



WCO WORKING GROUP ON
THE WTO
TRADE FACILITATION
AGREEMENT
-
12th Meeting
-
4 – 5 March 2020

PT0104Ea

Brussels, 03 February 2020.

TFAWG WORK PROGRAMME AND ANNUAL WORK PLAN

(Item XI of the Agenda)

Introduction

1. According to the TFAWG's Terms of Reference, the Working Group needs to establish and maintain an Annual Work Plan, including timelines, for TFA-related activities. In the past, the TFAWG decided to incorporate the Annual Work Plan in an overarching Work Programme.
2. The Work Programme is therefore divided in two parts. The first part seeks to provide a policy orientation for the work of the TFAWG over an extended period of time, including a concrete indication of how it aligns with the WCO's current Strategic Plan 2019/2022. The second provides an Annual Work Plan with concrete actions to implement (parts of) the Work Programme in Financial Year 2020/2021.
3. The development of an Annual Work Plan for each Financial Year allows Members to prioritize actions to be implemented during such period. Every action is categorized within one of the four Key Deliverables of the TFAWG. Indicators have been developed for each action. Some of the actions are continuous activities to be carried out on an ongoing basis and others have concrete deliverables with a pre-established deadline. This format will identify the responsible actor(s) for each activity, thus enhancing more effective monitoring of the activities.
4. At its 11th Meeting in March 2019, the TFAWG discussed the TFAWG Work Programme and Annual Work Plan. The TFAWG took note of the progress under the Work Programme and Annual Work Plan for Financial Year 2018/2019 and also discussed and endorsed the TFAWG Work Programme and Annual Work Plan 2019/2020 (attached in Annex II to the Executive Summary of the 11th Meeting).

Progress under the Annual Work Plan for ongoing Financial Year 2019/2020

5. The responsibilities for the actions contained in the ongoing Annual Work Plan 2019/2020 were divided between the TFAWG, the Chairperson of the TFAWG, the WCO Secretariat, Members and Beneficiaries.
6. The TFAWG Annual Work Plan for Financial Year 2019/2020 includes progress in the column labelled "Updates" on the actions under the responsibility of the TFAWG, TFAWG Chairperson and the WCO Secretariat and is attached as **Annex-I** to this document.

Members

7. Members are invited to inform the TFAWG at the 12th meeting about the results they achieved concerning the remaining actions indicated in the Annual Work Plan FY 2019/2020, such as; 1.1.1.1, 1.1.2.1, 1.1.2.2, 1.1.2.3, 1.3.1.2, 1.3.2.2, 1.3.2.3, 1.3.2.4, 3.1.1.1, 3.1.2.1.
8. Regarding action 1.2.1.1, the Secretariat is unaware of any proposals having been submitted. Members are invited to inform the TFAWG at the 12th meeting about the results they achieved concerning this action.

Beneficiaries

9. Pursuant to action 3.1.3.1, the beneficiaries are invited to share national and/or regional achievements and experiences in receiving Mercator Programme assistance at the 12th meeting.
10. In the meantime, some Members and beneficiaries will also have the opportunity to share their experiences under different items of the Agenda of the 12th TFAWG meeting.

Proposal for the Annual Work Plan 2020/2021

11. The purpose of this document is to present a proposal for a TFAWG Work Programme and Annual Work Plan for Financial Year 2020/2021.
12. The previous versions of the TFAWG Work Programme and Annual Work Plan were used as a basis for the 2020/2021 version and the suggested changes are indicated in track changes. The sub-tasks that have been completed were removed. Other actions were maintained, since they remain valid. Only the timeframe/deadlines were adapted in these cases.
13. As decided by the TFAWG, the TFAWG Work Programme and Annual Work Plan are directly linked to the WCO's current Strategic Plan 2019/2022 endorsed by the Council in June 2019. As there is no longer a reference to the C21 building blocks in the new WCO Strategic Plan, the column referring to that was removed. The TFAWG Work Programme and Annual Work Plan are also aligned with the Economic Competitiveness Package (ECP) Action Plan and the Permanent Technical Committee (PTC) Work Programme.
14. The Draft of the new TFAWG Work Programme and Annual Work Plan for Financial Year 2020/2021 are attached as **Annex-II** to this document.

Action requested

- 2.

15. The TFAWG is invited to:

- take note of the progress made under the Annual Work Plan for Financial Year 2019/2020 (Annex-I); and,
- discuss and endorse the Work Programme and Annual Work Plan for Financial Year 2020/2021 (Annex-II).

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Part 2: ANNUAL WORK PLAN FOR THE FINANCIAL YEAR 2019/2020

Part 2 of the WCO Work Programme for the Implementation of the TFA, the Annual Work Plan, contains (per sub-task) the concrete actions that need to be taken to fulfil the tasks and sub-tasks that are laid down in the first part of the Work Programme.

The Annual Work Plan will be subject to an annual endorsement by the TFAWG in order to clarify which concrete actions need to be taken by which responsible party and the related timeframe or deadline. It also contains an indicator to see if the action has been met.

Based on the outcomes of the concrete actions listed in the Annual Work Plan, a report will be drafted to inform the Policy Commission, Permanent Technical Committee and Capacity Building Committee.

Sub-Tasks for Key Deliverable 1

Analyse, prepare and evaluate relevant actions and measures in relation to practical aspects of meeting expectations arising from the WTO TFA

Sub-Task 1.1.1 Conduct high-level meetings					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
1.1.1.1	Customs administrations should coordinate with permanent missions to the WTO to address any technical issue related to implementation and encourage WCO participation in the TFC	Members	Nature of contacts between Customs administration and permanent missions to the WTO	FY2019/2020	
Sub-Task 1.1.2 Encourage Members (Customs) in playing an active role in National					

Committees on Trade Facilitation					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
1.1.2.1	Customs administrations shall work in the context of their NCTFs to promote the importance of CBM, Public-Private Sector dialogue and provide information on relevant WCO tools in that respect	Members	Categories of actions to promote and substantiate the work NCTF meetings	FY2019/2020	
1.1.2.2	Customs administrations shall offer assistance in the context of their NCTFs to other government agencies to establish CBM and Public-Private Sector Dialogue where feasible when requested	Members	Nature of assistance	FY2019/2020	
1.1.2.3	At the request of Members, the WCO Secretariat will offer technical assistance to Members in the area of CBM where possible	Members WCO Secretariat	Number of requests received	FY2019/2020	The WCO received six requests for assistance regarding Coordinated Border Management. As some of the requests were already dealt with in 2019, the Secretariat is planning to address the remaining requests before the end of the current financial year. Aside from this, the

					CBM concept and practice were promoted and several related technical assistance missions were delivered within the context of the RKC, the TFA NCTF and the SAFE Framework of Standards, in particular Pillar 3.
Sub-Task 1.2.1 Develop a communication and outreach strategy					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
1.2.1.1	Members of the TFAWG will coordinate with the Secretariat to present proposals for improving the communication strategy of the WCO and making it more effective	Members	Nature and scope of proposals submitted	FY2019/2020	
Sub-Task 1.3.1 Conduct TFAWG meetings					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
1.3.1.1	Continue conducting break-out sessions	WCO Secretariat	At least one break out session in the 12th TFAWG	FY2019/2020	The Secretariat scheduled break-out sessions for the 12th TFAWG meeting.
1.3.1.2	Members to submit national experiences to the TFAWG for inclusion in the TFA Implementation	Members	Nature and scope of submissions	FY2019/2020	

	Guidance				
Sub-Task 1.3.2 Coordinate with other stakeholders					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
1.3.2.1	Seek continuous participation of other international organizations such as sanitary in the TFAWG	WCO Secretariat	Identification of relevant International Organizations	FY2019/2020	<p>The WCO Secretariat sent invitations for the 12th meeting of the TFAWG to over sixty international organizations, including Codex Alimentarius Commission (CODEX); International Plant Protection Convention (IPPC) and the World Organisation for Animal Health (OIE).</p> <p>On the other hand, those international organizations participated in various WCO working bodies, such as the October 2019 PTC where a panel discussion was organized, bringing together the following partner organizations to discuss latest challenges and opportunities in cooperation between Customs and other border agencies: CODEX; IPPC Secretariat; OIE; International Maritime Organization (IMO); and International Organization for Migration (IOM).</p> <p>The CITES Secretariat participated the 11th meeting of the TFAWG in March 2019, including the joint session with the PTC, and reported to the TFAWG and PTC about the new initiative on a work programme on the integration of CITES into paperless Customs clearance processes and risk</p>

					management. They also noted the joint work with the WCO on the development of standards and solutions for electronic permit information exchange and validation as well as on the implementation of efficient risk based procedures for control of CITES listed species using information technology and modern trade control procedures.
1.3.2.2	Members shall seek enhanced coordination with other governmental agencies such as sanitary authorities for the purpose of implementing the TFA and the coordination of TA/CB prioritization	Members	Nature of coordination activities	FY2019/2020	
1.3.2.3	Continue with WCO high-level political engagement and transmitting the importance of coordination with other border agencies	Members WCO Secretariat	Nature of instances of high level political engagement	FY2019/2020	<p>The Secretariat undertook a number of activities. The WCO Secretary General met with the WTO Director General, Mr. Roberto Azevedo, and spoke in a number of sessions, including in ones related to trade facilitation and E-Commerce.</p> <p>On the margins of PTC Sessions on 28 October 2019, the WCO Secretary General and OIE Director General, Dr. Monique Eloit, held a bilateral meeting to discuss topics of interest to both Organizations.</p>
1.3.2.4	Promote TRS as a TFA implementation	Members	Identification of relevant events	FY2019/2020	The WCO Secretariat included the TRS as an agenda item for the 12th TFAWG

	measurement tool	WCO Secretariat	where the TRS can be promoted		meeting. It is important to note that over the recent year several WCO Members have been invited to share their respective national TRS experience during the Sessions of the WCO Permanent Technical Committee within the context of TFA when they finish a TRS cycle. TRS is promoted at various other WCO meetings (PTC, TFA and WGPM), bilaterally and at International Conferences when appropriate.
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Sub-Tasks for Key Deliverable 2

Submit timely reports to the Policy Commission, Permanent Technical Committee and Capacity Building Committee as appropriate, that shall:

- a. provide recommendations of the TFAWG based on an analysis of the needs assessments which includes technical assistance, and**
- b. describe the WCO's activities for the technical assistance and capacity building effort to support implementation of the WTO TFA**

Sub-Task 2.1.1 Report to the appropriate working bodies (PTC,CBC as well as PC) for guidance and advice					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
2.1.1.1	Provide report to PTC, CBC and PC in FY	Chair TFAWG	Reports provided	FY 2019/2020	The TFAWG Chairperson reported, with assistance from the Secretariat, to the Permanent Technical Committee, Capacity Building Committee and Policy Commission.

Sub-Tasks for Key Deliverable 3

Monitor the progress of the implementation of WCO instruments and tools that support Members in applying the TFA including through comprehensive reporting of WCO Mercator Programme missions

Sub-Task 3.1.1 Encourage Members to monitor the implementation of WCO instruments and tools that support them in applying the TFA and share their experiences in the TFAWG					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
3.1.1.1	Members shall indicate during the TFAWG meetings which WCO instruments and tools they implement in order to apply the TFA	Members	Scope and characteristics of Members submissions.	2019/2020	
Sub-Task 3.1.2 Encourage Members to share their experiences in using TRS					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
3.1.2.1	Sharing national/regional TRS practices in TFAWG meetings	Members	Scope and characteristics Members/Regional Organizations TRS practices	2019/2020	
Sub-Task 3.1.3 Comprehensive reporting of WCO Mercator Programme missions to the TFAWG					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
3.1.3.1	Sharing national/regional achievements and experiences in receiving Mercator Programme assistance in TFAWG	Beneficiaries	Scope and characteristics of shared experiences	2019/2020	

meetings				
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Sub-Tasks for Key Deliverable 4
Establish and maintain an Annual Work Plan, including timelines and key deliverables, for TFA-related activities

Sub-Task 4.1.1 Produce Annual Work Plan					
No	Action	Responsible body	Indicator	Timeframe/deadline	Updates
4.1.1.1	Review and approve TFAWG Annual Work Plan for FY 2020/2021	TFAWG	Approved TFAWG Annual Work Plan	12 th TFAWG	The TFAWG will fulfil this action at its 12th Meeting by endorsing the Annual Work Plan 2020/2021.

Part 1: WCO Work Programme for the Implementation of the TFA

INTRODUCTION

Part 1 of the WCO Work Programme for the Implementation of the TFA contains per key deliverable of the TFAWG's Terms of Reference, the tasks and sub tasks that need to be carried out in the context of the implementation of the TFA. The description of the tasks and sub-tasks are at a general level, the concrete actions that need to be taken to fulfil the tasks and sub-tasks are laid down in the second part of the Work Programme, the Annual Work Plan (see part 2).

Part 1 will be subject to a yearly review by the TFAWG in order to keep it up to date. In the course of time, certain tasks or sub-tasks may have been completed or are in need of refinement. It may also be possible that in due course there will be a need for additional tasks or sub-tasks which need to be reflected in part 1 of the Work Programme.

The TFAWG shall review the Work Programme with a view to endorse the Annual Work Plan for the Policy Commission and Council in June of any given year to give its approval for the next Financial Year.

ALIGNMENT WITH WCO STRATEGIC PLAN 2019/2022

It is aligned with the WCO Strategic Plan 2019/2022. The TFAWG focuses on "Facilitation", as its key Strategic Objective (SO1) and on different Strategic Processes. The TFAWG also has a role to play in the Learning and Development to support WCO processes.

Strategic Goal (**SG**): Provide leadership, guidance and support to Customs administrations;

Strategic Objectives (SOs):

SO1 – Facilitation;

SO2 – Revenue collection;

SO3 – Protection of Society;

Strategic Processes (SPs):

SP1 – Economic Competitiveness Package;

SP2 – Revenue Package;

SP3 – Compliance and Enforcement Package;

SP4 – Organizational Development Package;

SP5 – Join Operations and exchange of information;

SP6 – Sharing of knowledge and best practices;

SP7 – Technical assistance, training and tools for implementation of international standards;

SP8 – Technical assistance, training and tools on people management;

Learning and Development to support WCO Processes (LDs):

LD1 – Research and Analysis;

LD2 – Use of technology and data;

LD3 – Raise profile of WCO and promote Customs role;

Organizational Capacity (ORGs):

ORG1 – Specialized and focused work allocation;

ORG2 – Use of budget resources and accountability.

GENERAL OBJECTIVES

The work conducted by the TFAWG is firstly categorized within the four Key Deliverables of the TFAWG.

For each Key Deliverable of the TFAWG, specific Tasks and Sub-Tasks have been defined, according to the following example:

- Key Deliverable 1
 - Task 1.1
 - Sub-Task 1.1.1
 - Action (in the Annual Work Plan) 1.1.1.1

It is important to note that for each Financial Year, the Working Group will define at the level of Sub-Task, the priorities to be incorporated within the Annual Work Plan in order to submit it for the Policy Commission for its approval. The Annual Work Plan for each Financial Year shall identify concrete actions to be taken for each Sub-Task. Each action shall identify the responsible actor, an indicator and the timeframe.

MONITORING AND EVALUATION

For each Financial Year, the WCO Secretariat shall develop a Progress Report based on the corresponding Annual Work Plan and present it for approval to the Working Group. Based on such Progress Report, the TFAWG will report to the competent WCO bodies in accordance with the Terms of Reference.

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TFAWG Key Deliverable 1: Analyse, prepare and evaluate relevant actions and measures in relation to practical aspects of meeting expectations arising from the WTO TFA								
Task 1.1: Strategic positioning of WCO and its Members with regard to the implementation of the WTO TFA								
No	Sub-Task	WCO Strategic GoalPlan	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.1.1	Conduct high-level meetings with external stakeholders	SO1 LD31, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure influence and impact, including in WTO Trade Facilitation Committee (TFC)	12/2013	Ongoing activity	Ongoing	Mostly at SG/DSG level, including with Trade Ministers.
1.1.2	Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation	SO1, SP6 SP7 LD31, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure impact of WCO/Customs tools and experience and share national practices	As soon as these Committees are set up	Ongoing activity	Ongoing	Crucial Members' responsibility. Letter sent by SG to Members in 2/2014. Research carried out by UNCTAD on TF Committees will be helpful. 12/2014, the WCO Secretariat sent out an NCTF survey. The Secretariat also developed an NCTF Guidance. Members to encourage key stakeholders like Government agencies (OGA's) and Traders to be fully involved.
Task 1.2: Internal and External Communication and Outreach								
No	Sub-Task	WCO Strategic Goal	C21 Building Block	Objective	Start	Deadline	Status	Comments
1.2.1	Develop a communication and outreach strategy	SO1 LD31, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure constant and timely communication between the WCO/ Customs and the WTO and external partners	12/2013	Ongoing activity	Ongoing	Strategy has been developed. Communication is ongoing.
1.2.2	Keep information	SO1	a, b, c, d,	Make relevant	12/2013	Ongoing	Ongoing	Updates have been performed

	on the WCO Website up to date	SP1 <u>LD3</u> 1, 2, 3, 4, 5, 6	e, f, g, h, i, j	information easily accessible to all stakeholders		activity		as necessary and this will continue.
1.2.3	Raise awareness and launch debate at the Regional DG meetings (SG)	SO1 <u>LD3</u> <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Raise awareness, encourage Members to attend National Committees on Trade Facilitation and work on positioning Customs well	01/2014	Ongoing activity	Ongoing	Subject has been raised prominently by the Secretary General at all six regional meetings in the first part of 2014. Supplemented by Attachés' and Ambassadors' briefings in Brussels with detailed explanations on intent of the WTO TFA provisions/negotiators. Preparation for implementation of TFA also raised by SG at the 2015 Regional DGs Meetings
1.2.4	Outreach to regional structures RILO/RTC/ROCB	SO1 <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Identify and disseminate knowledge and raise awareness of getting involved in National Committees on Trade Facilitation	12/2013	Ongoing activity	Ongoing	
Task 1.3: Coordination with Members and Private Sector/Institutional Partners								
No	Sub-Task	WCO Strategic Goal Plan	G24 Building Block	Objective	Start	Deadline	Status	Comments
1.3.1	Conduct TFAWG meetings	SO1 <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Prepare for discussions at WTO; Coordinate donors and implementation	12/2013	Ongoing activity	Ongoing	11 meetings held
1.3.2	Coordinate with other	SO1 <u>LD3</u> 1, 2,	a, b, c, d, e, f, g, h,	Seek continuous cooperation and	10/2017	Ongoing activity	Ongoing	

	stakeholders	3, 4, 5, 6	i, j	enhance coordination				
Task 1.4: Liaison with the WTO Preparatory TF Committee (PrepCom) and after TFA entry into force with WTO TFC								
No	Sub-Task	WCO Strategic GoalPlan	G24 Building Block	Objective	Start	Deadline	Status	Comments
1.4.1	Interact with the TFC	SO1 LD3 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Represent the Customs position	22/02/2017	Ongoing activity		In 2018 the WCO <u>was</u> invited and participated to the 3 WTO TFC meetings. <u>In 2019, the WCO participated and contributed to the 3 TFC meetings and back-to-back workshops in Geneva.</u> The Ambassador of Lithuania to the WTO, H.E. Ambassador Dalia Kadisiene, in her capacity as Chair of the WTO TFC, spoke at the WCO TFAWG 10 th meeting in Brussels on 22 October 2018. <u>H.E. Ambassador Mohammad Qurban HAQJO, Permanent Representative of Afghanistan to the WTO and Chairperson of the WTO Trade Facilitation Committee (TFC) is invited for a keynote speech at the joint session of WCO TFAWG 12th meeting and CBC 11th meeting on 4 March 2020.</u>
Task 1.5: Technical Assistance/Capacity Building								
No	Sub-Task	WCO Strategic GoalPlan	G24 Building Block	Objective	Start	Deadline	Status	Comments
1.5.1	Refining TFA Implementation	SO1 SP7 1, 2,	a, b, c, d, e, f, g, h,	Help WCO Members self-assess their	09/2014	Ongoing activity	Ongoing	Part of a broader Performance Measurement exercise.

	Guidance Performance Indicators	3, 4, 5, 6	i, j	national situation regarding the TFA implementation more accurately				
1.5.2	Develop and provide TF specific assistance based on Diagnostic Missions and follow-up missions to enable beneficiaries to implement trade facilitation (Mercator Programme)	SO1 SP6 SP74, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Assess needs and provide tailor-made assistance as agreed in Dublin and assist in categorization.	12/2013	Ongoing activity, depending on Members' requests	Ongoing on annual basis	Capacity Building Directorate sends out requests for needs assessments. Needs to be coordinated as a great deal of technical assistance is already provided, under RKC/SW/AEO, etc. At the June 2014 Council Sessions, the Mercator Programme to Support Trade Facilitation was endorsed.
1.5.3	Match needs with resources/donor coordination whilst making use of existing tools such as the Project Map Database (PMD) to ensure results and maximize resources	SO1 SP74, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Provide necessary assistance whilst ensuring donor and project coordination	12/2013	Ongoing activity, depending on needs and donors' offers	Ongoing	Coordination with CBC and other activities needed. Includes regional and national donor meetings and meetings with ROCBs. Sweden, UK, Germany, Korea, Japan and China have committed to supporting the Mercator Programme. More and more donors ask to avoid duplication of efforts. PMD to expand beyond Americas region.
1.5.4	Screen accredited experts list to determine the	SO1 SP74, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure availability of a sufficient number of experts to respond to Members' requests	12/2013	Ongoing activity	Ongoing	Refresher courses for RKC experts, CMAs, TOAs to be planned during suitable events.

	need for accreditation of additional experts, including in additional areas							WCO to plan TFA expert accreditation and refresher workshops with the help of donors
Task 1.6: Analysis of WTO TFA and assessment of impact on WCO instruments								
No	Sub-Task	WCO Strategic GoalPlan	G21 Building Block	Objective	Start	Deadline	Status	Comments
1.6.1	Identify challenges faced by Members in meeting the TFA requirements	<u>SO1</u> <u>SP14, 2,</u> <u>3, 4, 5, 6</u>	<u>a, b, c, d,</u> <u>e, f, g, h,</u> <u>i, j</u>	Prioritize the TFAWG work on those areas where Members face greater challenges to implement the TFA	12/2013	Ongoing activity	Ongoing	Based on Members' needs, the Annual Work Plan shall remain objective and action driven, identifying concrete areas of work to help Members meet such challenges. Sharing experiences and outcomes resulting from TFA implementation is encouraged for other Members to learn from such experiences. <u>The agendas of the TFAWG meetings aim to address and discuss implementation, including challenges, of as many technical measures under the TFA as possible.</u>
<u>1.6.2</u>	<u>Keep a-breast the development and update of the WCO instruments and tools under other WCO bodies</u>	<u>SO1</u> <u>SP1</u>	<u>a, b, c, d,</u> <u>e, f, g, h,</u> <u>i, j</u>	<u>Inform Members on newly developed or revised instruments and tools</u>	<u>03/2019</u>	<u>Ongoing activity</u>	<u>Ongoing</u>	<u>Through the updates on the Mercator Programme under the TFAWG meeting agendas, the delegates are regularly informed about the overall-track, including all newly developed or revised</u>

								<p><u>instruments and tools. The Policy Commission is provided with an update on the Economic Competitiveness Package twice a year, which provides information on all trade facilitation related instruments and tools. Furthermore, all the latest trade facilitation instruments/tools are readily available on the WCO public web-site.</u></p>
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TFAWG Key Deliverable 2:

Submit timely reports to the Policy Commission, Permanent Technical Committee and Capacity Building Committee as appropriate, that shall:

- a. provide recommendations of the TFAWG based on an analysis of the needs assessments which includes technical assistance, and
- b. describe the WCO's activities for the technical assistance and capacity building effort to support implementation of the WTO TFA

Task 2.1:

No	Sub-Task	WCO Strategic Goal/Plan	C24 Building Block	Objective	Start	Deadline	Status	Comments
2.1.1	Report to the appropriate working bodies (PTC, CBC as well as PC) for guidance and advice	SO1 SP6-1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure proper coordination and also working on instructions	03/2014	Ongoing activity	Ongoing	Reports to appropriate WCO working bodies <u>to have taken take</u> place according to the TFAWG TORs.

TFAWG Key Deliverable 3: Monitor the progress of the implementation of WCO instruments and tools that support Members in applying the TFA including through comprehensive reporting of WCO Mercator Programme missions								
Task 3.1:								
No	Sub-Task	WCO Strategic Goal/Plan	E21 Building Block	Objective	Start	Deadline	Status	Comments
3.1.1	Encourage Members to monitor the implementation of WCO instruments and tools that support them in applying the TFA and share their experiences in the TFAWG	<u>SO1</u> <u>SP1</u> <u>SP6</u> <u>SP7</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure effective implementation of WCO tools and instruments	10/2018	Ongoing activity	Ongoing	WCO Regional structures like ROCB RTC to be used to support the implementation of WCO tool and instruments.
3.1.2	Encourage Members to share their experiences in using TRS	<u>SO1</u> <u>SP1</u> <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Ensure effective implementation of TRS	03/2014	Ongoing activity	Ongoing	More TRS required and the WCO Secretariat support is key.
3.1.3	Comprehensive reporting of WCO Mercator Programme missions to the TFAWG	<u>SO1</u> <u>SP1</u> <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Monitor the progress of implementation	01/2019	Ongoing activity	To commence	Under the Mercator Programme updates of the tailor-made track, the TFAWG is regularly updated on the progress in TFA implementation.

TFAWG Key Deliverable 4: Establish and maintain an Annual Work Plan, including timelines and key deliverables, for TFA-related activities								
Task 4.1:								
No	Sub-Task	WCO Strategic Goal/Plan	G24 Building Block	Objective	Start	Deadline	Status	Comments
4.1.1	Produce Annual Work Plan	<u>SO1</u> <u>SP6</u> 1, 2, 3, 4, 5, 6	a, b, c, d, e, f, g, h, i, j	Set the objectives for the TFAWG and Members	12/2013	Ongoing activity for each Financial Year	Ongoing	

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Part 2: ANNUAL WORK PLAN FOR THE FINANCIAL YEAR 20~~2019~~/20~~21~~20

Part 2 of the WCO Work Programme for the Implementation of the TFA, the Annual Work Plan, contains per sub-task the concrete actions that need to be taken to fulfil the tasks and sub-tasks that are laid down in the first part of the Work Programme.

The Annual Work Plan will be subject to an annual endorsement by the TFAWG in order to clarify which concrete actions need to be taken by which responsible party and the related timeframe or deadline. It also contains an indicator to see if the action has been met.

Based on the outcomes of the concrete actions listed in the Annual Work Plan, a report will be drafted to inform the Policy Commission, Permanent Technical Committee and Capacity Building Committee.

Sub-Tasks for Key Deliverable 1

Analyse, prepare and evaluate relevant actions and measures in relation to practical aspects of meeting expectations arising from the WTO TFA

Sub-Task 1.1.1 Conduct high-level meetings					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
1.1.1.1	Customs administrations should coordinate with permanent missions to the WTO to address any technical issue related to implementation and encourage WCO participation in the TFC	Members	Nature of contacts between Customs administration and permanent missions to the WTO	FY20 19 <u>20</u> /20 20 <u>21</u>	
Sub-Task 1.1.2 Encourage Members (Customs) in playing an active role in National Committees on Trade Facilitation					
No	Action	Responsible	Indicator	Timeframe/deadline	Comments Updates

		body			
1.1.2.1	Customs administrations shall work in the context of their NCTFs to promote the importance of CBM, Public-Private Sector dialogue and provide information on relevant WCO tools in that respect	Members	Categories of actions to promote and substantiate the work NCTF meetings	FY20 19 <u>20</u> /20 20 <u>21</u>	
1.1.2.2	Customs administrations shall offer assistance in the context of their NCTFs to other government agencies to establish CBM and Public-Private Sector Dialogue where feasible when requested	Members	Nature of assistance	FY20 19 <u>20</u> /20 20 <u>21</u>	
1.1.2.3	At the request of Members, the WCO Secretariat will offer technical assistance to Members in the area of CBM where possible	Members and WCO Secretariat	Number of requests received	FY20 19 <u>20</u> /20 20 <u>21</u>	
Sub-Task 1.2.1 Develop a communication and outreach strategy					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
1.2.1.1	Members of the TFAWG will coordinate with the Secretariat to present proposals for improving the communication strategy of the WCO and making it more effective	Members	Nature and scope of proposals submitted	FY20 19 <u>20</u> /20 20 <u>21</u>	
Sub-Task 1.3.1 Conduct TFAWG meetings					

No	Action	Responsible body	Indicator	Timeframe/deadline	Updates Comments
1.3.1.1	Continue conducting break-out sessions	WCO Secretariat	At least one break out session in the 12th TFAWG	FY20 19 <u>20</u> /20 21 <u>20</u>	
1.3.1.2	Members to submit national experiences to the TFAWG for inclusion in the TFA Implementation Guidance	Members	Nature and scope of submissions	FY20 20 <u>19</u> /20 21 <u>20</u>	
Sub-Task 1.3.2 Coordinate with other stakeholders					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
1.3.2.1	Seek for continuous participation of other international organizations such as sanitary in the TFAWG	WCO Secretariat	Identification of relevant International Organizations	FY20 19 <u>20</u> /20 21 <u>20</u>	
1.3.2.2	Members shall seek for enhanced coordination with other governmental agencies such as sanitary authorities for the purpose of implementation of the TFA and coordinating for prioritizing TA/CB	Members	Nature of coordination activities	FY20 19 <u>20</u> /20 21 <u>20</u>	
1.3.2.3	Continue with WCO high-level political engagement and transmitting the importance of coordination with other border agencies	Members and WCO Secretariat	Nature of instances of high level political engagement	FY20 19 <u>20</u> /20 21 <u>20</u>	
1.3.2.4	Promote TRS as a TFA implementation measurement	Members	Identification of relevant events	FY20 19 <u>20</u> /20 21 <u>20</u>	

	tool	WCO Secretariat	where the TRS can be promoted		
Sub-Task 1.6.2 Keep abreast of the development and update of the WCO instruments and tools under other WCO bodies					
No	Action	Responsible body	Indicator	Timeframe/deadline	CommentsUpdates
1.6.2.1	Provide updates and discuss, as appropriate, development of new tools or update of existing ones as envisaged by the ECP Action Plan, PTC Work Programme etc. i.e. CBM Compendium, Compendium of Best Practices in the Area of Transit and others.	TFAWG	Provide further guidance as appropriate	FY2020/2021	

Sub-Tasks for Key Deliverable 2

Submit timely reports to the Policy Commission, Permanent Technical Committee and Capacity Building Committee as appropriate, that shall:

- a. provide recommendations of the TFAWG based on an analysis of the needs assessments which includes technical assistance, and
- b. describe the WCO's activities for the technical assistance and capacity building effort to support implementation of the WTO TFA

Sub-Task 2.1.1 Report to the appropriate working bodies (PTC,CBC as well as PC) for guidance and advice					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
2.1.1.1	Provide report to PTC, CBC and PC in FY	Chair TFAWG	Reports provided	FY 2019 20/2021	

Sub-Tasks for Key Deliverable 3

Monitor the progress of the implementation of WCO instruments and tools that support Members in applying the TFA including through comprehensive reporting of WCO Mercator Programme missions

Sub-Task 3.1.1 Encourage Members to monitor the implementation of WCO instruments and tools that support them in applying the TFA and share their experiences in the TFAWG					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
3.1.1.1	Members shall indicate during the TFAWG meetings which WCO instruments and tools they implement in order to apply the TFA	Members	Scope and characteristics of Members submissions	20 19 <u>20</u> /20 20 <u>21</u>	
Sub-Task 3.1.2 Encourage Members to share their experiences in using TRS					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
3.1.2.1	Sharing national/regional TRS practices in TFAWG meetings	Members	Scope and characteristics Members/Regional Organizations TRS practices	20 19 <u>20</u> /20 20 <u>21</u>	
Sub-Task 3.1.3 Comprehensive reporting of WCO Mercator Programme missions to the TFAWG					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
3.1.3.1	Sharing national/regional achievements and experiences in receiving Mercator Programme assistance in TFAWG meetings	Beneficiaries	Scope and characteristics of shared experiences	20 19 <u>20</u> /20 20 <u>21</u>	

Sub-Tasks for Key Deliverable 4

Establish and maintain an Annual Work Plan, including timelines and key deliverables, for TFA-related activities

Sub-Task 4.1.1 Produce Annual Work Plan					
No	Action	Responsible body	Indicator	Timeframe/deadline	Comments Updates
4.1.1.1	Review and approve TFAWG Annual Work Plan for FY 2021/2022	TFAWG	Approved TFAWG Annual Work Plan	13 th TFAWG	