



Brussels, 25 January 2019

TFAWG WORK PROGRAMME AND ANNUAL WORK PLAN

(Item III of the Agenda)

Introduction

1. According to the TFAWG's Terms of Reference, the Working Group needs to establish and maintain an Annual Work Plan, including timelines, for TFA-related activities. In the past, the TFAWG decided to incorporate the Annual Work Plan in an overarching Work Programme.
2. The Work Programme is therefore divided in two parts. The first part seeks to provide policy orientation for the work of the TFAWG over an extended period of time, including a concrete indication how it aligns with the WCO's current Strategic Plan 2016/2017-2018/2019. The second provides an Annual Work Plan with concrete actions to implement (parts of) the Work Programme in the Financial Year 2019/2020.
3. The development of an Annual Work Plan for each Financial Year allows Members to prioritize actions to be implemented during such period. Every action is categorized within one of the four Key Deliverables of the TFAWG. Indicators have been developed for each action. Some of the actions are continuous activities to be carried out on an ongoing basis and others have concrete deliverables with a pre-established deadline. This format will identify the responsible actor(s) for each activity, thus enhancing more effective monitoring of the activities.
4. At its 10th Meeting in October 2018, the TFAWG held a discussion on the TFAWG Work Programme and Annual Work Plan. The TFAWG took note of the progress under the Work Programme and Annual Work Plan for Financial Year 2017/2018 and also discussed and approved the updated version of the TFAWG Work Programme and Annual Work Plan 2018/2019 (attached in Annex III to the Executive Summary of the 10th Meeting).

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5. At the same time, the TFAWG agreed to carry out a more comprehensive review of the Work Programme and Annual Work Plan 2019/2020, which will better address the expectations from the TFAWG deliverables. The work is expected to be carried out both intersessionally and at the 11th TFAWG meeting.
6. Furthermore, the TFAWG also agreed to have the Annual Work Plan in the future discussed and endorsed prior to the start of a Financial Year, therefore in the spring sessions of the TFAWG.

Progress under the Annual Work Plan 2018/2019

7. The Secretariat will inform the TFAWG on the progress under the Work Programme and Annual Work Plan for ongoing Financial Year 2018/2019.
8. Members are also invited to inform the TFAWG at the 11th meeting about the results they achieved concerning the activities indicated in the Work Programme and Annual Work Plan.

Proposal for the Annual Work Plan 2019/2020

9. The purpose of this document is to present a proposal for a TFAWG Work Programme and Annual Work Plan for Financial Year 2019/2020.
10. During the intersession the Secretariat has shared the draft Work Programme and Annual Work Plan for Financial Year 2019/2020 with the Members, PSCG, observers and participants of the 10th TFAWG meeting for their comments and inputs. Canada, European Union and its Members, Mauritius and South Africa have provided their comments and also UNCTAD shared its comments and appreciation for this work. Belarus and Uruguay have indicated their agreement with the draft.
11. The previous versions of the TFAWG Work Programme and Annual Work Plan were used as a basis for the 2019/2020 version and the suggested changes are indicated in track changes.
12. The sub-tasks that have been completed were removed. Other actions were maintained, since they remain valid. Only the timeframe/deadlines were adapted in these cases.
13. As decided by the TFAWG, the document is directly linked to the WCO's current Strategic Plan and aligned with the Customs in the 21st Century document.
14. As a living document, the TFAWG Work Programme and Annual Work Plan will be aligned with the new WCO's Strategic Plan 2019/2022 to be endorsed by the Council in June 2019, and presented to the next TFAWG for endorsement.
15. The Draft of the new TFAWG Work Programme and Annual Work Plan is attached as an Annex to this document.

Action requested

16. The TFAWG is invited to:
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- discuss and endorse the Work Programme and Annual Work Plan for Financial Year 2019/2020.

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Part 1: WCO Work Programme for the Implementation of the TFA

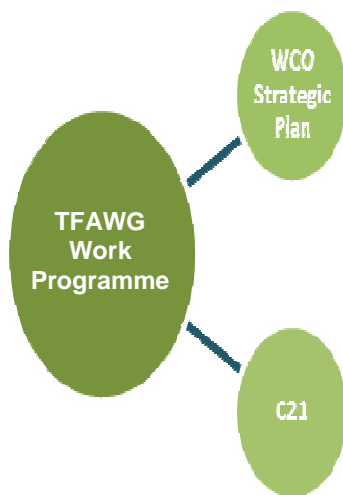
INTRODUCTION

Part 1 of the WCO Work Programme for the Implementation of the TFA contains per key deliverable of the TFAWG's Terms of Reference, the tasks and sub tasks that need to be carried out in the context of the implementation of the TFA. The description of the tasks and sub-tasks are at a general level, the concrete actions that need to be taken to fulfil the tasks and sub-tasks are laid down in the second part of the Work Programme, the Annual Work Plan (see part 2).

Part 1 will be subject to a yearly review by the TFAWG in order to keep it up to date. In the course of time, certain tasks or sub-tasks may have been completed or are in need of refinement. It may also be possible that in due course there will be a need for additional tasks or sub-tasks which need to be reflected in part 1 of the Work Programme.

The TFAWG shall review the Work Programme with a view to endorse the Annual Work Plan in its spring session for the Policy Commission and Council in June of any given year to give its approval for the next Financial Year. ~~For Financial Year 2018/2019, due to timing issues, the process can only be started in the TFAWG's autumn session in 2018 with the aim to have the December 2018 Policy Commission approve the Work Programme and Annual Work Plan for 2018/2019.~~

ALIGNMENT WITH WCO STRATEGIC PLAN 2016/2017-2018/2019 AND C21



- **Strategic Goal 1** - Promote the security and facilitation of international trade, including simplification and harmonization of Customs procedures
- **Strategic Goal 2** - Promote fair, efficient and effective Revenue collection
- **Strategic Goal 3** - Protect society, public health and safety, and contribute to combating crime and terrorism
- **Strategic Goal 4** - Strengthen Capacity Building
- **Strategic Goal 5** - Promote Digital Customs to support, in particular, Coordinated Border Management and

- **Building Block a** - Globally networked Customs
- **Building Block b** - Better coordinated border management
- **Building Block c** - Intelligence-driven risk management
- **Building Block d** - Customs-Trade partnership
- **Building Block e** - Implementation of modern working methods, procedures and techniques
- **Building Block f** - Enabling technology and tools
- **Building Block g** - Enabling powers
- **Building Block h** - A professional, knowledge-based service culture
- **Building Block i** - Capacity building
- **Building Block j** - Integrity

GENERAL OBJECTIVES

The work conducted by the TFAWG is firstly categorized within the ~~three~~four Key Deliverables of the TFAWG.

For each Key Deliverable of the TFAWG, specific Tasks and Sub-Tasks have been defined, according to the following example:

- Key Deliverable 1
 - Task 1.1
 - Sub-Task 1.1.1
 - Action (in the Annual Work Plan) 1.1.1.1

It is important to note that for each Financial Year, the Working Group will define at the level of Sub-Task, the priorities to be incorporated within the Annual Work Plan in order to submit it for the Policy Commission for its approval. The Annual Work Plan for each Financial Year shall identify concrete actions to be taken for each Sub-Task. Each action shall identify the responsible actor, an indicator and the timeframe.

MONITORING AND EVALUATION

For each Financial Year, the WCO Secretariat shall develop a Progress Report based on the corresponding Annual Work Plan and present it for approval to the Working Group. Based on such Progress Report, the TFAWG will report to the competent WCO bodies in accordance with the Terms of Reference.

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TFAWG Key Deliverable 1:

Analyse, prepare and evaluate relevant actions and measures in relation to practical aspects of meeting expectations arising from the WTO TFA

Task 1.1: Strategic positioning of WCO and its Members with regard to the implementation of the WTO TFA

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.1.1	Conduct high-level meetings	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure influence and impact, including in WTO Trade Facilitation (TF) Committee (TFC)	12/2013	Ongoing activity	Ongoing	Mostly at SG/DSG level, including with Trade Ministers.
1.1.2	Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure impact of WCO/Customs tools and experience and share national practices	As soon as these Committees are set up	Ongoing activity	Ongoing	Crucial Members' responsibility. Letter sent by SG to Members in 2/2014. Research carried out by UNCTAD on TF Committees will be helpful. 12/2014, the WCO Secretariat sent out an NCTF survey. The Secretariat also developed an NCTF Guidance. Members to encourage key stakeholders like Government agencies (OGA's) and Traders to be fully involved.
Task 1.2: Internal and External Communication and Outreach								
No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments

Comment [A1]: S.Africa's suggestion

1.2.1	Develop a communication and outreach strategy	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure constant and timely communication between the WCO/ Customs and the WTO and external partners	12/2013	Ongoing activity	Ongoing	Strategy has been developed. Communication is ongoing.
1.2.2	Keep information on the WCO Website up to date	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Make relevant information easily accessible to all stakeholders	12/2013	Ongoing activity	Ongoing	Updates have been performed as necessary and this will continue.
1.2.3	Raise awareness and launch debate at the Regional DG meetings (SG)	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Raise awareness, encourage Members to attend National Committees on Trade Facilitation and work on positioning Customs well	01/2014	Ongoing activity	Ongoing	Subject has been raised prominently by the Secretary General at all six regional meetings in the first part of 2014. Supplemented by Attachés' and Ambassadors' briefings in Brussels with detailed explanations on intent of the WTO TFA provisions/negotiators. Preparation for implementation of TFA also raised by SG at the 2015 Regional DGs Meetings
1.2.4	Outreach to regional structures RILO/RTC/ ROCB	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Identify and disseminate knowledge and raise awareness of getting involved in National Committees on Trade Facilitation	12/2013	Ongoing activity	Ongoing	
Task 1.3: Coordination with Members and Private Sector/Institutional Partners								
No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments

1.3.1	Conduct TFAWG meetings	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Prepare for discussions at WTO; Coordinate donors and implementation	12/2013	Ongoing activity	Ongoing	7-11 meetings held
1.3.2	Coordinate with other stakeholders	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Seek continuous cooperation and enhance coordination	10/2017	Ongoing activity	Ongoing	

Task 1.4: Liaison with the WTO Preparatory TF Committee (PrepCom) and after TFA entry into force with WTO TFC

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.4.1	Interact with the PrepCom	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Represent the Customs position	02/2014	Ongoing activity until TFC Committee is established under the TFA	Ongoing	PrepCom tasks are legal review of TFA, receiving of Category A notifications and drawing up Protocol of Amendment to insert TFA into WTO Agreement. It is open whether Annex D Organizations such as the WCO will obtain Observer status at PrepCom. The WCO will be invited if and when requested by WTO Members. Donor Coordination Meetings to be held back-to-back to PrepCom, in Geneva, organized by WTO Secretariat. The Ambassador of the Philippines to the WTO, Mr. Esteban Gencos, in his capacity as Chair of the WTO Preparatory Committee on Trade Facilitation, spoke

Comment [A2]: DONE

								at the WCO TFAWG meeting in Brussels on 12 February 2015.
1.4.2	Interact with the TFC	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Represent the Customs position	22/02/2017	Ongoing activity		<p>In 2018 the WCO has been invited and participated to the 3 WTO TFC meetings.</p> <p>The Ambassador of the Sweden-Lithuania to the WTO, Mr.H.E. Daniel Blockert Ambassador Dalia Kadisiene, in hisher capacity as Chair of the WTO Committee on Trade Facilitation TFC, spoke at the WCO TFAWG 10th meeting in Brussels on 22 October 2018 16 October 2017</p>

Task 1.5: Technical Assistance/Capacity Building

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.5.1	Develop Performance Indicators for quick assessment of compliance	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Provide tailor-made assistance as agreed in Dublin and assist in categorization	12/2013	01/2014	Done	<p>Sent with request for needs assessments 1/2014. Identify snapshot of Members' current situation and develop tailor-made technical assistance programme.</p>

Comment [A3]: DONE

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1.5.2	Refining TFA Implementation Guidance Performance Indicators	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Help WCO Members self-assess their national situation regarding the TFA implementation more accurately	09/2014	Ongoing activity	Ongoing	Part of a broader Performance Measurement exercise.
1.5.3	Develop and provide TF specific assistance based on Diagnostic Missions and follow-up missions to enable beneficiaries to implement trade facilitation (Mercator Programme)	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Assess needs and provide tailor-made assistance as agreed in Dublin and assist in categorization.	12/2013	Ongoing activity, depending on Members' requests	Ongoing on annual basis	Capacity Building Directorate sends out requests for needs assessment. Needs to be coordinated as a great deal of technical assistance is already provided, under RKC/SW/AEO, etc. At the June 2014 Council Sessions, the Mercator Programme to Support Trade Facilitation was endorsed.
1.5.4	Match needs with resources/donor coordination whilst making use of existing tools such as the Project Map Database (PMD) to ensure results and maximize resources	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Provide necessary assistance whilst ensuring donor and project coordination	12/2013	Ongoing activity, depending on needs and donors' offers	Ongoing	Coordination with CBC and other activities needed. Includes regional and national donor meetings and meetings with ROCBs. Sweden, UK, Germany, Korea, Japan and China have committed to supporting the Mercator Programme. More and more donors ask to avoid duplication of efforts. PMD to expand beyond Americas region.

1.5.5	Screen accredited experts list to determine the need for accreditation of additional experts, including in additional areas	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure availability of a sufficient number of experts to respond to Members' requests	12/2013	Ongoing activity	Ongoing	Refresher courses for RKC experts, CMAs, TOAs to be planned during suitable events. WCO to plan TFA expert accreditation and refresher workshops with the help of donors
1.5.6	Training of experts jointly organized by WCO/WTO	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure experts are aware of WCO instruments	04/2014, but depends on funding	Ongoing activity until completed	Done	Information session, not accreditation. Immediately after the 1st TFAWG, on 13 March 2014, the WCO and WTO held an information session on the WTO TFA Needs Assessment Guide. The WCO also organised a mini seminar for Secretariat personnel about the TFA on 21 February 2014. Workshops on the TFA were also held at the WCO Knowledge Academy for Customs and Trade in July 2014 and June 2015.

Comment [A4]: DONE

Task 1.6: Analysis of WTO TFA and assessment of impact on WCO instruments

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.6.1	Analyse the TFA and assess impact	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Identify which WCO instruments and tools are of relevance, need to be updated or	12/2013	Ongoing activity	Ongoing <u>DONE</u>	Analysis discussed in March 2014 at TFAWG and PTC. Update based on comments

Comment [A5]: DONE

				developed				received. The Analysis of Section I was reviewed and updated in November 2014. Also, the Implementation Guidance was developed and is being maintained. It is available in English, French and Spanish
1.6.2	Identify challenges faced by Members in meeting the TFA requirements	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Prioritize the TFAWG work on those areas where Members face greater challenges to implement the TFA	12/2013	Ongoing activity	Ongoing	Based on Members' needs, the Annual Work Plan shall remain objective and action driven, identifying concrete areas of work to help Members meet such challenges. Sharing experiences and outcomes resulting from TFA implementation is encouraged for other Members to learn from such experiences.

TFAWG Key Deliverable 2:

Submit timely reports to the Policy Commission, Permanent Technical Committee and Capacity Building Committee as appropriate, that shall:
a. provide recommendations of the TFAWG based on an analysis of the needs assessments which includes technical assistance, and
b. describe the WCO's activities for the technical assistance and capacity building effort to support implementation of the WTO TFA

Task 2.1:

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
2.1.1	Report to the appropriate working bodies (PTC, CBC as well as PC) for guidance and advice	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure proper coordination and also working on instructions	03/2014	Ongoing activity	Ongoing	Reports to appropriate WCO working bodies have taken place according to the TFAWG TORs.

TFAWG Key Deliverable 3:
Monitor the progress of the implementation of WCO instruments and tools that support Members in applying the TFA including through comprehensive reporting of WCO Mercator Programme missions

Task 3.1:

No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
3.1.1	Encourage Members to monitor the implementation of WCO instruments and tools that support them in applying the TFA and share their experiences in the TFAWG	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure effective implementation of WCO tools and instruments	10/2018	Ongoing activity	Ongoing	WCO Regional structures like ROCB RTC to be used to support the implementation of WCO tool and instruments.
3.1.2	Encourage Members to share their experiences in using TRS	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure effective implementation of TRS	03/2014	Ongoing activity	Ongoing	More TRS required and the WCO Secretariat support is key.
3.1.3	Comprehensive reporting of WCO Mercator Programme missions to the TFAWG	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Monitor the progress of implementation	01/2019	Ongoing activity	To commence	

Comment [A6]: S.Africa's suggestion

Comment [A7]: S.Africa's suggestion

TFAWG Key Deliverable 4: Establish and maintain an Annual Work Plan, including timelines and key deliverables, for TFA-related activities								
Task 4.1:								
No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
4.1.1	Produce Annual Work Plan	1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Set the objectives for the TFAWG and Members	12/2013	Ongoing activity for each Financial Year	Ongoing	

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Part 2: ANNUAL WORK PLAN FOR THE FINANCIAL YEAR 201~~89~~/20~~19~~20

Part 2 of the WCO Work Programme for the Implementation of the TFA, the Annual Work Plan, contains per sub-task the concrete actions that need to be taken to fulfil the tasks and sub-tasks that are laid down in the first part of the Work Programme.

The Annual Work Plan will be subject to an annual endorsement by the TFAWG in order to clarify which concrete actions need to be taken by which responsible party and the related timeframe or deadline. It also contains an indicator to see if the action has been met.

Based on the outcomes of the concrete actions listed in the Annual Work Plan, a report will be drafted to inform the Policy Commission, Permanent Technical Committee and Capacity Building Committee.

Sub-Tasks for Key Deliverable 1

Analyse, prepare and evaluate relevant actions and measures in relation to practical aspects of meeting expectations arising from the WTO TFA

Sub-Task 1.1.1 Conduct high-level meetings				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.1.1.1	Customs administrations should coordinate with permanent missions to the WTO to address any technical issue related to implementation and encourage WCO participation in the TFC	Members	Number of contacts between Customs administration and permanent missions to the WTO	FY201 89 /20 19 <u>20</u>

Sub-Task 1.1.2 Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation				
No	Action	Responsible body	Indicator	Timeframe/deadline

1.1.2.1	Customs administrations shall work in the context of their NCTFs to promote the importance of CBM, Public-Private Sector dialogue and provide information on relevant WCO tools in that respect	Members	Number of NCTF meetings where the promotion took place	FY201 <u>98</u> /20 <u>2019</u>
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Sub-Task 1.1.2 Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.1.2.2	Customs administrations shall offer assistance in the context of their NCTFs to other government agencies to establish CBM and Public-Private Sector Dialogue where feasible when requested	Members	Number of requests	FY20189/201920
Sub-Task 1.1.2 Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.1.2.3	At the request of Members, the WCO Secretariat will offer technical assistance to Members in the area of CBM where possible	Members and WCO Secretariat	Number of requests received	FY20189/201920
Sub-Task 1.2.1 Develop a communication and outreach strategy				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.2.1.1	Members of the TFAWG will coordinate with the Secretariat to present proposals for improving the communication strategy of the WCO and making it more effective	Members	Number of proposals submitted	FY20189/201920

Sub-Task 1.3.1 Conduct TFAWG meetings				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.1.1	Continue conducting break-out sessions	WCO Secretariat	At least one break out session in the 10th and in the 11 th TFAWG	FY201 98 /201 9 20
Sub-Task 1.3.1 Conduct TFAWG meetings				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.1.2	TRS to be included in the 11th TFAWG	Secretariat	Agenda	FY2018/2019
Sub-Task 1.3.1 Conduct TFAWG meetings				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.1.3	Members to submit national experiences to the TFAWG for inclusion in the TFA Implementation Guidance	Members	Number of submissions	FY201 89 /201 9 20
Sub-Task 1.3.2 Coordinate with other stakeholders				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.2.1	Seek for continuous participation of other international organizations such as sanitary in the TFAWG	WCO Secretariat	Number of invitations sent to other International Organizations	FY201 89 /2020 19
Sub-Task 1.3.2 Coordinate with other stakeholders				

Comment [A8]: DONE

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No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.2.2	Members shall seek for enhanced coordination with other governmental agencies such as sanitary authorities for the purpose of implementation of the TFA and coordinating for prioritizing TA/CB	Members	Number of coordination activities	FY20189/201920
Sub-Task 1.3.2 Coordinate with other stakeholders				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.2.3	Continue with WCO high-level political engagement and transmitting the importance of coordination with other border agencies	Members and WCO Secretariat	Number of instances of high level political engagement	FY20189/201920
Sub-Task 1.3.2 Coordinate with other stakeholders				
No	Action	Responsible body	Indicator	Timeframe/deadline
1.3.2.4	Promote TRS as a TFA implementation measurement tool	Members Secretariat	Number of events	FY20189/201920

Sub-Tasks for Key Deliverable 2

Submit timely reports to the Policy Commission, Permanent Technical Committee and Capacity Building Committee as appropriate, that shall:

a. provide recommendations of the TFAWG based on an analysis of the needs assessments which includes technical assistance, and

b. describe the WCO's activities for the technical assistance and capacity building effort to support implementation of the WTO TFA

Sub-Task 2.1.1

No	Action	Responsible body	Indicator	Timeframe/deadline
2.1.1.1	Provide report to PTC, CBC and PC in FY 2018/2019	Chair TFAWG	Number of reports provided	FY 201 8 ⁹ / 2019 ²⁰

Sub-Tasks for Key Deliverable 3

Monitor the progress of the implementation of WCO instruments and tools that support Members in applying the TFA including through comprehensive reporting of WCO Mercator Programme missions

Sub-Task 3.1.1 Encourage Members to monitor the implementation of WCO instruments and tools that support them in applying the TFA and share their experiences in the TFAWG				
No	Action	Responsible body	Indicator	Timeframe/deadline
3.1.1.1	Members shall indicate during the TFAWG meetings which WCO instruments and tools they implement in order to apply the TFA	Members	Number of Members submitting the information	20189/201920
Sub-Task 3.1.2 Encourage Members to share their experiences in using TRS				
No	Action	Responsible body	Indicator	Timeframe/deadline
3.1.2.1	Sharing national/regional TRS practices in TFAWG meetings	Members	Number of Members/Regional Organizations sharing the information	20189/201820
Sub-Task 3.1.3 Comprehensive reporting of WCO Mercator Programme missions to the TFAWG				
No	Action	Responsible body	Indicator	Timeframe/deadline
3.1.3.1	Sharing national/regional achievements and experiences in receiving Mercator Programme	Beneficiaries	Number of experiences shared	20189/201920

	assistance in TFAWG meetings			
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Sub-Tasks for Key Deliverable 4

Establish and maintain an Annual Work Plan, including timelines and key deliverables, for TFA-related activities

Sub-Task 4.1.1 Produce Annual Work Plan

No	Action	Responsible body	Indicator	Timeframe/deadline
4.1.1.1	Review and approve TFAWG Annual Work Plan for FY 2018/2019 <u>2019/2020</u>	TFAWG	Approved TFAWG Annual Work Plan	10 th 12th TFAWG

~~Sub-Task 4.1.1 Produce Annual Work Plan~~

No	Action	Responsible body	Indicator	Timeframe/deadline
4.1.1.2	Comprehensive review and approve TFAWG Annual Work Plan for FY 2019/2020	TFAWG	Approved TFAWG Annual Work Plan	11th TFAWG