

March 2022

**DRAFT PERMANENT TECHNICAL COMMITTEE (PTC) WORK PROGRAMME 2022-2025**

**I. Activities undertaken within a specific timeframe**

No.	Link to the Strategic Plan <sup>1</sup>	Activities <sup>2</sup>	WCO Strategic Plan <sup>3</sup>	Type of task associated <sup>4</sup>	Responsible body <sup>5</sup>	Team resources	Key Performance Indicators	Timeline	Progress <sup>6</sup>	Completion status <sup>7</sup>
	Does this activity have a direct link with the main areas of the Strategic Plan? Yes (Y) or No (N)	What is planned?	What relation to the Strategic Plan in terms of processes, focus areas and organizational improvement matters?	Maintenance, updating, or development of new initiatives?	Body in charge + supporting and decision-making bodies	What are the team resources mobilized for the conduct of this activity?	What are the objectives to be attained before the task is considered as fully completed?	What timeframe?	What is the state of play regarding the implementation of the specific activity? - Status of completion - Brief description of the key steps already achieved - Next steps	Green = Completed Orange = In progress Red = Postponed or not started
<b>EXAMPLE</b>										
(Example)	Y	Develop Guidance for the Customs administrations of SIEs	SP1	Development	PTC, CBC, Policy Commission, Council	Two officers of the Facilitation Sub-Directorate	Guidance for SIE Customs administrations adopted and published	October 2020 (PTC) December 2020 (Council)	Completed. The Guidance was endorsed by the October 2020 PTC and subsequently by the December 2020 Council	

- <sup>1</sup> The Strategic Plan concentrates on a limited number of strategic topics for the WCO. In this column, it should be indicated whether the activity to be conducted has a direct link with at least one of the main areas covered by the Strategic Plan, simply marked by "Yes" or "No". In order to make sure that activities conducted by WCO Working Bodies are in line with the overall strategy, at least 90% of them should present direct link with the main areas of the Strategic Plan
- <sup>2</sup> All activities listed will be funded. In the case of any tasks needing funding approval from the Finance Committee, this clarification would be included in the "Progress" column.
- <sup>3</sup> Strategic Processes (SPs) : **SP1** - Develop, maintain and implement instruments; **SP2** - Foster Customs cooperation; **SP3** - Build capacity; **SP4** - Research; **SP5** - Communicate; Focus Areas (FAs) **FA1** - Focus Area 1; **FA2** - Focus Area 2; **FA3** - Focus Area 3; Organizational Capacity (ORGs) : **ORG1** - Modernization plan; **ORG2** - Funding policy.
- <sup>4</sup> Work programmes will differentiate between three types of tasks : 1. "Maintenance" which refers to adjustments, clarifications or the incorporation of technical decisions related to existing instruments; 2. "Update" which refers to a deeper review of existing instruments; and 3. "Development" which refers to the drafting of new instruments and the launch of new initiatives.
- <sup>5</sup> Apart from the relevant working body itself, other responsible bodies will include those reporting to or informing the relevant body, as well as the Policy Commission and Council, and any other body that has a role to play (discussion, guidance, endorsement) in the completion of a task.
- <sup>6</sup> Progress update should be completed as part of the documentation for each session of working bodies. Information provided should contain the following: 1. "Status of completion" clearly stipulated with key words such as Postponed, Not started, In progress, Completed; 2. "Brief description of the key steps already achieved" which encompasses the drafting of documents, their presentation to working bodies, the feedback received from working bodies, with an indication of the timeline for each of these steps; 3. "Next steps" which provides indication on the key actions to follow towards completion of the activity.
- <sup>7</sup> The completion status is a colour code indicating the state of play of the activity at the time of the working body's session. It should highlight in a simple and straightforward way where the working body stands regarding the achievement of the given activity. Three colours should be used: **green** for "Completed", **blue** for "In progress" and **red** for "Postponed or not started"

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1.	Y	Compile annual updates of the Compendium of Case Studies on E-Commerce	SP1	Updating	PTC, PC, Council	One officer of the Facilitation Sub-Directorate	Annual update of the Compendium of Case Studies on E-Commerce adopted	Spring 2023, 2024 and 2025 (PTC)  June 2023, June 2024 and June 2025 (PC and Council)		
2.	Y	Annually review two documents forming part of the E-Commerce Package	SP1	Maintenance	PTC, PC, Council	Two officers of the Facilitation Sub-Directorate	The two reviewed documents under the E-Commerce Package adopted	Spring 2023, 2024 and 2025 (PTC)  June 2023, June 2024 and June 2025 (PC and Council)		
3.	Y	Carry out the four-year periodic review of the E-Commerce Package	SP1	Maintenance	PTC, PC, Council	Two officers of the Facilitation Sub-Directorate	Regular guidance provided towards the revised version of the E-Commerce Package to be adopted in June 2026	Spring/Autumn 2023 and 2024, Spring 2025 (PTC)		
4.	Y	Study on Circular Economy and implication to Customs administrations	FA2	Development	PTC, EC, HSC, Policy Commission, Council	One/two officers from the Research Unit, One/two officers from the Facilitation Sub-Directorate, one/two officers from the Compliance Sub-Directorate and one/two officers from the Tariff and Trade Directorate	Presentation of the progress on the Study and guidance sought from the PTC	Autumn 2023 (PTC)  June 2024 (Council)		

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5.	Y	Develop a Regional Joint Action plan regarding border management of recyclable plastic materials and plastic waste within the framework of the Asia Pacific Plastic Waste Project	FA2	Development	PTC, EC, HSC, Policy Commission, Council	One/two officers from the Facilitation Sub-Directorate, one/two officers from the Compliance Sub-Directorate and one/two officers from the Tariff and Trade Directorate	Regional Joint Action Plan taken note of	Spring 2023 (PTC)  June 2023 (Council)		
6.	Y	Take note of the regional Conference with the Environment Programme on border management of recyclable plastic materials and plastic waste, within the framework of the Asia/Pacific Plastic Waste Project	FA2	Development	PTC, EC, CBC, Council	One officer from the Facilitation Sub-Directorate	Presentation on the Conference taken note of	Spring 2023 (PTC)  June 2023 (Council)		
7.	Y	Undertake Business Process Mapping of transboundary movement of waste with Members to harmonize the most relevant processes in the context of CBM and Single Window implementation.	FA2	Development	PTC, Council	One/two officers from the Facilitation Sub-Directorate and interested Members	Presentations on the harmonized Business Process Mapping on transboundary movement of waste taken note of and the updated CBM Compendium endorsed	Autumn 2024 (PTC)  June 2025 (Council)		

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8.	Y	Take note of new training modules on CBM for accreditation and e-learning	SP3	Updating	PTC, CBC	Two officers from the Facilitation Sub-Directorate and interested members	New training modules presented and taken note of	Spring 2023 (PTC)		
9.	Y	Develop specific GNC Utility Blocks for transboundary movement of waste	FA1/FA2	Development	PTC	One/two officers from the Facilitation Sub-Directorate	Presentation(s) on UBs delivered and taken note of	Autumn 2024 (PTC)		
10.	Y	Data Strategy: Take note of the unified WCO Data Portal	FA1	Development	PTC, EC, HSC, CBC, Policy Commission, Council	One officer from the Research Unit and one officer from the Facilitation Sub-Directorate, one officer from the Communication Unit, one officer from the ISTS	Presentation on the unified WCO Data Portal taken note of and guidance provided	Spring 2024 (PTC) June 2024 (Council)		
11.	Y	Data Strategy: develop a research paper on privacy technologies	FA1	Development	PTC, Policy Commission, Council	One officer from the Research Unit and one officer from the Facilitation Sub-Directorate	Research paper on privacy technologies taken note of and guidance provided	Spring 2023 (PTC) June 2023 (Council)		

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12.	Y	Data Strategy: develop a global anonymized dataset/sandbox dataset	FA1	Development	PTC, Policy Commission, Council	One officer from the Research Unit and one officer from the Facilitation Sub-Directorate	A global anonymized dataset/sandbox dataset endorsed	Spring 2024 (PTC) June 2024 (Council)		
13.	Y	Endorse the WCO Data Model major version 4.0.0	FA1	Maintenance	DMPT, PTC, Policy Commission, Council	2,5 officers from the Facilitation Sub-Directorate	WCO Data Model major version 4.0.0 endorsed	Spring 2023 (PTC) June 2023 (PC and Council)		
14.	Y	Discuss strategic foresight as a means of designing the Future of Customs	SP1 ORG1	Development	PTC, Council	One/two officers from the Facilitation Sub-Directorate and one officer from the Office of the Deputy Secretary General	Take note of the workshops carried out with back-scanning or scenario planning exercises to develop a global WCO response to the open questions on the Future of Customs in the 20, 30 or 40 years ahead (reference: doc. PC0622Eb)	Spring 2025 (PTC) June 2025 (Council)		
15.	Y	Develop a Digital Customs Framework and where relevant, to consolidate the development, promotion and deployment of the WCO's information, communication technology (ICT) related standards, instruments, tools, guidelines and systems	FA1	Development	PTC, Council	One officer from the Facilitation Sub-Directorate	The WCO Digital Customs Framework presented/endorsed	Autumn 2024 (PTC) June 2025 (PC and Council)		

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16.	Y	Develop a comprehensive concept paper on blockchain	FA1	Development	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Concept paper on blockchain adopted	Spring 2024 (PTC) June 2024 (Council)		
17.	Y	Develop the dataset annex to the Railway Guidelines	SP1	Updating	PTC, Council	One/two officers from the Facilitation Sub-Directorate	The dataset annex to the Railway Guidelines adopted	Autumn 2023 (PTC) June 2024 (Council)		
18.	Y	Update Guidance on Railway Cooperation	SP1	Updating	PTC, Council	One/two officers from the Facilitation Sub-Directorate	The Guidance updated with the dataset endorsed	Autumn 2023 (PTC) June 2024 (Council)		
19.	Y	Take note of railway regional capacity building workshops	SP3	Development	PTC, CBC	One/two officers from the Facilitation Sub-Directorate	Railway workshops for 6 regions taken note of	Autumn 2024 (PTC)		
20.	Y	Update the World Trade Organization (WTO) Trade Facilitation Agreement (TFA) Implementation Guidance for Session I	SP1	Updating	PTC, Council	One/two officers from the Facilitation Sub-Directorate	The updated TFA Implementation Guidance adopted	Spring 2023 (PTC) June 2023 (Council)		
21.	Y	Update the WCO Information and communication technologies (ICT) Guidelines	FA1	Updating	RKC/MC, PTC, Council	One/two officers from the Facilitation Sub-Directorate	The updated ICT Guidelines adopted	Autumn 2024 (PTC) June 2025 (Council)		

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22.	Y	Update of the Single Window Compendium Vol.2 Part IX	SP1	Updating	PTC, Council	One/two officers from the Facilitation Sub-Directorate	The updated Single Window Compendium adopted	Autumn 2024 (PTC) June 2025 (Council)		
23.	Y	Development of a new Time Release Study (TRS) Online System	FA3	Development	PTC, Council	1 Technical Officer (lead & not fully dedicated) and 1 Technical Attache (Secondary and not fully dedicated) with support of the ISTS from technical aspects.	A 'Feasibility Study' (Phase I) of the development of the new TRS Online System successfully completed and accordingly, the PTC updated on it	Spring PTC 2023 June 2024 (Council)		
24.	Y	Take note of the outcomes of the WCO Technology Conferences in 2022, 2023, 2024 (and 2025)	FA1	Maintenance	PTC, Council	Two/three officers from the Facilitation Sub-Directorate and two/three officers from the Events Unit	Announcements and outcomes of conferences shared	Once a year at PTC June 2023, June 2024, June 2025 (Council)		
25.	Y	Take note of the outcomes of the 3 <sup>rd</sup> Global Conference on Cross-Border E-Commerce (joint WCO-UPU conference)	SP2 SP5	Maintenance	PTC, PC, Council	Two/three officers from the Facilitation Sub-Directorate and two/three officers from the Events Unit	Announcements and outcomes of conferences shared	2023 (PTC)		

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26.	Y	Develop Guidelines on Customs – Port Cooperation to accelerate digitalization agenda (In cooperation with the IAPH)	SP1 SP2 FA1	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Guidelines on Customs – Port Cooperation endorsed	Spring 2023 (PTC)  June 2023 (Council)		
27.	Y	Endorse the SAFE FoS 2024	SP1	Update	SWG, PTC, PC and Council	Two officers from the Facilitation Sub-Directorate	SAFE FoS 2024 endorsed	Spring 2024 (PTC)  June 2024 (PC and Council)		
28.	Y	Provide guidance and endorse the new guidelines for expanding the concept of AEO to E-commerce stakeholders or a study report on best practice sharing	SP1	Development	SWG, PTC	One/two officers from the Facilitation Sub-Directorate	New guidelines for E-commerce stakeholders or a study report on best practice discussed and endorsed	Spring 2024 (PTC)  June 2024 (PC and Council)		
29.	Y	Provide guidance and endorse the new guidelines for expanding the concept of AEO to Free Zone stakeholders or a study report on best practice sharing	SP1	Development	SWG, PTC	One/two officers from the Facilitation Sub-Directorate	New guidelines for Free zone stakeholders or a study report on best practices discussed and endorsed	Spring 2024 (PTC)  June 2024 (PC and Council)		
30.	Y	Discuss Data Analytics for Customs and the private Sector to enhance SAFE FoS implementation	FA1	Development	SWG, PTC, PC, Council	One/two officers from the Facilitation Sub-Directorate	Potential tool/guidance on building Data Analytics capabilities discussed and endorsed	Spring 2024 (PTC)  June 2024 (PC and Council)		



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31.	Y	Discuss potential guidelines/tools to enhance collaboration with other regulatory agencies to ensure environmental compliance under Pillar III of the SAFE FoS	FA2	Development	SWG, PTC, PC, Council	One/two officers from the Facilitation Sub-Directorate	Potential guidelines/tools on enhancing collaboration with other regulatory agencies to ensure environmental compliance discussed and endorsed	Spring 2024 (PTC) June 2024 (PC and Council)		
32.	Y	Take note of the outcomes of the 6 <sup>th</sup> and 7 <sup>th</sup> WCO Global AEO Conferences	SP3 SP5	Maintenance	PTC, Council	Two/three officers from the Facilitation Sub-Directorate and two/three officers from the Events Unit	Announcements and outcomes of conferences shared	Mid-2023 and mid-2025 June 2023 and June 2025 (Council)		

## II. **Activities undertaken continuously**

No.	Link to the Strategic Plan	Activities	WCO Strategic Plan	Type of task associated	Responsible body	Team resources	Key Performance Indicators	Timeline <sup>8</sup>	Progress
	Does this activity have a direct link with the main areas of the Strategic Plan? Yes (Y) or No (N)	What is planned?	What relation to the Strategic Plan in terms of processes, focus areas and organizational improvement matters?	Maintenance, updating, or development of new initiatives?	Body in charge + supporting and decision-making bodies	What are the team resources mobilized for the conduct of this activity?	What are the objectives to be attained before the task is considered as fully completed?	What timeframe?	What is the state of play regarding the implementation of the specific activity?
(Example)	Y	Engage with other International Organizations concerning Single Window	SP1	Maintenance	PTC, Council	One officer of the Facilitation Sub-Directorate	Presentations on Single Window-related projects by other international organizations	Continuous	Listing of international organizations having presented Single Window-related projects

<sup>8</sup> In case of continuous activities, the timeline should always indicate “continuous”

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1.	Y	Take note of the capacity building and technical assistance provided to Small Island Economies	SP3	Maintenance	PTC, CBC, Council	One officer from the Facilitation Sub-Directorate	Secretariat or Member(s) presentation(s) taken note of	Continuous	
2.	Y	Discuss and contribute to the development of the WCO's environmental scan	The whole Strategic Plan	Maintenance	PTC, EC, Policy Commission, Council	One officer from the Office of the Deputy Secretary General	Input provided to the WCO's draft environmental scan before submission to the Policy Commission and Council	Continuous	
3.	Y	Take note of the promotion activities for the updated Study Report on Disruptive Technologies (2022)	FA1	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Presentation(s) made on the promotional work and/or Members' use cases	Continuous	
4.	Y	Collect, analyse and share examples of innovative practices and emerging topics	FA1	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Emerging topics discussed	Continuous	
5.	Y	Encourage involvement of the private sector in the relevant working bodies (consistent with the Rules of Procedure and Terms of Reference), seminars and workshops, and enhance cooperation with the Private Sector Consultative Group (PSCG)	SP2 ORG1	Maintenance	PTC, SAFE WG, CBC, Council	One officer from the Facilitation Sub-Directorate	Collaborative Customs-Business initiatives and number of private sector delegates at WCO meetings and events shared	Continuous	

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6.	Y	Take note of the capacity building support on implementing the Framework of Standards on Cross-Border E-Commerce and the Immediate Release Guidelines	SP3	Maintenance	PTC, CBC, PC, Council	Two officers from the Facilitation Sub-Directorate	An update on the capacity building support on implementing the Framework of Standards on Cross-Border E-Commerce and the Immediate Release Guidelines provided	Continuous	
7.	Y	Discuss issues emanating from the growth in e-commerce and provide strategic guidance and potential solutions	SP2	Maintenance	PTC, PC, Council	0.5 officer from the Facilitation Sub-Directorate	E-Commerce related issues discussed and resolved	Continuous	
8.	Y	Take note of the progress in implementing the WTO TFA through the Mercator Programme (overall and tailor-made tracks)	SP3	Maintenance	PTC, CBC, Council	One/two officers from the Facilitation Sub-Directorate and one/two officers from the Capacity Building Directorate	A progress report of the Mercator Programme taken note of and guidance provided (status on MPAs and other experts, work of NTFCs, monitoring of TFA implementation etc)	Continuous	
9.	Y	Take note of developments related to the pool of accredited experts on the E-Commerce Framework of Standards, Transit, RKC, SAFE, AEO, TRS, Single Window, Data Model, Free Zones who will be carrying out future capacity building activities in this area	SP3	Maintenance	PTC, CBC, PC, Council	One/two officers from the Facilitation Sub-Directorate	Progress provided through the PTC Work Programme	Continuous	

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10.	Y	Take note of the updates from the WTO and the WTO Trade Facilitation Committee (TFC)	SP2	Maintenance	PTC	One/two officers from the Facilitation Sub-Directorate	WTO Secretariat and TFC Chair reports provided	Continuous	
11.	Y	Take note of the national/regional experiences and achievements in TFA implementation	SP3	Maintenance	PTC	One/two officers from the Facilitation Sub-Directorate	Presentations by Members and other stakeholders on best national/regional initiatives/practices	Continuous	
12.	Y	In the context of TFA implementation, maintain cooperation and collaboration with the WTO, Annex Ds and other international organizations in the areas of common interest	SP2	Maintenance	PTC	One/two officers from the Facilitation Sub-Directorate	Information on joint events and initiatives with the WTO and other international organizations presented through the Mercator Programme progress report	Continuous	
13.	Y	Take note of capacity building activities in the area of Transit and the WCO support for the implementation of the Vienna Programme of Action for LLDCs	SP3	Maintenance	PTC, CBC, Council	0.5 officer from the Facilitation Sub-Directorate	Updates on capacity building activities in the area of Transit provided	Continuous	
14.	Y	Take note of capacity building activities in the area of Free Zones	SP3	Maintenance	PTC, CBC, Council	0.5 officer from the Facilitation Sub-Directorate	Updates on capacity building activities in the area of Free Zones provided	Continuous	

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15.	Y	Engage with other international organizations concerning CBM	SP2	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Other international organizations taken part in WCO meetings	Continuous	
16.	Y	Promote the use of the WCO Data Model with the relevant international organizations (IMO, UPU, Codex, BCS, OIE)	SP2 FA1 FA2	Maintenance	DMPT, PTC, Council	One/two officers from the Facilitation Sub-Directorate	Presentations on the use of the WCO Data Model, including progress in developing Derived Information Packages (DIP), presented by other international organizations and taken note of	Continuous	
17.	Y	Take note of the WCO's online repository of case studies on Single Window environments	FA1	Maintenance	DMPT, PTC, Council	One/two officers from the Facilitation Sub-Directorate	Updates on WCO's online repository of case studies on Single Window provided	Continuous	
18.	Y	Engage with other international organizations concerning Single Window	SP2 FA1	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate	Other international organizations presented on their Single Window related work	Continuous	
19.	N	Take note of the progress on proof-of-concept for Utility Blocks (UBs) for Globally Networked Customs (GNC)	FA1	Maintenance	PTC	One/two officers from the Facilitation Sub-Directorate and interested Members	Presentation(s) on UBs delivered	Continuous	
20.	Y	Monitor implementation of My Information Packages (MyIPs) by Members through a WCO MyIP repository	FA1	Maintenance	DMPT, PTC	One/two officers from the Facilitation Sub-Directorate and interested Members	Updated list of Members' MyIPs presented	Continuous	

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21.	Y	Monitor implementation of the 2011 WCO Resolution on the Role of Customs in Natural Disaster Relief (NDR) and other related WCO tools and initiatives	SP2 SP3	Maintenance	PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Update on implementation of the NDR Resolution provided	Continuous	
22.	Y	Monitor implementation of the 2020 WCO Resolution on the Role of Customs in Facilitating the Cross-Border Movement of Situationally Critical medicines and Vaccines and other related WCO tools and instruments	SP2 SP3	Maintenance	PTC, Council	One/two officers from the Facilitation Sub-Directorate and one/two officers from the Compliance Sub-Directorate	Update on the implementation of the 2020 WCO Resolution on the Role of Customs in Facilitating the Cross-Border Movement of Situationally Critical medicines and Vaccines and other related WCO tools and instruments provided	Continuous	
23.	Y	Monitor implementation of the WCO Data Strategy	FA1	Maintenance	PTC, Council	One officer from the Research Unit and one officer from the Facilitation Sub-Directorate	An update on the implementation of the WCO Data Strategy provided	Continuous	
24.	Y	Take note of Members' experiences in implementing the TRS	FA3	Maintenance	PTC, Council	One officer from the Facilitation Sub-Directorate	TRS presentation(s) on Members' experiences delivered	Continuous	
25.	Y	Support and promote accession of Members to the Revised Kyoto Convention (RKC)	SP1	Maintenance	PTC, RKC Management Committee, Council	Two officers from the Facilitation Sub-Directorate	Number of Members acceded as new Contracting Parties to the RKC	Continuous	

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26.	Y	Adopt reports from the Data Model Projects Team (DMPT) meetings	ORG1	Maintenance	DMPT, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Reports from the DMPT meetings adopted	Continuous	
27.	Y	Adopt DMPT Work Programme	ORG1	Maintenance	DMPT, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	DMPT Work Programme adopted	Continuous	
28.	Y	Adopt reports from the WCO/UPU Contact Committee	ORG1	Maintenance	WCO/UPU CC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Reports from the WCO/UPU Contact Committee adopted	Continuous	
29.	Y	Adopt WCO/UPU CC Work Programme	ORG1	Maintenance	WCO/UPU CC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	WCO/UPU CC Work Programme adopted	Continuous	
30.	Y	Adopt the reports from the WCO/IATA/ICAO/API/PNR Contact Committee meetings	ORG1	Maintenance	API/PNR CC, PTC, Council	0.5 officer from the Capacity Building Directorate	Reports from the WCO/IATA/ICAO/API/PNR Contact Committee meetings	Continuous	
31.	Y	Adopt the API/PNR CC Work Programme	ORG1	Maintenance	API/PNR CC, PTC, Council	0.5 officer from the Capacity Building Directorate	API/PNR CC Work Programme adopted	Continuous	
32.	Y	Provide guidance to the on the SAFE Working Group meeting reports	ORG1	Maintenance	SAFE WG, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Guidance on the SAFE Working Group meeting reports provided	Continuous	
33.	Y	Provide guidance to the SAFE Working Group Work Programme	ORG1	Maintenance	SAFE WG, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Guidance to the SAFE Working Group Work Programme provided	Continuous	

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34.	Y	Take note of the reports of the Technical Experts Group on Non-Intrusive Inspection (TEG-NII)	ORG1	Maintenance	TEG-NII, PTC, PC, Council	0.5 officer from the Facilitation Sub-Directorate	Reports from the TEG-NII taken note of	Continuous	
35.	Y	Take note of the TEG-NII Work Programme	ORG1	Maintenance	TEG-NII, SWG, PTC, PC, Council	0.5 officer from the Facilitation Sub-Directorate	TEG-NII Work Programme taken note of	Continuous	
36.	Y	Take note of the reports from the Counterfeiting and Piracy (CAP) Group meetings	ORG1	Maintenance	CAP Group, PTC, Council	0.5 officer from the Compliance Sub-Directorate	Reports from the Counterfeiting and Piracy (CAP) Group meetings taken note of	Continuous	
37.	Y	Take note of the CAP Group Work Programme	ORG1	Maintenance	CAP Group, PTC, Council	0.5 officer from the Compliance Sub-Directorate	CAP Group Work Programme taken note of	Continuous	
38.	Y	Provide guidance on the reports from the Working Group on Performance Measurement (WGPM)	ORG1	Maintenance	WGPM, PTC, Policy Commission, Council	1 officer from the P&F sub Directorate, 1 Officer from the CBD	Guidance on reports from the WGPM provided	Continuous	
39.	Y	Provide guidance to the WGPM Work Programme	ORG1	Maintenance	WGPM, PTC, Policy Commission, Council	1 officer from the P&F sub Directorate, 1 Officer from the CBD	Guidance to the WGPM Work Programme provided	Continuous	



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No.	Link to the Strategic Plan	Activities	WCO Strategic Plan	Type of task associated	Responsible body	Team resources	Key Performance Indicators	Timeline <sup>8</sup>	Progress
40.	Y	Provide guidance on the reports from the Passenger Facilitation and Control Working (PFCWG) Group	ORG1	Maintenance	PFCWG, PTC, Council	0.5 officer from the Capacity Building Directorate 1.5 officer from the Facilitation Sub-Directorate 0.5 officer from the Compliance Sub-Directorate	Guidance on the reports from the PFCWG Group provided	Continuous	
41.	Y	Provide guidance on the PFCWG Work Programme	ORG1	Maintenance	PFCWG, PTC, Council	0.5 officer from the Capacity Building Directorate 1.5 officer from the Facilitation Sub-Directorate 0.5 officer from the Compliance Sub-Directorate	Guidance on the PFCWG Work Programme provided	Continuous	
42.	Y	Take note of the reports from the RKC Management Committee (RKC/MC) meetings	ORG1	Maintenance	RKC/MC, PTC, Council	Two officers from the Facilitation Sub-Directorate	Reports from RKC/MC meetings taken note of	Continuous	

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No.	Link to the Strategic Plan	Activities	WCO Strategic Plan	Type of task associated	Responsible body	Team resources	Key Performance Indicators	Timeline <sup>8</sup>	Progress
43.	Y	Take note of the RKC/MC Work Programme	ORG1	Maintenance	RKC/MC, PTC, Council	Two officers from the Facilitation Sub-Directorate	RKC/MC Work Programme taken note of	Continuous	
44.	Y	Take note of the reports from the Administrative Committee (AC) of the Istanbul Convention	ORG1	Maintenance	Istanbul Convention AC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Istanbul Convention AC meeting reports taken note of	Continuous	
45.	Y	Take note of the Istanbul Convention AC Work Programme	ORG1	Maintenance	Istanbul Convention AC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	Istanbul Convention AC Work Programme taken note of	Continuous	
46.	Y	Take note of the reports from the Meeting of the Contracting Parties (CPs) to the ATA Convention	ORG1	Maintenance	ATA Convention CPs, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	CPs to the ATA Convention meeting reports taken note of	Continuous	
47.	Y	Take note of the CPs to the ATA Convention Work Programme	ORG1	Maintenance	ATA Convention CPs, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	CPs to the ATA Convention Work Programme taken note of	Continuous	
48.	Y	Take note of the reports from the Meeting of the Administrative Committee (AC) for the Customs Convention on Containers (CCC), 1972	ORG1	Maintenance	AC for the CCC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	AC for the CCC meeting reports taken note of	Continuous	

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No.	Link to the Strategic Plan	Activities	WCO Strategic Plan	Type of task associated	Responsible body	Team resources	Key Performance Indicators	Timeline <sup>8</sup>	Progress
49.	Y	Take note of the AC for the Customs Convention on Containers Work Programme	ORG1	Maintenance	AC for the CCC, PTC, Council	0.5 officer from the Facilitation Sub-Directorate	AC for the CCC Work Programme taken note of	Continuous	

**Inactive topics<sup>9</sup>:**

1. Product identification
2. Customs-Tax Cooperation
3. Customs Revenue Benchmarking Database
4. Customs-Business Partnership
5. Customs Brokers
6. Regional Integration (no interest expressed from 2016-2019)
7. Data Quality (no interest expressed from 2016-2019)
8. Unique Consignment Reference (no interest expressed from 2016-2019)
9. Take actions to promote the use of Joint WCO-UPU Customs/Post EDI messages and the joint WCO-UPU Guidelines for exchange of electronic advance data (EAD) between Customs and posts
10. Inward and Outward Processing Procedures
11. Integrated Supply Chain Management
12. Glossary of International Customs Terms

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<sup>9</sup> The list of inactive topics serves as a reminder of those topics that were part of the PTC WP in the past, but have, due to lack of traction and interest from Members, been put on hold for the time being.