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## Questionnaire

Members are invited to submit this questionnaire on National Committees of Trade Facilitation to ([nctf@wcoomd.org](mailto:nctf@wcoomd.org)).

If you require any further information, please contact Ms Hermie George, Technical Attaché in the WCO Compliance and Facilitation Directorate on ([hermie.george@wcoomd.org](mailto:hermie.george@wcoomd.org)).

*Article 23.2 of the WTO TFA: "Each Member shall establish and/or maintain a national committee on trade facilitation or designate an existing mechanism to facilitate both domestic coordination and implementation of the provisions of this Agreement."*

### I. General questions

#### 1. Name of country or Customs Union

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#### 2. Did your Government establish or does it maintain a National Committee on Trade Facilitation in accordance with Article 23.2 of the TFA?

<input type="checkbox"/> Yes (Please provide the name of the committee: _____) Please provide details of contact person: Name _____ Email _____
<input type="checkbox"/> No (If no: Please provide reasons and/or indicate areas you might want to seek support in: _____)

#### 3. When did/will your Government establish the National Committee on Trade Facilitation according to Article 23.2 of the TFA?

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### II. Structure of the Committee

**4. Is it/Will it be a completely newly established Committee?**

- Yes
- No (If no: What topics has it dealt with before:\_\_\_\_\_)

**5. How many members are there/will there be in the Committee?**

**6. Who are/will be the members and/or observers of the Committee?**

	Member	Observer
<input type="checkbox"/> Customs	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Ministry of Trade	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other Governmental Agencies (Please specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Private Sector (Please specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other (Please Specify:_____)	<input type="checkbox"/>	<input type="checkbox"/>

**7. Level of participants.**

- Ministerial-level
- High-level government officials (Director-General, Deputy DG-level)
- Director-level
- Technical-level
- Other (please specify:\_\_\_\_\_)

**8. Role of Customs in the National Committee of Trade Facilitation.**

- Chair
- Vice-chair
- Other leading role (Please specify:\_\_\_\_\_)
  
- No leading role: (Please specify reasons:\_\_\_\_\_)
  
- Rotating leading role period:  Months  Years (Please specify:\_\_\_\_\_)
  
- Rotating leading role handed over to:  Another Agency  Private Sector (Please provide details: \_\_\_\_\_)

**9. Does/Will the Committee have a Secretariat of its own?**

- Yes (If yes: please indicate who / which agency serves/will serve as the Secretariat:\_\_\_\_\_)
  
- No (If no: please indicate how organisational support is/will be organised otherwise for the Committee:\_\_\_\_\_)

**10. (Envisaged) frequency of meetings per year.**

- Once or twice
- More than twice but less than five times
- More than five times
- No particular rule / as required

**11. Please specify whom the Committee reports/will report to and how information reaches/will reach all members / observers of the Committee.**

### III. Implications

12. Did the establishment of the Committee change any policies in your administration? Please describe the changes.

13. What have been the biggest challenges dealt with by the Committee so far and what was the solution to these challenges?

**14. Are there any procedures or governance put in place that you consider a good practice? Please describe.**

**15. Are there any further observations/information that you would like to share?**

**16. Please attach any relevant materials such as terms of references of the Committee or templates for reports etc.**

**17. What would you recommend and agree to in terms of use of your information contained in this survey by the WCO? (more than one answer is possible)**

- Production of an analysis for discussion at the next meeting of the WCO TFA Working Group on 12-13 February 2015 and potentially the WCO Permanent Technical Committee.
- Use of the results and practices shared to update existing WCO tools and guidelines (please specify how/which tools/guidelines: \_\_\_\_\_)
- Creation of a living depository of the replies on the public WCO webpage (visible for Customs and the public including other governmental agencies, the private sector, other international organizations and other stakeholders)
- Creation of a living depository of the replies on the Members' webpage (visible only for Customs administrations)
- Other (please specify: \_\_\_\_\_)

**18. Are there any further observations/information that you would like to share?**

End of Survey.