1. INTRODUCTION

The World Customs Organization (WCO) is an independent intergovernmental body, established in 1952 as the Customs Co-operation Council (CCC), whose mission is to enhance the effectiveness and efficiency of Customs services across the globe. The WCO represents 185 Customs administrations that collectively process approximately 98% of world trade. As the global centre of Customs expertise, the WCO is the only international organization with competence in Customs matters.

As a forum for dialogue and exchange of experiences between national Customs delegates, the WCO offers its Members a range of Conventions and other international instruments, as well as technical assistance and training services provided either directly by the Secretariat, or with its participation. The Secretariat also actively supports its Members in their endeavours to modernise and build capacity within their national Customs administrations.

2. OVERVIEW

The Compliance and Enforcement Sub-Directorate is tasked to support WCO Members in their mandates to prevent illicit trade across borders, and in the protection of their societies from all harms, including those from terrorism. The Compliance and Enforcement Sub-Directorate has several Programme areas which focus on a specific area of illicit trade. The Information and Intelligence Analyst will primarily support work which is being carried out under the WCO Security Programme. The Security Programme is the WCO’s response mechanism which aids WCO Members with their border security related challenges. The Programme consists of four (4) commodity based/thematic areas which together provide a comprehensive range of technical assistance and capacity building focused activities:
WCO Security Programme Information and Intelligence Analyst Vacancy

1. **Strengthening Passenger Control Capabilities**: The WCO Security Programme collaborates with the United Nations Countering Terrorist Travel Programme (UN CT Travel Programme) to enhance WCO Members’ capabilities in controlling the movement of foreign terrorist fighters. This involves utilizing Advance Passenger Information and Passenger Name Record (API/PNR) targeting systems, enabling more effective identification and tracking of individuals involved in terrorism.

2. **Restricting Access to Explosive Precursor Chemicals**: The WCO’s Programme Global Shield (PGS) activities are designed to limit terrorist groups’ ability to manufacture and utilize Improvised Explosive Devices (IEDs). By regulating access to explosive precursor chemicals, the WCO contributes to disrupting their operations and safeguarding communities.

3. **Ensuring Control of Weapons of Mass Destruction (WMDs)**: The WCO’s Strategic Trade Control Enforcement (STCE) Programme focuses on preventing terrorists from producing or obtaining Weapons of Mass Destruction (WMDs). By implementing stringent measures, the WCO aims to mitigate the risk of mass casualties and preserve global security.

4. **Combating the Proliferation of Small Arms and Light Weapons (SALW)**: Recognizing the preference of terrorist groups for using Small Arms and Light Weapons (SALW), the WCO provides specialised training on SALW to Customs administrations. By restricting access to SALW, the WCO contributes to reducing the arsenal available to terrorist organisations.

3. **MAIN ACCOUNTABILITIES**

Under the supervision of the WCO Security Programme Manager, the Information and Intelligence Analyst will assist and contribute effectively to the delivery of the Security Programme objectives and activities in cooperation with other staff within the Sub-Directorate.

He/she will be responsible for analysing CEN, CENComm and Open-Source data and will be asked to perform specialized duties in a timely manner, mainly:

3.1 DATA COLLECTION AND ANALYSIS

- Compiling all kind of Customs enforcement related information (mass data) from different sources (WCO databases CEN, CENcomm, open sources, stakeholder information).
- Overseeing the mining and analysis of CEN/CENComm data and information.
- Compiling comprehensive data analysis of operational activities.
- Drafting of Security/Compliance and Enforcement related reports including reports such as the Illicit Trade Report, intelligence products and WCO meeting reports (Enforcement Committee, Global RILO Meeting, Permanent Technical Committee, Policy Commission etc.).

3.2 CAPACITY BUILDING, TRAINING AND TECHNICAL ASSISTANCE

- Providing analytical and technical support to the data compiling process in CENcomm tool;
- Organizing and monitoring the data exchange between WCO CEN database and the CENcomm users (e.g., National Contact Points – NCP);
- Organizing and conducting CENcomm training sessions for law enforcement officers.
- Representing the WCO at international events with partner organizations.
3.3 OPERATIONAL ACTIVITIES

▪ Assisting in organizing and coordinating law enforcement operations in a variety of enforcement related implementation areas including Strategic Trade and the trafficking in Small Arms and Light Weapons, Radio Nuclear Detection awareness and countering the illicit diversion of IED components.
▪ Assisting in setting up and maintaining communication during operational activities,
▪ Providing technical support to participants on CENcomm during operational activities.

4. EDUCATION

The applicant should hold a master’s degree in data analysis. A master’s degree in statistics/econometrics or a master’s degree specializing in IT would be an asset.

5. EXPERIENCE

▪ A minimum of 5 (five) years’ relevant experience is required;
▪ Sound knowledge and experience in customs and/or law enforcement and/or border security;
▪ Sound knowledge of data analysis;
▪ Experience as an analyst in enforcement related data analysis will be an asset;
▪ Experience in capacity building and/or training will be an asset; and
▪ Experience in organizing workshops or events at national/regional/global level will be an asset.

6. LANGUAGES

▪ Fluency in one of the WCO’s official languages (English and French) is a requirement. Knowledge of the other would be desirable. Knowledge of any other language (in particular, Spanish, Arabic, Russian) would be an asset.

7. COMPETENCIES

▪ Strong communication skills;
▪ Capacity to create and sustain a network;
▪ Ability to work in a team and in multi-cultural environment with a wide variety of stakeholders;
▪ Strong organizational skills;
▪ Ability to work under pressure;
▪ Use of Advanced Excel and its features such as pivot tables and interactive dashboards, charts, functions, etc.;
▪ Experience in data visualization software (Tableau, PowerBi, etc.) and using programming language like Python would be a strong asset.
▪ Excellent command of the other components of MS office (Word, PowerPoint, Access, Outlook)
8. CONTRACT AND CONDITIONS

- Staff member under contract of two (2) years (with the possibility of extension depending on performance and the availability of funding);
- Probationary period: six (6) months;
- Full-time employment (37 hours and 40 minutes weekly) at the WCO Headquarters in Brussels, Belgium;
- 30 days of annual paid leave;
- Salary commensurate with experience starting at 4,500 EUR/month all-inclusive (remuneration exempted from income tax in Belgium);
- Compulsory WCO health insurance deducted from the salary (around 68 EUR/month).

This position is subject to the Manual for Short-Term Contractors. The successful applicant shall not acquire the right subsequently to occupy a permanent post within the WCO. The successful applicant will not be affiliated to any retirement fund or pension scheme taken by the WCO.

9. APPLICATION AND RECRUITMENT PROCESS

The onus is on the applicant to demonstrate how he/she meets each of the essential qualifications and requirements. Applicants are encouraged to detail concrete achievements in their Curriculum Vitae (CV) and/or in their cover letters as well as include references.

Only short-listed candidates will be contacted for an assessment which may include a written test and/or an interview. All short-listed candidates may be requested to provide copies of their original diploma, certificates and proof of relevant experience. Pre-selected candidates may also be subject to reference checks to confirm the information provided in the application.

Shortlisted candidates may also be subjected to practical data analysis tests.

Interested candidates should submit their application for review no later than 18 August 2023 including a CV and cover letter in English or French by e-mail to: james.mccolm@wcoomd.org

Interested candidates may submit a request for additional information via e-mail, providing full name and contact details.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to criteria of the position and the WCO applicable rules.

10. ADDITIONAL INFORMATION

The WCO values commitment to the principles of integrity, transparency and accountability as well as values diversity among its staff members. Applications from qualified women and men will receive equal treatment and due regard will be paid to the importance of recruiting nationals from WCO Members on as wide a geographical basis as possible. Please note that the WCO Headquarters is a non-smoking environment.