

ANNEX - II
Revised PTC Work Programme 2019-2022
(March 2022)

Introduction

The Work Programme of the Permanent Technical Committee (PTC) follows the WCO Strategic Plan and supports implementation of its goals and objectives. It will be regularly updated to reflect the decisions taken by the Committee and the governing bodies of the WCO and to reflect the progress made.

Work Programme 2019-2022

The Work Programme (WP) should be considered as a living document and will be updated to reflect the changes taking place in the Customs environment and to reflect the new demands of the Membership or decisions of the Policy Commission and Council. Topics which are being proposed for inclusion in the Work Programme, would first need to be discussed in a PTC meeting. In accordance with the PTC Agenda setting guidelines, two or more Members (and possibly Observer(s)) would be expected to put forward a document for discussion in order to allow the PTC to have a clear understanding of the topic and the reasons for its inclusion in the Work Programme.

The Work Programme 2019-2022 aims to consolidate all the topics the Committee will be dealing with in a three-year period. This Work Programme refers to the three financial years: 2019/2020, 2020/2021 and 2021/2022 and is aligned with the WCO Strategic Plan 2019-2022.

The PTC WP 2019-2022 shows the critical role that the PTC plays in achieving WCO's key strategic goal – to provide leadership, guidance and support to Customs administrations. More specifically, the PTC focuses on Facilitation, as its key Strategic Objective (SO1) and on the following Strategic Processes: Economic Competitiveness Package (SP1) and Sharing knowledge and best practices (SP6). The PTC also has a role to play in the Learning and Development to support WCO processes: Research and analysis (LD1) and Use of technology and data (LD2). References to the particular elements of the WCO Strategic/Implementation Plan have been included to provide clear links between the PTC's tasks and the objectives of the organization.

The WP topics and tasks are split into four parts:

- Part I - Active topics and tasks", which are targeted and have specific timelines,
- "Part II - Continuous topics and tasks", which are ongoing PTC activities,
- Part III - Reports from other working bodies", which require taking note or adoption of other bodies' reports, and
- Part IV - Inactive topics and tasks", which have not been addressed for a period of time, but could be revisited, subject to interest of Members.

As agreed at the May 2021 PTC, deleted topics/tasks have been moved to an annex to this Work programme.

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PART I - ACTIVE TOPICS AND TASKS

No	Topic	Tasks	WCO Strategic Plan ¹	Type of task ²	Responsible body ³	Performance Indicators	Timeline	Progress
1.	Small Island Economies (SIEs) initiative	Develop a Guidance for Customs administrations in SIEs	SG SO1 SO3 SP1 SP6 SP7	A	PTC, CBC, Policy Commission, Council	Guidance for Customs administrations in SIEs adopted and published	October 2020 (PTC) December 2020 (Council)	Completed. The Guidance was endorsed by the October 2020 PTC and subsequently by the December 2020 Council. The Guidance is available on the WCO website.
2.	Performance Measurement	Follow and potentially contribute to the Secretariat's engagement with the World Bank Group on "Doing Business" survey	SG SO1 SP1 SP6	A	WG on Performance Measurement, PTC/PC/Council	The initiative acknowledged and /or discussed as necessary by the PTC	Ongoing	The PTC has been continuously updated on the dialogue with the WBG and provided guidance at its October 2019 meeting, as well as subsequently through the reporting of the first and the

¹ Strategic Goal (SG): Provide leadership, guidance and support to Customs administrations; Strategic Objectives (SOs): **SO1** – Facilitation; **SO2** – Revenue collection; **SO3** – Protection of Society; Strategic Processes (SPs): **SP1** – Economic Competitiveness Package; **SP2** – Revenue Package; **SP3** – Compliance and Enforcement Package; **SP4** – Organizational Development Package; **SP5** – Join Operations and exchange of information; **SP6** – Sharing of knowledge and best practices; **SP7** – Technical assistance, training and tools for implementation of international standards; **SP8** – Technical assistance, training and tools on people management; Learning and Development to support WCO Processes (LDs): **LD1** – Research and Analysis; **LD2** – Use of technology and data; **LD3** – Raise profile of WCO and promote Customs role; Organizational Capacity (ORGs): **ORG1** – Specialized and focused work allocation; **ORG2** – Use of budget resources and accountability.

² The Work Programme differentiates two types of tasks: 1. **M** for 'Maintenance' which refers mainly to ongoing activities and update of existing tools; and 2. **A** for 'Advanced' which refers mainly to new tools and more advanced initiatives.

³ Apart from the PTC itself, responsible bodies include those reporting to or informing the PTC, as well as the Policy Commission and Council and have a role to play in the completion of a task (discussion, guidance, endorsement).

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								<p>second meeting of the WGPM. In August 2020, the WBG issued a statement that it would be pausing the next DB report, and initiated a series of reviews and audits of the report and its methodology. In March 2021, the WCO Secretariat sent the WBG External Review Panel the feedback previously collected from Members on their methodology. Given the announcement by the WBG in September 2021 of the discontinuation of the DB report, at its 4th Meeting the WGPM considered its Work Plan activity “Dialogue with World Bank” to be completed.</p>

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		<p>Follow and contribute to the Secretariat's engagement:</p> <ul style="list-style-type: none"> - in developing the central role of the Performance measurement Working group within WCO bodies in drafting an appropriate Performance measurement mechanism ; - with the WCO partner organizations ; - in capacity building initiatives planning. 		A	Working Group on Performance Measurement, PTC, PC, Audit Committee, Council	PMM, work with other international organizations and capacity building activities discussed	Ongoing	<p>Taking into account the consultations with other stakeholders (private sector, academia and other IOs), the WGPM has elaborated the draft PMM, including the four common dimensions of Customs performance, 41 related expected outcomes, which have been mapped against the Sustainable Development Goals; the selection of the main WCO tools to be measured under the PMM; the KPI selection criteria and template; the KPIs to measure the awareness and use of the main WCO tools and instruments; the hybrid assessment model for the PMM. Discussion on the potential data collection platform for the PMM is ongoing.</p> <p>In November 2021, the report of the inaugural WCO - IMF International Survey on Customs Administration (ISOCA) was released,</p>

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								providing a focus on data collection for evidence-based advice and capacity building development.
3.	Future of Customs	Discuss strategic foresight as a means of designing the Future of Customs	SG SO1 SP1 SP6 LD1	A	PTC, Virtual Working Group on the Future of Customs (VWG FC), Council	A number of presentations held and papers developed Recommendations on the way forward agreed by the PTC	Ongoing	<p>The October 2019 PTC took note of the panel presentation on strategic foresight and of the experiences of Members and observers in using strategic foresight methodology. The PTC also suggested how the Secretariat could promote strategic foresight, further.</p> <p>The April 2020 PTC endorsed the proposed plan of future work on strategic foresight and the proposed roadmap for the development of the Strategic Plan 2022-2025 back-to-back with a triennial Environmental Scan. It also endorsed the</p>

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								<p>suggested centralization of strategic foresight activities under the responsibility of the Deputy Secretary General's office.</p> <p>Strategic foresight was promoted at all regional workshops on disruptive technologies held in 2021 and 2022.</p>
		Discuss and contribute to the development of the WCO's environmental scan	SG SO1 SP1 SP6 LD1	A	PTC, Policy Commission, Council	Contributions made to the WCO's environmental scan	Ongoing	<p>Triennial Environmental Scan 2021 endorsed by the Policy Commission and Council in June 2021 http://www.wcoomd.org/-/media/wco/public/global/pdf/about-us/wco-in-brief/environmental-scan-2021.pdf?db=web)</p> <p>The document serves as a the main reference in the development of the WCO Strategic Plan 2022-2025, to be presented to the Policy Commission and Council for adoption in June 2022.</p>

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		Update the Study Report on Disruptive Technologies	SG SO1 SP1 SP6 LD1 LD2	M	PTC, VWG FC, Council	Updated Study Report approved by the PTC	Spring 2022 (PTC) June 2022 (Council)	The Study Report updated in partnership with the WTO will be presented to the Council in June 2022 after its endorsement by the PTC in April 2022. The Study Report 2022 includes findings from the WCO/WTO paper “Customs Use of Advanced Technologies to Facilitate and Secure Cross-Border Trade”, published in October 2021 and based on the results of WCO’s 2021 Annual Consolidated Survey. It also includes lessons learnt and recommendations stemming from the round of WCO’s regional online experience-sharing workshops held in 2021 and 2022 in five WCO regions, as well as updated and new use cases provided by Members and other stakeholders.
4.	E-Commerce	Compendium of E-Commerce case studies	SG SO1 SO3	A	PTC, PC, Council	Compendium of E-Commerce case studies developed and approved.	April 2020 (PTC)	The 1 st edition of the Compendium of Case Studies on E-Commerce was endorsed by the PTC in spring

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			SP1 SP6 SP7 LD1				December 2020 (Council) May 2021 (PTC) June 2021 (Council)	2020 and by the Policy Commission and Council in December 2020. The 2 nd edition of the Compendium of Case Studies on E-Commerce was endorsed by the PTC in May 2021. The 3 rd edition of the Compendium of Case Studies on E-Commerce will be presented for endorsement by the PTC in April 2022.
		Carry out further work on enriching the Framework of Standards on Cross-Border E-Commerce and developing associated technical guidance and case studies	SG SO1 SO3 SP1 SP6 SP7 LD1 LD2	A	PTC, PC, Council	Carried out further discussions and finalised the work on the outstanding items (i.e. Reference Data Set for E-Commerce, Revenue Collection Approaches, and E-Commerce Stakeholders : Roles and Responsibilities)	April 2020 (PTC) December 2020 (Council)	Completed. The documents on “Reference Datasets for Cross-Border E-Commerce”, “Revenue Collection Approaches” and “E-Commerce Stakeholders: Roles and Responsibilities” were endorsed by the PTC in spring 2020 and by the Policy Commission and Council in December 2020, along with an E-Commerce FoS update/maintenance mechanism. The PTC also finalized Key Performance

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								Indicators (KPI) for possible monitoring and evaluation of the E-Commerce FoS implementation.
		Annual review of two documents forming part of the E-Commerce Package	SG SO1 SO3 SP1 SP6 SP7 LD1 LD2	A	PTC, PC, Council		May 2021 (PTC) June 2021 (Council)	<p>The “Reference Datasets for Cross-Border E-Commerce” and “Revenue Collection Approaches” were the two documents subject to the first annual review.</p> <p>The letter to launch the first annual review cycle and ask proposals was sent on 14 January 2021. The proposals were consolidated and submitted to the May 2021 PTC. The PTC discussed the proposals, and decided not to amend these two documents at this stage.</p>
		Four-year periodic review of the E-Commerce Package	SG SO1 SO3 SP1 SP6 SP7	A	PTC, PC, Council		June 2022 (Council)	<p>In May and October 2021, the PTC was provided with updates on the progress made with the first four-year periodic review of the E-Commerce Package.</p> <p>In April 2022, the PTC will be invited to examine and</p>

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			LD1 LD2					endorse the proposed revision of the E-Commerce Package resulting from the first periodic review of the Package.
		Develop a pool of accredited experts on the E-Commerce Framework of Standards, who will be carrying out future capacity building activities in this area	SG SO1 SO3 SP1 SP6 SP7 LD1 LD2	A	PTC, CBC, PC, Council	The training programme to accredit experts presented to the PTC	April 2020 (PTC) December 2020 (Council)	Completed. A Global On-line Accreditation Workshop for English-speaking experts on E-Commerce was held from 31 August to 7 September 2020. As a result, 12 experts were pre-accredited as Technical and Operational Advisers on E-Commerce. As of February 2022, eleven of those experts have been fully accredited. One of the pre-accredited experts is not available to pursue full accreditation.
		Promote and provide capacity building support and strategy to Members with the implementation of the Framework of Standards on Cross-Border E-Commerce in a harmonized and	SG SO1 SO3 SP1 SP6 SP7 LD1	M	PTC, CBC, PC, Council	Implementation scenario discussed by the PTC and guidance provided	April 2020 (PTC) December 2020 (Council)	Completed. In spring 2020 the PTC endorsed a broad capacity building action plan covering the delivery of an accreditation workshop, regional and national workshops. The online accreditation workshop was delivered from

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		effective manner, in terms of the June 2018 Council Resolution on the Framework	LD2					31 August to 7 September 2020. Five regional workshops covering all six WCO regions were delivered between January 2021 and January 2022.
5.	Transit	Develop a Compendium of Best Practices in the Area of Transit	SG SO1 SP1 SP6 SP7	A	PTC, Council	Transit Compendium endorsed	April 2020 (PTC) December 2020 (Council)	Completed. The Transit Compendium was endorsed by the spring 2020 PTC and by the December 2020 Council.
6.	Customs-Railway cooperation	Develop Customs-Railway Guidelines	SG SO1 SP1 SP6 SP7 LD2	A	PTC, DMPT, API/PNR CC, Council	Railway Guidelines discussed and approved by the PTC and Council	May 2021 (PTC) June 2021 (Council)	The Railway Guidance will be published after endorsement at Council in June 2022.
7.	Customs-Tax Cooperation	Develop Guidance on Customs' role in the collection of indirect taxes on imported goods	SG SO1 SP1 SP6	A	PTC, PC, Council	Guidance on Customs' role in the collection of indirect taxes on imported	Spring 2022 (PTC) June 2022 (Council)	The draft guidance was developed. The PTC in November 2018 examined the draft guidance and opened a window for Members'

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			SP7 LD1			goods developed and approved		comments. There was limited interests from Members, and no further interest raised in the 2019-2022 period.
8.	Free Zones	Produce research paper on Free Zones	SG SO1 SO3 SP1 SP6 LD1 LD2	A	PTC, PC, Council	Research paper taken note of by the PTC	October 2019 (PTC) December 2020 (Council)	Completed. The PTC took note of WCO Research Paper no. 47 on Free Zones.
		Development of WCO tools related to Free Zones	SG SO1 SO3 SP1 SP6 SP7 LD1 LD2	A	PTC, PC, Council	Guidance on Free zones adopted by the PTC	April 2020 (PTC) December 2020 (Council)	Completed. At its meeting in Spring 2020, the PTC endorsed the Guidance on Free Zones.
9.	Coordinated Border Management	Update of the CBM Compendium.	SG SO1	M	PTC, TFAWG, SWG, Council	Updated CBM Compendium with a section on the	Spring 2022 (PTC)	A new section in Chapter 6 of the CBM Compendium on the key principles of the Basel

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			SO3 SP1 SP6 SP7 LD2			Transboundary management of plastic waste endorsed by the PTC	June 2022 (Council)	Convention and a new Annex on the Asia Pacific plastic waste cross border management will be submitted to the PTC in April 2022 for endorsement.
10.	Postal Traffic	Support and provide guidance to the work of the WCO/UPU Contact Committee including the development of new tools	SG SO1 SO3 SP1 SP6 SP7 LD2	A	PTC, WCO-UPU Contact Committee, Council	Joint WCO-UPU Guidelines on data capture and compliance with CN22/CN23 postal forms developed and approved	April 2020 (PTC) December 2020 (Council)	Completed.
11.	Globally Networked Customs	Monitor progress of proof-of-concept for Utility Blocks	SG SO1 SP1 SP6 SP7 LD1 LD2	A	PTC, DMPT, Council	Progress on Utility Blocks presented	Spring 2022 (PTC)	Ongoing. The Secretariat, in cooperation with the UN/ESCAP Secretariat, is developing Utility Blocks in the scope of a Joint Task Force with four Members. As part of a Sida-WCO TFCM programme, regional workshops are being held with the objective of developing Utility Blocks.

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		Further enhancement of guidance documentation to assist Members in developing and submitting Utility Blocks		M	PTC, DMPT, Council	GNC Handbook updated Experience on the engagement with other international organizations for development of UBs shared	Spring 2022 (PTC)	Ongoing. GNC handbook will be updated based on the experience of the engagement with the UN/ESCAP Secretariat.
12.	Supply Chain Security	Provide guidance on the development of new tools during the 2021 review	SG SO1 SO3 SP1 SP6 SP8 LD1 LD2	A	SWG, PTC, Council	Progress on the development of new tools discussed and guidance provided by PTC	May 2021 (PTC) June 2021 (Council)	Completed. Several SAFE Package guidance tools were approved by the 25 th SWG Meeting and reported to the PTC in May and to the Council in June 2021.
		Provide guidance and input to the review of the SAFE Framework of Standards	SG SO1 SO3 SP1	A	SWG, PTC	Update on the SAFE FoS during the 2021 review cycle reported to the PTC	May 2021 (PTC) June 2021 (Council)	Completed. The SAFE FoS 2021 edition was finalized in April 2021 and a report was provided to the PTC in May 2021 and to the Council in June 2021.

No	Topic	Tasks	WC O Strat egic Plan 1	Type of task ²	Responsible body ³	Performance Indicators	Timeline	Progress
13.	Data Model	Produce and Maintain Information Packages to cover a wider array of cross-border regulatory procedures including all Customs major types of licenses, certificates and permits used in international trade [Update of the UPU Derived Information Package]	SG SO1 SP1 SP6 SP7 LD2	A	PTC, DMPT, Council	Information packages finalized and submitted to the PTC	Spring 2022 (PTC)	The WCO-UPU Contact Committee endorsed the draft update of the Joint Message Standard (JMS) to which the DMPT has contributed in realigning the JMS to the WCO DM Derived Information Package. The draft revision will be submitted to the PTC and to the UPU Standards Board of the Postal Operations Council for endorsement.
		Produce annual updates of the Data Model to reflect the standard up-to-date requirements of Members that are adopting the instrument	SG SO1 SP1 LD2	M	PTC, DMPT, Council	Annual updates produced and endorsed by the PTC	Ongoing	WCO DM Version 3.10.0 was published in December 2020. WCO DM Version 3.11.0 was published in December 2021.

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						A decision on potential Migration to version 4.0 reached	Autumn 2021 (PTC) June 2022 (Council)	The PTC supported the business needs for developing version 4.0.0 of the WCO Data Model at its Meeting in October 2021.
						WCO DM version 4.0,0 produced and published	Autumn 2022 (PTC)	Version 4.0.0 will be published following Council endorsement in June 2023.
						Update report on global adoption of the WCO Data Model presented	Ongoing annual	The updated status of the global adoption (based on 2020's survey) was presented to the IMSC in November 2020.
						Annual survey on the status of global adoption of the WCO DM upgraded into Repository of Members' data requirements	2021	The modified survey was included in the WCO Consolidated Annual Survey, circulated in February 2021. The results of this survey conducted in February 2021 was presented to the DMPT at its meeting in September 2021.

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		Accelerate adoption by Members and regional organizations by promoting 'My Information Packages'	SG SO1 SP1 SP6 SP7 LD2	M	PTC, DMPT, Council	One example of "My Information Packages" endorsed	Spring 2022 (PTC) June 2022 (Council)	The DMPT discussed an Implementation Support Strategy that includes implementation of My Information Packages in January 2020.
14.	API Guidelines	Produce updates of the PNRGOV Message Implementation Guide	SG SO1 SO3 SP1 SP6 LD2	M	PTC, WCO/IATA/ICAO API/PNR Contact Committee (including Members' only meeting), Council	PNRGOV Guidelines 21.1 finalized and presented to PTC	Spring 2022 (PTC) June 2022 (Council)	The WCO/IATA/ICAO API-PNR Contact Committee has approved the publication of the PNRGOV Message Release 21.1 in its 15 th meeting in October 2021.
		Maintain the WCO/IATA/ICAO API Guidelines		M	PTC, WCO/IATA/ICAO API/PNR Contact Committee, Council	Update of the Guidelines submitted and approved by the PTC	Ongoing	The API PNR CC approved a draft revision to the API Guidelines. The draft will subsequently be submitted to the PTC for endorsement at its meeting in April 2022.
					(including Members' only meeting)	XML version of the API PAXLST Message	April 2020 (PTC)	API PNR Contact Committee approved the MIG at its 13 th meeting.

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						Implementation Guide (MIG)	June 2020 (Council)	
15.	Single Window	Update the Compendium on 'How to Build a Single Window Environment' by reviewing/enhancing Vol.2 Part IX on Performance Management	SG SO1 SP1 SP6 SP7 LD1 LD2	M	PTC, Council	SW Compendium updated and approved by the PTC	Autumn 2020 (PTC) June 2022 (Council)	The updated draft Compendium was presented at the 77 th IMSC as a working document, but no agreement was reached. Member case studies continue to be collected and the Compendium will be revised and updated, as necessary.
		Develop and Update the WCO RAMMAP-SWIM Single Window Interactive Map (SWIM) database on Single Window e-services and procedures [Phase III]	SG SO1 SP1 SP6 SP7 LD1 LD2	A	PTC, CBC, Council	WCO SWIM database updated and presented to the PTC	October 2019 (PTC) Spring 2022 (PTC)	Ongoing. The business case for RAMMAP-SWIM phase III will be developed in line with the Data Strategy, to potentially unify the available information into the data portal, once the WCO Data Strategy has been endorsed.

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16.	Product identification	Examine product identification systems and identify specific issues for further work	SG SO1 SP1 SP6 SP7 LD1 LD2	A	PTC, Council	Members reported their initiatives and practices and specific issues for further work agreed	Spring 2022 (PTC) June 2022 (Council)	Ongoing
						Discussion on this topic at other working bodies reported to the PTC	Spring 2022 (PTC)	Ongoing
17.	ICT Guidelines	Produce an update of the WCO ICT Guidelines	SG SO1 SP1 SP6 SP7 LD2	M	PTC, RKC/MC, Council	An update of the ICT Guidelines approved	Spring 2022 (PTC) June 2022 (Council)	Ongoing

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18.	Economic Competitiveness Package	Review the progress in implementing the ECP Action Plan	SG SO1 SP1 SP6 SP7	M	PTC, PC, Council	Progress in implementing the Action Plan reported to the PTC	Ongoing	Progress report on the implementation of the Revised ECP Action Plan for Phase V (July 2020-June 2022) will be provided to the PTC in April 2022.
		Revise the ECP Action Plan	LD2 LD3	M	PTC, PC, Council	First Draft of the revised Action Plan	October 2019 (PTC) November 2020 (PTC) May 2021 (PTC) Spring 2022 (PTC)	The ECP Action Plan for Phase V (July 2020- June 2022) was discussed and approved by the PTC in November 2020. The Draft Revised ECP Action Plan for Phase V was endorsed by the PTC in May 2021. The implementation of the Revised ECP Action Plan for Phase V ends in June 2022 and, in line with the guidance provided by the PC in December 2021, the PTC Work Programme 2022-2025 will replace a future ECP Action Plan.

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						Revised Action Plan submitted to the Policy Commission and Council	December 2019 (PC) December 2020 (PC and Council) June 2021 (PC and Council) June 2022 (PC and Council)	The ECP Action Plan for Phase V (July 2020- June 2022) was endorsed by the PC in December 2020. Draft Revised ECP Action Plan for Phase V was endorsed by the PC in June 2021. The implementation of the Revised ECP Action Plan for Phase V ends in June 2022 and, in line, with the guidance provided by the PC in December 2021, the PTC Work Programme 2022-2025 will replace a future ECP Action Plan.
19.	Natural Disaster Relief	Monitor implementation of the 2011 WCO Resolution on the Role of Customs in Natural Disaster Relief (NDR) and other related WCO tools and initiatives	SG SO1 SP1 SP6 SP7 LD2	M	PTC, Council	Papers on implementation measures relating to the Resolution on NDR submitted to the PTC	Periodically	The topic of the Role of Customs in mitigating the effects of the COVID-19 pandemic was on the PTC agenda in spring and autumn 2020, as well as the spring and autumn sessions in 2021.

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20.	Cross-border movement of situationally critical medicines and vaccines	Monitor the implementation of the 2020 WCO Resolution on the Role of Customs in Facilitating the Cross-Border Movement of Situationally Critical medicines and Vaccines and other related WCO tools and initiatives	SG SO1 SP1 LD1	A	PTC, PC, Council	Papers on implementation of the Resolution on situationally critical medicines and vaccines submitted to the PTC	Periodically	Progress reports on the implementation of the December 2020 Council Resolution were presented to the PTC in May and October 2021.
21.	COVID-19	Develop WCO Guidelines on Disaster Management and Supply Chain Continuity	SP1 SP7 SP6	A	PTC, PC, Council	The Guidelines discussed and endorsed by the PTC	PTC (May 2021) Council (June 2021)	The Guidelines were approved by the Council in June 2021. An updated version was endorsed by the PTC in October 2021 and will be presented to Council in June 2022 for approval.

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22.	Time Release Study	Keep TRS tools up to date	SG SO1 SP1 SP6 SP7 LD2	A	PTC, Council	Update of TRS tools discussed by the PTC and recommendations put forward	May 2021 (PTC) June 2021 (Council)	The Secretariat presented a plan to update the WCO TRS Software to the PTC and participants requested more details on the scope, the model and the funding aspects. Following the work of a core team of interested WCO Members, supported by the Secretariat, the requested details will be presented to the coming PTC for possible endorsement.
23.	Terms of Reference of the Counterfeiting and Piracy (CAP) Working Group	Update of the Terms of Reference (ToR) of the Counterfeiting and Piracy (CAP) Group	SG SO1 SO2 SO3 SP1 SP2 SP3	A	PTC, CAP Group, Enforcement Committee, PC, Council	ToR of the CAP Group approved	April 2020 (PTC) December 2020 (Council)	The PTC endorsed its updated ToR at its April 2020 meeting. The ToR was approved by the December 2020 Council.
24.	Passenger Facilitation and Control	Endorse the Business Plan and the ToR of the Passenger Facilitation and	SG SO1 SO2	A	PTC, EC, PC, Council	ToR of the PFCWG approved	April 2020 (PTC)	Completed. The PFCWG ToR was endorsed by the PTC in October 2020 and subsequently approved by the Council in December 2020.

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		Control Working Group (PFCWG)	SO3 SP1 SP2				December 2020 (Council)	The 1 st meeting of the PFCWG was held in April 2021.
		Develop a Compendium on Maritime Passenger	SP3 SP4 SP6 LD1 LD2	A	PFCWG, PTC, EC, Council	Compendium on Maritime Passenger discussed and endorsed by the PTC	Spring 2022 (PTC) June 2022 (Council)	Discussed at the 1 st meeting in April 2021 and the 2 nd meeting in October 2021 of the PFCWG The global workshop for advancing the work was held in July 2021. The first Draft of the Compendium will be presented to the 3 rd PFCWG meeting in April 2022.
		Develop harmonized datasets for Maritime Passenger		A	DMPT, PFCWG, PTC, EC, Council	Harmonized datasets for maritime passenger approved by the PTC	Spring 2022 (PTC) June 2022 (Council)	Discussed at the 1 st meeting of the PFCWG. The global workshop for advancing the work was held in July 2021. A final draft of the API like dataset was confirmed at the 2 nd PFCWG in October 2021, and the final draft of a PNR like dataset has been developed by the Mini Group

No	Topic	Tasks	WC O Strat egic Plan 1	Type of task ²	Responsible body ³	Performance Indicators	Timeline	Progress
								<p>intersessionally. External consultations are under way with CLIA, the IMO and industry, followed by submission to the 3rd PFCWG meeting in April 2022 for endorsement.</p> <p>A progress report will be submitted to the 105th IMO Maritime Safety Committee in April 2022 and the 46th IMO Facilitation Committee in June 2022.</p>
		Scope, agree and develop (as agreed) guidance material for Customs role in supporting Bio secure borders		A	PFCWG, PTC, EC, Council	Agreed that the activity is within scope of the TOR of the PCFWG and forms a deliverable in terms of the new Maritime data standard work.	May 2021 (PTC)	<p>Discussed at the 1st meeting of the PFCWG and noted at the 231st /232nd PTC sessions.</p> <p>Completed at the 1st meeting of the PFCWG.</p>
						Bio-Secure Border activity scoped and presented to the 2 nd meeting of the PFCWG for decision.	Fall 2021 (PTC) Spring 2022 (PTC)	<p>Possible data elements to be included in an API/PNR like dataset for the purpose of Bio-Secure Border has been discussed in the Mini Group intersessionally.</p>

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No	Topic	Tasks	WC O Strat egic Plan 1	Type of task ²	Responsible body ³	Performance Indicators	Timeline	Progress
							June 2022 (Council)	A first draft of “Secretariat Note on the role of Customs in supporting the safe and secure resumption of international travel” was presented at the 2 nd PFCWG in October 2021, and will be discussed further at the 3 rd PFCWG meeting in April 2022.
						Activity added to PTC work plan	May 2021 (PTC)	Completed at the 231st/232 nd PTC sessions.
25.	Communication	Contribute to the development of the Handbook on Customs Communication Strategies		A	PTC, Council	Handbook endorsed by the PTC	May 2021 (PTC) June 2021 (Council)	Completed. The Handbook was presented to the Information Management Sub-Committee (IMSC) in May 2019. An updated draft was presented to the 229 th /230 th Sessions of the PTC. The relevant suggestions and comments were ultimately incorporated in this new version. The May 2021 PTC endorsed the Handbook prior to its adoption by the June 2021 Council.

No	Topic	Tasks	WC O Strat egic Plan 1	Type of task ²	Responsible body ³	Performance Indicators	Timeline	Progress
26.	Data Analytics	Contribute to the development of the Capacity Building Framework on Data Analytics	SG SO1 SO2 SO3 SP1 SP2 SP3 SP4 SP6 SP7 SP8 LD2	M	PTC/CBC/PC/Council	Capacity Building Framework on Data Analytics discussed and endorsed by the PTC	October 2020 (PTC) June 2021 (Council)	The Framework was endorsed by the October 2020 PTC and at the February 2021 CBC as it contains technical as well as organizational aspects in relation to Data Analytics. The Framework was then endorsed by the WCO Council in June 2021.

PART II - CONTINUOUS TOPICS AND TASKS

No	Topic	Tasks	WCO Strategic Plan ⁴	Type of task	Responsible body	Performance Indicators	Timeline	Progress
1.	E-Commerce	Discuss issues emanating from growth in e-commerce and provide strategic guidance and potential solutions	SG SO1 SO3 SP1 SP6 SP7 LD1 LD2	A	PTC, PC, Council	Specific issues stemming from growing e-commerce, in particular those relating to facilitation, procedures, and revenue collection identified and discussed	Ongoing	In October 2021, the PTC heard presentations by the EU and US on specific issues stemming from the growth of e-commerce.
2.	Coordinated Border Management	Engage with other International Organizations concerning CBM	SG SO1 SP1 SP6 SP7	A	PTC, TFAWG, SAFE Working Group (SWG)	Continue engaging; The number of meetings or tools reflecting engagement with IPPC, OIE, Codex	Ongoing	Since the beginning of the COVID-19 pandemic, the WCO has also been working closely with the WTO, IMO, ICC, IRU, OTIF, OSJD, and UN-OHRLLS to support its

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No	Topic	Tasks	WC O Strategic Plan 4	Type of task	Responsible body	Performance Indicators	Timeline	Progress
			LD2 LD3			Alimentarius, World Health Organization, IMO, IOM, CBD, WBG, OECD, ISO and other relevant organizations		Members in mitigating the impact of the pandemic. They have been invited and some of them have taken part in the PTC meetings (in October 2019 and in spring and autumn 2020).
3.	WTO Agreement on Trade Facilitation (TFA)	Seek means to support implementation of commitments stemming from the WTO Agreement on Trade Facilitation through the “overall track” of the Mercator Programme	SG SO1 SP1 SP6 SP7 LD2	M	PTC, Working Group on the WTO Trade Facilitation Agreement (TFAWG), CBC, Council	At a joint meeting with the Working Group on the TFA (TFAWG) or at the PTC proper, implementation of TFA provisions discussed, including in the context of the COVID-19 pandemic	Ongoing	During the reporting period, there were no joint meetings held with the TFAWG, whose 13 th and last meeting was held in March 2021. The PTC meeting, however, discussed implementation of a number of TFA provisions, including: NCTFs (Art.23.2) measuring release times (Art. 7.6); border agency cooperation (Art. 8); international standards (Art. 10.3); single window (Art. 10.4); and, transit (Art. 11).
					PTC, TFAWG, CBC, Council	Number of technical guidance tools developed	Ongoing	A number of relevant tools were developed or updated after the mid-term review of the PTC Work Programme, such as the 2021 SAFE Framework of Standards, 2 nd Edition of the Compendium

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No	Topic	Tasks	WCO Strategic Plan ⁴	Type of task	Responsible body	Performance Indicators	Timeline	Progress
								of Case Studies on E-Commerce, WCO/WTO paper on disruptive technologies, Secretariat Note on NCTFs.
		Respond to Members' concerns raised at the TFAWG/CBC regarding specific TFA provisions and consider implications in terms of Capacity Building and Technical Assistance requirements within the framework of the Mercator Programme	SG SO1 SP1 SP6 SP7	M	PTC, CBC, TFAWG, Council	Sharing experiences of implementation of particular TFA provisions	Ongoing	During the reporting period, experiences on a number of provisions were shared, such as on the NCTFs (Art.23.2), use of the Time Release Study (Art. 7.6); border agency cooperation (Art. 8); single window (Art. 10.4); and others, as well as on Members' experiences in mitigating the effects of the COVID-19 pandemic through a dedicated Secretariat Note.
4.	Single Window	Engage with other International Organizations concerning Single Window	SG SO1 SP1 SP6 SP7 LD1 LD2	M	PTC, IMSC, Council	Other international organizations presented their projects on Single Window	Ongoing	The WCO is working closely with UNECE and the World Bank on single window and sharing information regarding the trends of single window development.

No	Topic	Tasks	WCO Strategic Plan ⁴	Type of task	Responsible body	Performance Indicators	Timeline	Progress
5.	Time Release Study	Support the use and implementation of the Time Release Study and share Members' experiences	SG SO1 SP1 SP6 SP7 LD2	M	PTC, WGPM, Council	Number of presentations given by WCO members during PTC meetings	Ongoing	Over the three year period, a number of TRS presentations were shared. Work on the possible update of the WCO TRS Software continues.
6.	Revised Kyoto Convention (RKC)	Explore how regional bodies can support accession of Members to the RKC	SG SO1 SO2 SO3 SP1 SP7 LD2	M	PTC, RKC/MC	Presentations on Members' good examples of accession to the RKC, with the support of regional organizations	Periodically	The October 2019 PTC discussed issues relating to the accession to WCO instruments, including the RKC. There is a standing Agenda item during every RKC/MC meeting where national experiences on accession process are presented. The RKC/MC reports are submitted to the PTC for taking note.

PART III - REPORTS FROM OTHER WORKING BODIES⁵

No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
1.	Reports from a PTC sub-committee (IMSC) to be approved	Take note of oral reports and approve the written reports from the IMSC meetings; these also include the reports from the Data Model Projects Team (DMPT) meetings	SG SO1 SP1	M	PTC, DMPT, Council	Oral reports from the IMSC taken note of and written reports approved by the PTC	Depends on the schedule of meetings, but usually in both the spring and autumn sessions of the PTC December 2020 (Council)	As agreed by the Council in December 2020, the IMSC was closed. The work of the IMSC is continued through the DMPT and PTC, mainly.
2.	Reports from Contact Committees to be approved	Take note of oral reports and approve the written reports from the WCO/UPU	SG SO1 SP1	M	PTC, WCO/UPU Contact Committee, Council	Oral reports from the WCO/UPU Contact Committee taken note of and	Depends on the schedule of meetings, but usually	Ongoing.

⁵ In cases when the relevant meetings are held close to the PTC, the Secretariat or the Chairpersons of the relevant working groups might want to orally report to the PTC the outcomes from the meetings in order to provide more background for a specific discussion, while the full written reports would be submitted for taking note of or adoption at the following PTC meeting.

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No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
		Contact Committee meetings				written reports approved by the PTC	once a year (PTC) June 2020, June 2021 and June 2022 (Council)	
		Take note of oral reports and approve the written reports from the WCO/IATA/ICAO API/PNR CC meetings	SG SO1 SO3 SP1 SP3	M	PTC, API/PNR CC, Enforcement Committee, API/PNR Contact Committee Members only meeting, Council	Oral reports from the API/PNR Contact Committee meetings taken note of and written reports approved by the PTC	Depends on the schedule of meetings, but usually once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.
3.	Reports from working groups to be taken note of and guidance provided, as appropriate	Take note of the oral/written reports from the SAFE Working Group Meetings In addition, a number of issues, including matters relating to implementation and	SG SO1 SO3 SP1 SP3	M	PTC, SAFE WG, TEGNII, TEGACS, PC, Council, WGPM	Oral and/or written reports taken note of and issues relating to, and arising from implementation, maintenance and/or	Depends on the schedule of meetings, but usually twice a year (PTC) June 2020, June 2021 and June	Ongoing

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No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
		amendments concerning the SAFE Framework and further developing and monitoring other WCO initiatives and related Customs matters that impact the operation of the SAFE Framework of Standards, are to be brought forward to the appropriate body (PTC and Policy Commission) for endorsement or further direction				amendment of the SAFE Framework of Standards, discussed and/or guidance provided and relevant work endorsed by the PTC.	2022 (Council)	
		Take note of the oral/written reports from the Counterfeiting and Piracy (CAP) Group meetings	SG SO1 SO2 SO3 SP1 SP2 SP3	M	PTC, CAP Group, Enforcement Committee, Council	Oral and/or written reports from the CAP Group meetings taken note of by the PTC	Depends on the schedule of meetings, but usually once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.

No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
		Take note of oral and written reports from the Working Group on the WTO Trade Facilitation Agreement (TFAWG) meetings	SG SO1 SP1	M	PTC, TFAWG, CBC, PC, Council	Oral and/or written reports from the TFAWG meetings taken note of by the PTC	Depends on the schedule of meetings, but usually once a year (PTC) June 2020, June 2021 and June 2022 (Council)	The last (13 th) meeting of the TFAWG was held on 8-9 March 2021. The Policy Commission and Council decided to bring a close the TFAWG, incorporating its work into the PTC and CBC in June 2021. Therefore the last report presented to the PTC and Council was in 2021.
		Take note of the progress report from the Performance Measurement Working Group and provide guidance	SG SO1 SP1		PTC, PMWG, PC, Council	Progress report taken note of and guidance provided by the PTC	Depends on the schedule of meetings, but at least once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.
		Take note of the progress report from the Passenger Facilitation and Control Working	SG SO1 SO3 SP1	M	DMPT, PFCWG, PTC, EC, Council	Progress report taken note of and guidance provided by the PTC	Depends on the schedule of meetings, but usually once a year (PTC)	Ongoing.

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No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
		Group and provide guidance	SP3 SP6 LD1 LD2				June 2020, June 2021 and June 2022 (Council)	
4.	Reports from administrative/management committee meeting to be taken note of	Take note of the reports from the RKC Management Committee meetings	SG SO1 SO2 SO3 SP1 SP2 SP3	M	PTC, RKC/MC, WGRKC, Council	Reports from the RKC/MC meetings taken note of by the PTC	Depends on the schedule of meetings, but at least once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.
		Take note of the reports from the Administrative Committee of the Istanbul Convention	SG SO1 SP1	M	PTC, Administrative Committee of the Istanbul Convention, Council	Reports from the Administrative Committee of the Istanbul Convention taken note of by the PTC	Depends on the schedule of meetings, but at least once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.

No.	Topic	Tasks	WCO Strategic Plan ⁶	Type of task	Responsible body	Performance Indicators	Timeline	Progress
		Take note of the reports from the Meeting of the Contracting Parties to the ATA Convention	SG SO1 SP1	M	PTC, Meeting of the Contracting Parties to the ATA Convention, Council	Reports from Meeting of the Contracting Parties to the ATA Convention taken note of by the PTC	Depends on the schedule of meetings, but at least once a year (PTC) June 2020, June 2021 and June 2022 (Council)	Ongoing.
		Take note of the report from the Meeting of the Administrative Committee for the Customs Convention on Containers, 1972	SG SO1 SP1	M	PTC, Administrative Committee for the Customs Convention on Containers (1972), Council	Reports from the Administrative Committee for the Customs Convention on Containers taken note of by the PTC	Depends on the schedule of meetings, but at least once every two years (PTC) June 2021 (Council)	Ongoing.

PART IV - INACTIVE TOPICS AND TASKS⁷

1. Customs Revenue Benchmarking Database
2. Customs-Business Partnership
3. Customs Brokers
4. Regional Integration (no interest expressed from 2016-2019)
5. Data Quality (no interest expressed from 2016-2019)
6. Unique Consignment Reference (no interest expressed from 2016-2019)
7. Take actions to promote the use of Joint WCO-UPU Customs/Post EDI messages and the joint WCO-UPU Guidelines for exchange of electronic advance data (EAD) between Customs and posts
8. Immediate Release Guidelines
9. Inward and Outward Processing Procedures
10. Integrated Supply Chain Management
11. Glossary of International Customs Terms

⁷ This is an inexhaustive list of topics and tasks that have been part of the PTC discussions in the previous years. These and other topics related to procedures and facilitation could be revisited by the PTC, subject to an expression of interest.

ANNEX – DELETED TASKS

No	Topic	Tasks	WC O Strategic Plan ⁸	Type of task ⁹	Responsible body ¹⁰	Performance Indicators	Timeline	Progress
	Performance Measurement	Provide Guidance on the reports from the Working Group on Performance Measurement (WGPM)	SG SO1 SP1 SP6	A	Working Group on Performance Measurement, PTC, PC, Audit Committee, Council	Reports from the meetings of the Working Group on Performance Measurement discussed and guidance provided	Ongoing until June 2021 when the WGPM will complete its work	Task already included under topic no. 3 (Part III).
	Postal Traffic	Support and provide guidance to the work of the WCO/UPU Contact Committee including the development of new tools	SG SO1 SO3 SP1 SP6	A	PTC, WCO-UPU Contact Committee, Council	WCO/UPU CC reports, work programme, draft tools approved and issues arising resolved	Ongoing	Deleted as already included under topic no. 2 (Part III).

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⁹ The Work Programme differentiates two types of tasks: 1. **M** for 'Maintenance' which refers mainly to ongoing activities and update of existing tools; and 2. **A** for 'Advanced' which refers mainly to new tools and more advanced initiatives.

¹⁰ Apart from the PTC itself, responsible bodies include those reporting to or informing the PTC, as well as the Policy Commission and Council and have a role to play in the completion of a task (discussion, guidance, endorsement).

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			SP7 LD2					
	Globally Networked Customs	Establish a GNC UB Repository for the sharing of completed Utility Blocks	SG SO1 SP1 SP6 SP7 LD1 LD2	M	PTC, DMPT, Council	Enhance the GNC UB Repository on Members' web site	Ongoing	Deleted as work for the Secretariat, and not the PTC.
	Data Model					Support provided to connectivity and interoperability in e-commerce environment	Ongoing	The indicator was included, with an assumption that the WGEC concluded its data harmonisation process for E-Commerce as part of its work, where the DMPT would then be able to develop a relevant Information Package for harmonised E Commerce. The E-Commerce dataset harmonisation was delayed in the WGEC, and subsequently in the PTC. The DMPT agreed to postpone the work in this area until the E Commerce

No	Topic	Tasks	WCO Strategic Plan ⁸	Type of task ⁹	Responsible body ¹⁰	Performance Indicators	Timeline	Progress
								data harmonisation process is concluded.
						Support to the adoption of the WCO Data Model for the IPPC's e-Phyto project provided	Ongoing	The IPPC developed a global hub, a platform to exchange e-Phyto certificates, and decided to use a different international standard. On the other hand, there are only a few instances reported where a Customs administration is using the e-Phyto cert in its processes.
	Single Window	Enlarge the pool of global experts through the accreditation process	SG SO1 SP1 SP6 SP7 LD2	M	PTC, CBC, Council	Two Global/Regional Workshops conducted and PTC informed about the number of experts accredited	April 2020 (PTC) June 2020 (Council)	Deleted as it is a Secretariat task and not a PTC task.
	Economic Competitiveness Package	Update the ECP Toolkit	SG SO1 SP1 SP6 SP7 LD2	M	PTC, PC, Council	Update of the ECP toolkit published	Ongoing	No progress as it is considered redundant after the introduction of the TFA Implementation Guidance.

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			LD3					
	Time Release Study	Ensure that WCO Members report to PTC and share best practices related to TRS	SG SO1 SP1 SP6 SP7 LD2	M	PTC, WGPM, Council	Members' experiences shared at the PTC meetings	Ongoing	Combined with the continuous task under topic 5 (Part II).

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