Ninth Ministerial Conference in Bali, Indonesia from 3 to 7 December 2013. It constitutes an important milestone for the WTO and global trade. The potential of the TFA in the Bali Package is significant. According to analysis, the measures will boost prosperity by reducing administrative burden and transaction costs, and are expected to save developing countries around US\$325 billion a year and accelerate their integration into the global value chains. According to the OECD, developed countries also stand to gain with a 10 percent cut in their trade costs and easier trade flows for their operators. The potential new gains from trade facilitation are considerable, especially for countries that have yet to apply its principles.”

Topic	Tasks	Performance Indicators	Timeline	Progress
WTO Agreement on Trade Facilitation (ATF)	<ul style="list-style-type: none"> Seek means to support implementation of commitments stemming from the WTO Agreement on Trade Facilitation 	<ul style="list-style-type: none"> Analysis of the WTO TFA developed 	<ul style="list-style-type: none"> November 2014 	<ul style="list-style-type: none"> Analysis of TFA Sections I and II were developed in early 2014 and discussed at the March 2014 sessions. The PTC in October 2014 discussed the updated version of the Analysis of Section I

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Topic	Tasks	Performance Indicators	Timeline	Progress
		<ul style="list-style-type: none"> • Number of technical guidance tools developed 	<ul style="list-style-type: none"> • Ongoing 	<p>which has been published on the WCO web site.</p> <ul style="list-style-type: none"> • In the period from 2013 to date, many technical guidance tools approved by the PTC or the Working Group on the TFA (TFAWG) support implementation of TFA provisions: Implementation Guidance, Analysis of Section I, The WTO Trade Facilitation Agreement and WCO Mercator Programme Approach to Implementation (Introduction to the Implementation Guidance), CBM Compendium and the Diagnostic Tool for CBM, Customs-Business Partnership Guidance (including the Advanced Pillar), Model Business Lens Checklist for SMEs, Customs Compliance Framework, including Voluntary Disclosure and Data Quality, IT Guide for

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Topic	Tasks	Performance Indicators	Timeline	Progress
				Executive, Guidelines on Transparency and Predictability, Study Report on Customs Brokers, Guidelines for strengthening cooperation and exchange of information between Customs and Tax authorities at the national level.
	<ul style="list-style-type: none"> Update the WTO Trade Facilitation Toolkit 	<ul style="list-style-type: none"> Updated WTO TF Toolkit published 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The WTO TF Toolkit has been incorporated in both the WTO TFA Implementation Guidance and the Analysis of Section I which are living tools presented to the PTC in the two meetings in 2014.
	<ul style="list-style-type: none"> Respond to Members' concerns regarding specific provisions and consider implications in terms of Capacity Building and Technical Assistance requirements 	<ul style="list-style-type: none"> WTO-specific programme of assistance developed with the Capacity Building Directorate 	<ul style="list-style-type: none"> June 2014 	<ul style="list-style-type: none"> Mercator programme launched in June 2014. The PTC discussed and provided guidance for developing the Mercator programme at its sessions in October 2014.
		<ul style="list-style-type: none"> Explore implementation of particular TFA 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> The PTC has discussed a number of trade

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Topic	Tasks	Performance Indicators	Timeline	Progress
		provisions, especially those forwarded by the TFAWG		facilitation measures specifically in the context of the TFA such as Article 7.7 on Authorized Operators and Article 12 on Customs Cooperation (jointly discussed with Enforcement Committee), both at the March 2014 meeting. Customs brokers (Article 10.6) were discussed in March 2015 as tasked by the Policy Commission in December 2014. Other TFA-related topics discussed to date include Single Window, Exchange of Information, Customs Brokers and others.

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3. Tasks to support Strategic Activity 1.3: Promote coordinated border management

“Coordinated border management (CBM) is an important trade facilitation contribution to improved border management procedures that enhances economic growth and development. The increasing flow of both goods and travelers across borders, and the expectation that such movements should take place without undue delay, puts pressure on all border agencies to rationalize their operations. CBM further enables governments to reduce their border control costs whilst simultaneously delivering enhanced efficiency and effectiveness. CBM also plays a significant role in a nation’s economic competitiveness by better facilitating trade and travel.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Coordinated Border Management	<ul style="list-style-type: none"> Collect innovative practices from Members 	<ul style="list-style-type: none"> Include best practices in new Coordinated Border Management Compendium (submission of draft to December Policy Commission 2014) 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> A number of Members’ practices have been collected and incorporated into the CBM Compendium.
	<ul style="list-style-type: none"> Develop new tools or instruments, based on Members’ needs. 	<ul style="list-style-type: none"> Create new Coordinated Border Management Compendium (submission of draft to December Policy Commission 2014) 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Adopted by PTC in October 2014 and the Policy Commission in December 2014.
	<ul style="list-style-type: none"> Engage with other International Organizations concerning CBM 	<ul style="list-style-type: none"> Attend IPPC Commission on Phytosanitary Measures 	<ul style="list-style-type: none"> April 2014 	<ul style="list-style-type: none"> WCO attended the 9th Session of the Commission on Phytosanitary Measures, Rome, Italy, 31 March - 4 April 2014.
		<ul style="list-style-type: none"> Continue engaging IPPC, OIE, Codex Alimentarius and other relevant 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> International organizations related to CBM were invited to PTC.

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Topic	Tasks	Performance Indicators	Timeline	Progress
		organizations		<p>IPPC and Codex Alimentarius conducted presentations related to CBM in March 2013 regarding Logistics Performance Index and and the Border Management Modernization Handbook. OiE conducted a presentation in November 2013 regarding temporary admission for HHP Horses. A new cooperation agreement was signed between the WCO and OiE in 2015. Negotiations regarding cooperation agreement are ongoing with IPPC. WCO Secretariat has also exchanged draft MoU with International Organization for Migration.</p>
End-Use Codes and Product identification	<ul style="list-style-type: none"> Examine product identification systems 	<ul style="list-style-type: none"> Continue Secretariat research; report to PTC and/or Joint PTC/EC, starting March 2014 	<ul style="list-style-type: none"> March 2014 (and subsequent PTCs as appropriate) 	<ul style="list-style-type: none"> PTC was updated on the development of FAQ on Product Identification during the October 2014 sessions.

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4. Tasks to support Strategic Activity 1.4: Enhance partnership with private sector

“The WCO maintains close partnerships with a large number of private sector organizations. Such partnerships are in many cases formalized through a Memorandum of Understanding. Fostering the Customs-trade partnership has traditionally been an important part of the WCO’s work, but this work has been taken to new levels in recent years with the establishment of the Private Sector Consultative Group and the new emphasis on strategic pacts with trusted economic operators.”

Topic	Tasks	Performance Indicators	Timeline	Progress
AEOs	<ul style="list-style-type: none"> Provide input on the AEO Compendium where necessary/relevant 	<ul style="list-style-type: none"> Present the updated AEO Compendium 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> AEO Compendium 2014 edition presented to the PTC in October 2014.
Customs-Business Partnership	<ul style="list-style-type: none"> Develop a model Business Lens Checklist for SMEs 	<ul style="list-style-type: none"> Model Business Lens Checklist for SMEs published 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Model Business Lens Checklist was dopted at the Policy Commission in December 2014.
	<ul style="list-style-type: none"> Ensure development of Customs to Business Partnership 	<ul style="list-style-type: none"> The development of the Customs to Business Partnership Guidance 	<ul style="list-style-type: none"> March 2015 	<ul style="list-style-type: none"> Customs to Business Partnership Guidance was endorsed by the PTC in October 2014 and submitted to Policy Commission in December 2014.
		<ul style="list-style-type: none"> Develop ‘Advanced Pillar’ to the Customs to Business Partnership Guidance 	<ul style="list-style-type: none"> June 2015 	<ul style="list-style-type: none"> A draft Advanced Pillar was endorsed by the PTC in March 2015
Customs Brokers	<ul style="list-style-type: none"> Study of legal and institutional framework and enhancing Cooperation between 	<ul style="list-style-type: none"> Carry out detailed analysis and develop a study based on 	<ul style="list-style-type: none"> March 2016 	<ul style="list-style-type: none"> PTC in March 2015 discussed the role of Customs brokers in the

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	Customs and Customs Brokers including capacity building	Members' experiences, good practices and lessons learned		supply chain and the institutional and legal framework and agreed to continue the work on this topic with a view to developing a detailed study based on Members' varied experiences, including by carrying out a survey.
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5. Tasks to support Strategic Activity 1.5: Manage and promote Information Technology

“Modern Customs organizations have a very high degree of dependency on the application of Information Technology (IT) that is recognized for its contribution to the economic competitiveness of a nation. IT is a horizontal topic with deep cross-linkages with several of the building blocks of Customs in the 21st Century. The WCO will focus on some of its key instruments related to the use of IT in Customs.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Data Model	<ul style="list-style-type: none"> Produce annual updates of the Data Model to reflect the standard up-to-date requirements of Members that are adopting the instrument 	<ul style="list-style-type: none"> Release 3.4 produced in 2013. Release 3.5 will be finalized according to schedule; Release 3.6.0 Produced 	<ul style="list-style-type: none"> November 2015 	<ul style="list-style-type: none"> Data Model version 3.4 Dataset has been published. Data Model version 3.5 Dataset has been published in December 2014. Data Model version 3.6.0 is published in May 2016.
	<ul style="list-style-type: none"> Produce Information Packages to cover a wider array of cross-border regulatory procedures including all Customs major 	<ul style="list-style-type: none"> Information packages covered by the scope of release 3.5 will be finalized; Information package covered by 	<ul style="list-style-type: none"> December 2015 	<ul style="list-style-type: none"> AEI, EATA Carnet Data, OIE Certificate and ENESCO Cultural Object Certificate Information Packages

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Topic	Tasks	Performance Indicators	Timeline	Progress
	types of licenses, certificates and permits used in international trade	version 3.6.0 finalized		were added to the Data Model version 3.5 which was released in December 2014. EU CDM Derived information package was included as part of release 3.6.0.
	<ul style="list-style-type: none"> Accelerate adoption by Members and regional organizations by promoting 'My Information Packages' 	<ul style="list-style-type: none"> One example of "My Information Packages" produced 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> In progress
		<ul style="list-style-type: none"> Encourage a Member to produce a further example of "My Information Package" 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> In progress
UCR	<ul style="list-style-type: none"> To update the UCR Guidelines to reflect: <ul style="list-style-type: none"> the practical use of the UCR concept in cross-border trade the business benefits to Customs & Trade 	<ul style="list-style-type: none"> Discussion on identified topics to determine if any change in the UCR Guidelines is required 	<ul style="list-style-type: none"> June 2014 	<ul style="list-style-type: none"> The IMSC in January 2014 determined that there is no need to update the UCR Guidelines.
		<ul style="list-style-type: none"> Topics identified 	<ul style="list-style-type: none"> June 2015 (if updating is required) 	<ul style="list-style-type: none"> In January 2014, the IMSC determined that there was no need to update the UCR Guidelines.
Single Window Armen	<ul style="list-style-type: none"> Update the Compendium on 'How to Build a Single Window Environment' by including the successful 	<ul style="list-style-type: none"> SW Compendium updated 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Updated SW Compendium endorsed by PTC in October 2014 and Policy Commission

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Topic	Tasks	Performance Indicators	Timeline	Progress
	Single Window implementations			in December 2014.
	<ul style="list-style-type: none"> Enlarge the pool of global experts through the accreditation process 	<ul style="list-style-type: none"> Workshop conducted 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Accreditation Workshop was conducted in September 2013 in Korea.
		<ul style="list-style-type: none"> Accreditation of at least 3 experts 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> 3 more experts were accredited in 2014
	<ul style="list-style-type: none"> Update the WCO Repository on Single Window implementations 	<ul style="list-style-type: none"> WCO Repository updated with national practices 	<ul style="list-style-type: none"> Ongoing 	<ul style="list-style-type: none"> 43 Members were asked to validate the information in the Repository and the results will be reflected in the new Single Window Interactive Map (SWIM).
API Guidelines	<ul style="list-style-type: none"> Produce updates of the PNRGOV Message Implementation Guide 	<ul style="list-style-type: none"> PNRGOV Guidelines 13.1 finalized (further updates depend on feedback based on implementation) 	<ul style="list-style-type: none"> March 2014 	<ul style="list-style-type: none"> Guidelines were finalized and endorsed by PTC in March 2014. Further update, PNRGOV Version 15.1 was endorsed by the PTC in March 2016
	<ul style="list-style-type: none"> Maintain the WCO/IATA/ICAO API Guidelines 	<ul style="list-style-type: none"> API Guidelines 2013 produced; Further updates will depend on changes proposed in October 2014 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> Approved by PTC in October 2014 with changes. Further Update on the API PAXLST Message Implementation Guide version 5.0 (2015) was

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Topic	Tasks	Performance Indicators	Timeline	Progress
				endorsed by the PTC in March 2016
ICT Guidelines	<ul style="list-style-type: none"> Produce an update of the WCO ICT Guidelines 	<ul style="list-style-type: none"> An update of the ICT Guidelines approved 	<ul style="list-style-type: none"> March 2016 	<ul style="list-style-type: none"> Last update of ICT Guidelines were endorsed by PTC in March 2013.
IT Guide for Executives	<ul style="list-style-type: none"> Produce IT Guide for Executives 	<ul style="list-style-type: none"> An outline of the IT Guide for Executives discussed by the PTC 	<ul style="list-style-type: none"> March 2015 	<ul style="list-style-type: none"> An outline of the Guide was submitted to the March 2015 PTC for guidance. The PTC endorsed the proposed coverage of the Guidance and took note of the suggestions raised by delegates on topics that could be covered before its full development and submission to the Policy Commission. The PTC also encouraged Members to share with the WCO Secretariat any existing related materials, including training materials. October 2015 PTC agreed to include mapping of the WCO IT-related instruments and tools in the guidance.

*PTC Work Programme 2013-2016 including progress, September 2016*6. Tasks to support Strategic Activity 5.1 Implement Globally Networked Customs (GNC)

“The challenges of the 21st Century require new approaches for cooperation between Customs administrations and all relevant stakeholders for purposes of applying Customs controls while facilitating legitimate trade. Most WCO activities are linked to information exchange and close cooperation, and therefore the requirement is to create a global Customs network in support of international trade and Customs controls. The term “network” does not apply to a single system, but to a systematic approach which aims to deliver seamless, real-time and paperless flows of information between Customs administrations.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Globally Networked Customs	<ul style="list-style-type: none"> Monitor progress of proof-of-concept for Utility Blocks being developed 	<ul style="list-style-type: none"> Monitor progress of Utility Blocks developed 	<ul style="list-style-type: none"> December 2014 	<ul style="list-style-type: none"> In all its meetings in 2013 and 2014 the PTC discussed the Utility Blocks developed by various Members.
		<ul style="list-style-type: none"> Based on PC guidance, further work on GNC Governance to inform PC December 2014 and Council in June 2015 	<ul style="list-style-type: none"> June 2015 	<ul style="list-style-type: none"> The GNC “proof of concept” report for submission to the Policy Commission in June 2015 was endorsed by the March 2015 PTC. It was also agreed to develop guidance documentation to assist Members in developing Utility Blocks. GNC Handbook was endorsed by the PTC in March 2016.
	<ul style="list-style-type: none"> Establish a GNC UB Repository for the sharing of completed Utility Blocks 	<ul style="list-style-type: none"> Establish GNC UB Repository on Members’ web site 	<ul style="list-style-type: none"> March 2014 	<ul style="list-style-type: none"> Five Utility Blocks have been collected in the Repository so far.

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Introduction

The Work Programme of the Permanent Technical Committee is in line with the WCO Strategic Plan and supports implementation of its goals and activities. It will be regularly updated to reflect the decisions taken by the Committee and the governing bodies of the WCO and to reflect the progress made.

Work Programme 2016-2019

The Work Programme aims to consolidate all the topics the Committee will be dealing with in a three-year period. This Work Programme refers to the three financial years: 2016/2017, 2017/2018 and 2018/2019.

The Work Programme should be considered as a living document and updated to reflect the changes taking place in the Customs environment and to reflect the new demands of the Membership or decisions of the Policy Commission and Council. Topics which are being proposed for inclusion in the Work Programme, would first need to be discussed in a PTC meeting. In accordance with the PTC Agenda setting guidelines, two or more Members (and possibly Observer(s)) would be expected to put forward a document for discussion in order to allow the PTC to have a clear understanding of the topic and the reasons for its inclusion in the Work Programme.

The Programme largely supports achieving Strategic Goals 1 and 5 of the WCO Strategic Plan 2016/2017-2018/2019 and contributes to the implementation of the following Strategic activities falling under the two goals:

Strategic Goal 1 – Promote the security and facilitation of international trade, including simplification and harmonization of Customs procedures = Economic Competitiveness Package:

- **Strategic Activity 1.1:** Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation;
- **Strategic Activity 1.2:** Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance
- **Strategic Activity 1.3:** Promote cooperation with other border agencies to enhance border efficiency and effectiveness;
- **Strategic Activity 1.4:** Enhance partnership with private sector.

Strategic Goal 5 – Promote Digital Customs to support, in particular, Coordinated Border Management and information exchange between all stakeholders:

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- **Strategic Activity 5.1:** Digital Customs: Provide a framework to consolidate the development, promotion and deployment of the WCO's Information Technology (IT)-related standards, instruments, tools, guidelines and systems;
- **Strategic Activity 5.2:** Implement Globally Networked Customs (GNC);
- **Strategic Activity 5.3:** Use of IT in support of Coordinated Border Management;
- **Strategic Activity 5.4:** Develop, promote and manage WCO instruments and tools that provide the legal basis for technology enabled reforms.

For each of the Strategic Activities, the PTC Work Programme 2016-2019 provides a list of topics and related tasks to be carried out by the PTC.

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7. PTC tasks to support Strategic Activity 1.1: Develop, manage and promote conventions, guidelines, standards and tools on trade security and facilitation

“The WCO will continue to work on developing international standards for Customs procedures. It also promotes the Revised Kyoto Convention. The WCO will manage, further develop and promote the Economic Competitiveness Package, including the SAFE Framework of Standards, the Time Release Study, and other instruments and tools to achieve trade security and facilitation.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Economic Competitiveness Package	<ul style="list-style-type: none"> • Review the progress in implementing the ECP Action Plan 	<ul style="list-style-type: none"> • Progress in implementing the Action Plan reported to the PTC 	<ul style="list-style-type: none"> • Ongoing 	
	<ul style="list-style-type: none"> • Revise the ECP Action Plan 	<ul style="list-style-type: none"> • First Draft of the revised Action Plan 	<ul style="list-style-type: none"> • October 2016 	
		<ul style="list-style-type: none"> • Revised Action Plan submitted to the Policy Commission 	<ul style="list-style-type: none"> • December 2016 	
	<ul style="list-style-type: none"> • Update the ECP Toolkit 	<ul style="list-style-type: none"> • Update of the ECP toolkit published 	<ul style="list-style-type: none"> • Ongoing 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
Revised Kyoto Convention (RKC)	<ul style="list-style-type: none"> Advise the RKC Management Committee on maintenance, promotion, and implementation of the RKC 	<ul style="list-style-type: none"> Recommendations of the PTC regarding the maintenance of the RKC agreed 	<ul style="list-style-type: none"> Ongoing 	
Time Release Study	<ul style="list-style-type: none"> Ensure that WCO Members report to PTC and share best practices related to TRS 	<ul style="list-style-type: none"> Number of reports received by the Secretariat with permission to share the results with WCO members 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Support the use and implementation of the Time Release Study 	<ul style="list-style-type: none"> Number of presentations given by WCO members during PTC meetings 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Keep TRS tools up to date 	<ul style="list-style-type: none"> Update of TRS tools discussed by the PTC and recommendations put forward 	<ul style="list-style-type: none"> October 2016 	
Supply Chain Security	<ul style="list-style-type: none"> Discuss/approve technical issues forwarded by the SAFE WG 	<ul style="list-style-type: none"> Number of issues discussed and approved 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Ensure issues related to Customs and SAFE Framework are brought to the PTC for information/update 	<ul style="list-style-type: none"> Update on SAFE FoS including its 2018 review cycle reported to the PTC 	<ul style="list-style-type: none"> Ongoing 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> Provide guidance on the development of new tools 	<ul style="list-style-type: none"> New and updated tools developed and presented 	<ul style="list-style-type: none"> October 2017 	
Integrated Supply Chain Management	<ul style="list-style-type: none"> Raise awareness on the ISCM Guidelines and explore further its key concepts, in particular, integrated Customs control, authorized supply chain, and connectivity between and among Customs administrations together with other stakeholders 	<ul style="list-style-type: none"> Knowledge and presentations shared on Members' initiatives, best practices and other related projects in this domain 	<ul style="list-style-type: none"> Ongoing 	
		<ul style="list-style-type: none"> Provided guidance on the potential update of the ISCM Guidelines to reflect new developments and opportunities. 	<ul style="list-style-type: none"> April 2017 	
Natural Disaster Relief	<ul style="list-style-type: none"> Monitor implementation of the 2011 WCO Resolution on Natural Disaster Relief (NDR) and other related WCO tools and initiatives 	<ul style="list-style-type: none"> Submit to PTC paper on implementation measures relating to the Resolution on NDR 	<ul style="list-style-type: none"> Periodically 	
Immediate Release Guidelines	<ul style="list-style-type: none"> Support maintenance and ensure that technical issues related to IRG are reported to PTC for discussion and guidance 	<ul style="list-style-type: none"> Number of WCO Members using the IRG increased 	<ul style="list-style-type: none"> Ongoing 	
Glossary of International Customs Terms	<ul style="list-style-type: none"> Update the Glossary of International Customs Terms 	<ul style="list-style-type: none"> New terms proposed to be included in the Glossary 	<ul style="list-style-type: none"> November 2017 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
	<ul style="list-style-type: none"> Give guidance on the way forward for the definitions proposed by the Secretariat and reviewed by the Virtual Group, which do not form part of any WCO instrument 	<ul style="list-style-type: none"> At least three new definitions reviewed and approved yearly 	<ul style="list-style-type: none"> Ongoing 	
Postal Traffic	<ul style="list-style-type: none"> Take actions to promote the use of Customs/Post EDI messages and exchange of information in Postal Traffic with a view of enhancing facilitation and security of shipments transported by post 	<ul style="list-style-type: none"> Operational Guidelines for exchange of electronic messages between Customs and posts based on the pilots' experiences and lessons learned developed and approved 	<ul style="list-style-type: none"> October 2017 	
	<ul style="list-style-type: none"> Support and provide guidance to the work of the WCO/UPU Contact Committee 	<ul style="list-style-type: none"> WCO/UPU CC reports, work programme, draft tools approved and issues arising resolved 	<ul style="list-style-type: none"> Ongoing 	
		<ul style="list-style-type: none"> Revised WCO–UPU Memorandum of Understanding signed 	<ul style="list-style-type: none"> April 2017 	
Regional integration	<ul style="list-style-type: none"> Advocate and support the implementation of the RKC and the use of TRS in Regional Integration Projects 	<ul style="list-style-type: none"> The implementation of RKC and the use of TRS in Regional Integration Projects discussed 	<ul style="list-style-type: none"> Ongoing 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
Transit	<ul style="list-style-type: none"> Develop Transit Guidelines 	<ul style="list-style-type: none"> Transit Guidelines adopted 	<ul style="list-style-type: none"> April 2017 	
Data Quality and Data Security	<ul style="list-style-type: none"> Provide guidance and support to the Virtual Working Group on Data Quality 	<ul style="list-style-type: none"> Report of the Virtual Working Group on Data Quality to July 2017 Policy Commission 	<ul style="list-style-type: none"> July 2017 	
E-Commerce	<ul style="list-style-type: none"> Discuss issues emanating from growth in e-commerce and provide strategic guidance and potential solutions 	<ul style="list-style-type: none"> Specific issues stemming from growing e-commerce, in particular those relating to facilitation, procedures, and revenue collection identified and discussed 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Support and provide guidance to the work of the Working Group on E-Commerce (WGEC) 	<ul style="list-style-type: none"> WGEC Meeting reports submitted and issues referred to discussed/approved/clarified 	<ul style="list-style-type: none"> Ongoing 	
Future of Customs	<ul style="list-style-type: none"> Discuss topics submitted to the PTC by the Virtual Working Group on the Future of Customs (VWG FC) 	<ul style="list-style-type: none"> A number of topics discussed 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Explore recommendations submitted by the VWG FC 	<ul style="list-style-type: none"> Recommendations discussed and put forward to the Policy Commission 	<ul style="list-style-type: none"> July 2017 	

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8. Tasks to support Strategic Activity 1.2 Support effective implementation of WTO TFA provisions through use of WCO instruments, tools and assistance

“The WCO will continue to work towards consistent and effective implementation of the TFA. The WCO and its Members have developed, and continue to develop, instruments and tools to unlock the significant potential of trade facilitation and assist Members to implement the TFA.”

Topic	Tasks	Performance Indicators	Timeline	Progress
WTO Agreement on Trade Facilitation (ATF)	<ul style="list-style-type: none"> Seek means to support implementation of commitments stemming from the WTO Agreement on Trade Facilitation through the Mercator Programme 	<ul style="list-style-type: none"> At a joint meeting with the Working Group on the TFA (TFAWG) a number of topics and issues resolved jointly 	<ul style="list-style-type: none"> October 2016 	
		<ul style="list-style-type: none"> Number of technical guidance tools developed 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Respond to Members' concerns regarding specific provisions and consider implications in terms of Capacity Building and Technical Assistance requirements within the framework of the Mercator Programme 	<ul style="list-style-type: none"> Explore implementation of particular TFA provisions, especially those forwarded by the TFAWG 	<ul style="list-style-type: none"> Ongoing 	

*DRAFT PTC Work Programme 2016-2019, September 2016***9. Tasks to support Strategic Activity 1.3: Promote cooperation with other border agencies to enhance border efficiency and effectiveness**

“The WCO will promote border agency cooperation to enable governments to reduce their border control costs whilst simultaneously delivering enhanced efficiency and effectiveness, when facing an increasing flow of goods and travellers, thereby contributing to a nation’s economic competitiveness by better facilitating trade and travel.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Coordinated Border Management	<ul style="list-style-type: none"> Collect innovative practices from Members 	<ul style="list-style-type: none"> Study on existing Customs-Police collaboration practices, with a view to the production of a reference source discussed and submitted to the Policy Commission 	<ul style="list-style-type: none"> July 2017 	
	<ul style="list-style-type: none"> Update of the CBM Compendium. 	<ul style="list-style-type: none"> Update CBM Compendium with results of the study on Customs-Police collaboration practices 	<ul style="list-style-type: none"> October 2017 	
	<ul style="list-style-type: none"> Engage with other International Organizations concerning CBM 	<ul style="list-style-type: none"> Continue engaging IPPC, OiE, Codex Alimentarius and other relevant organizations 	<ul style="list-style-type: none"> Ongoing 	
Customs-Tax Cooperation	<ul style="list-style-type: none"> Develop Guidelines for strengthening cooperation and the exchange of information between Customs and Tax authorities at the national level 	<ul style="list-style-type: none"> Guidelines finalised 	<ul style="list-style-type: none"> October 2016 	
		<ul style="list-style-type: none"> The topic of Customs-Tax cooperation discussed from different 	<ul style="list-style-type: none"> Ongoing 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
		perspectives and related Members' practices collected		

10. Tasks to support Strategic Activity 1.4: Enhance partnership with private sector

“Fostering Customs-trade partnership has traditionally been an important part of the WCO.s work. The WCO maintains close partnerships with a large number of private sector organizations. Such partnerships are in many cases formalized through a Memorandum of Understanding.”

Topic	Tasks	Performance Indicators	Timeline	Progress
AEOs	<ul style="list-style-type: none"> Provide input on the AEO Compendium where necessary/relevant 	<ul style="list-style-type: none"> Annually updated AEO Compendiums presented 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Provide guidance on MRAs and related work 	<ul style="list-style-type: none"> Updated on MRAs developments and related activities 	<ul style="list-style-type: none"> Ongoing 	
Customs-Business Partnership	<ul style="list-style-type: none"> Support strengthening of Customs to Business Partnerships 	<ul style="list-style-type: none"> New and emerging opportunities of enhanced cooperation discussed 	<ul style="list-style-type: none"> Ongoing 	
		<ul style="list-style-type: none"> Best practices and working experiences, including SMEs' engagement presented 	<ul style="list-style-type: none"> Ongoing 	
Customs Brokers	<ul style="list-style-type: none"> Continue work on policy considerations including the 'optional' use of Brokers as detailed in the WCO Study 	<ul style="list-style-type: none"> Discussed working experiences concerning compliance of Brokers and related 	<ul style="list-style-type: none"> Ongoing 	

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	Report on Customs Brokers	sanction/reward policies		
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11. Tasks to support Strategic Activity 5.1: Digital Customs: Provide a framework to consolidate the development, promotion and deployment of the WCO's Information Technology (IT)-related standards, instruments, tools, guidelines and systems

“The WCO will provide a cohesive, comprehensible and scalable framework to consolidate the development, promotion as well as deployment of the WCO.s IT-related instruments, tools, guidelines and systems to enable ICT implementation to support Customs work, including enforcement and facilitation activities.”

Topic	Tasks	Performance Indicators	Timeline	Progress
IT Guide for Executives	<ul style="list-style-type: none"> Update the IT Guide for Executives to include Members' practices 	<ul style="list-style-type: none"> The updated IT Guide presented to the PTC 	<ul style="list-style-type: none"> April 2017 	
Data Model	<ul style="list-style-type: none"> Produce annual updates of the Data Model to reflect the standard up-to-date requirements of Members that are adopting the instrument 	<ul style="list-style-type: none"> Release 3.7.0 produced in 2017 and presented to the Policy Commission 	<ul style="list-style-type: none"> December 2017 	
		<ul style="list-style-type: none"> A decision on potential Migration to version 4.0 reached 	<ul style="list-style-type: none"> May 2018 	
		<ul style="list-style-type: none"> Update report on global adoption of the WCO Data Model presented 	<ul style="list-style-type: none"> Annual 	
		<ul style="list-style-type: none"> Technical /non-technical documentation regarding Data Model developed and approved by PTC 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Produce and Maintain 	<ul style="list-style-type: none"> Information packages 	<ul style="list-style-type: none"> December 	

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Topic	Tasks	Performance Indicators	Timeline	Progress	
	Information Packages to cover a wider array of cross-border regulatory procedures including all Customs major types of licenses, certificates and permits used in international trade	covered by the scope of release 3.7 finalized	2017		
			<ul style="list-style-type: none"> Information packages covered by the scope of release 3.8 will be finalized 	<ul style="list-style-type: none"> December 2018 	
			<ul style="list-style-type: none"> Support provided to the maintenance of IMO FAL Compendium 	<ul style="list-style-type: none"> Ongoing 	
			<ul style="list-style-type: none"> Support provided to Development of global standards for Trader Identification in the AEO – MRA Context 	<ul style="list-style-type: none"> September 2017 	
			<ul style="list-style-type: none"> Support provided to connectivity and interoperability in e-commerce environment 	<ul style="list-style-type: none"> Ongoing 	
			<ul style="list-style-type: none"> Support to the adoption of the WCO Data Model for the IPPC's e-Phyto project provided 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Accelerate adoption by Members and regional organizations by promoting 'My Information Packages' 	<ul style="list-style-type: none"> One example of "My Information Packages" produced 	<ul style="list-style-type: none"> Ongoing 		
			<ul style="list-style-type: none"> A Member encouraged to produce a further example of "My Information Package" 	<ul style="list-style-type: none"> Ongoing 	

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Topic	Tasks	Performance Indicators	Timeline	Progress
API Guidelines	<ul style="list-style-type: none"> Produce updates of the PNRGOV Message Implementation Guide 	<ul style="list-style-type: none"> PNRGOV Guidelines 16.1 finalized and presented to PTC 	<ul style="list-style-type: none"> April 2017 	
	<ul style="list-style-type: none"> Maintain the WCO/IATA/ICAO API Guidelines 	<ul style="list-style-type: none"> Update to “Umbrella Document” – Executive Summary on Passenger Information) completed 	<ul style="list-style-type: none"> April 2017 	
	<ul style="list-style-type: none"> Develop guidance on how to build API / PNR System 	<ul style="list-style-type: none"> Guidance on how to build API / PNR Systems is finalized and approved 	<ul style="list-style-type: none"> April 2017 	
UCR	<ul style="list-style-type: none"> Promote implementation of UCR 	<ul style="list-style-type: none"> UCR implemented in a project and presented 	<ul style="list-style-type: none"> Continuous 	
Review/updating of IT related WCO instruments and tools	<ul style="list-style-type: none"> Develop/enhance guidance in the area of Information Security Management 	<ul style="list-style-type: none"> Update to the guidance on data security management is produced 	<ul style="list-style-type: none"> September 2017 	
	<ul style="list-style-type: none"> Update and collect Members’ practices guidance in the area of the Business Continuity Planning Guidelines, 	<ul style="list-style-type: none"> Update to the guidance on Business Continuity Planning Guidelines produced 	<ul style="list-style-type: none"> May 2017 	
	<ul style="list-style-type: none"> Work on the use of WWW sites by Customs - potential development of a Guide 	<ul style="list-style-type: none"> Guidance on the use of WWW produced 	<ul style="list-style-type: none"> May 2018 	

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12. Tasks to support Strategic Activity 5.2: Implement Globally Networked Customs (GNC)

“The WCO will continue to provide a systematic approach which aims to deliver seamless, real-time and paperless flows of information between Customs administrations to meet the challenges of the 21st Century which require new approaches for cooperation between Customs administrations and all relevant stakeholders for purposes of applying Customs controls while facilitating legitimate trade.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Globally Networked Customs	<ul style="list-style-type: none"> Monitor progress of proof-of-concept for Utility Blocks 	<ul style="list-style-type: none"> Progress on Utility Blocks presented 	<ul style="list-style-type: none"> Periodically 	
	<ul style="list-style-type: none"> Further enhancement of guidance documentation to assist Members in developing and submitting Utility Blocks 	<ul style="list-style-type: none"> Based on PC guidance, further work on GNC Governance to inform PC July 2017 	<ul style="list-style-type: none"> April 2017 	
	<ul style="list-style-type: none"> Establish a GNC UB Repository for the sharing of completed Utility Blocks 	<ul style="list-style-type: none"> Enhance the GNC UB Repository on Members' web site 	<ul style="list-style-type: none"> June 2017 	

13. Tasks to support Strategic Activity 5.3: Use of IT in support of Coordinated Border Management

“The WCO will continue to promote and enhance the use of IT related to Coordinated Border Management, including Single Window environments.”

Topic	Tasks	Performance Indicators	Timeline	Progress
Single Window	<ul style="list-style-type: none"> Update the Compendium on 'How to Build a Single Window Environment' by including the successful Single Window 	<ul style="list-style-type: none"> SW Compendium updated and approved by the PTC 	<ul style="list-style-type: none"> April 2017 	

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	implementations			
	<ul style="list-style-type: none"> Engage with other International Organizations concerning Single Window 	<ul style="list-style-type: none"> Other international organizations presented their projects on Single Window 	<ul style="list-style-type: none"> Ongoing 	
	<ul style="list-style-type: none"> Develop SW E-Learning module (7-10 hours) 	<ul style="list-style-type: none"> The PTC informed about the development of a SW E-Learning module 	<ul style="list-style-type: none"> October 2017 	
		<ul style="list-style-type: none"> SW E-Learning course reviewed and translated into three languages 	<ul style="list-style-type: none"> December 2017 	
	<ul style="list-style-type: none"> Enlarge the pool of global experts through the accreditation process 	<ul style="list-style-type: none"> Two Global/Regional Workshops conducted and PTC informed about the number of experts accredited (at least 15 by March 2018) 	<ul style="list-style-type: none"> March 2018 	
	<ul style="list-style-type: none"> Develop and Update the WCO Single Window Interactive Map (SWIM) database on Single Window procedures and services 	<ul style="list-style-type: none"> WCO SWIM database updated and presented to the PTC 	<ul style="list-style-type: none"> April 2017 	

14. Tasks to support Strategic Activity 5.4: Develop, promote and manage WCO instruments and tools that provide the legal basis for technologically enabled reforms

“The WCO will continue to develop, promote and manage WCO instruments and tools that provide for a firm legal basis for interconnectivity.”

Topic	Tasks	Performance Indicators	Timeline	Progress
ICT Guidelines	<ul style="list-style-type: none"> Produce an update of the WCO ICT Guidelines 	<ul style="list-style-type: none"> An update of the ICT Guidelines approved 	<ul style="list-style-type: none"> March 2018 	