

The ToR for Steering Committee:-

- i. Identification of agencies/ departments involved in the implementation of the Trade Facilitation Agreement, provision-wise.
- ii. Conducting a gap analysis to assess the degree of compliance or non-compliance of the concerned agency(s)/department(s) with each provision of the TFA.
- iii. Identification of the nature of change required for achieving full compliance with each provision e.g. change in primary law, change in subordinate legislation, change in procedure, issuance of appropriate instructions, creation of fresh infrastructure etc.
- iv. Estimation of time required to carry out the appropriate changes taking into account the categorization of commitments into Categories A and B notified to VVTO.
- v. Collation of a national trade facilitation plan based on these inputs and sub-plans for each agency/ department.
- vi. Submission of the national trade facilitation plan to the NCTF for approval.
- vii. Obtaining periodic inputs from the concerned agencies/departments about the progress in implementation of the plan and submission of a progress report to the NCTF in advance of each meeting.
- viii. Preparation of agenda and identification of decision points for each meeting of the NCTF so as to address issues/problems hampering timely implementation.
- ix. Organizing sensitization and information campaigns on TFA implementation.
- x. Coordinating government communication regarding TFA implementation.
- xi. Ensuring publication of the information on import-export and transit procedures as well as on new/ amended laws on movement and clearance of goods.
- xii. Report to the NCTF at least twice a year.